

Conservation Halton Board Meeting Minutes

Conservation Halton

February 20, 2025, at 1:00 p.m. EST

@ 2596 Britannia Road West, Burlington, ON L7P 0G3

1. Roll Call

Members Present	Sameera Ali Rob Burton Cathy Duddeck (Vice-Chair) Allan Elgar Jane Fogal Chantal Garneau Dave Gittings Cameron Kroetsch Gordon Krantz Sue McFadden Marianne Meed Ward Rory Nisan Gerry Smallegange (Chair) Shawna Stolte Alvin Tedjo Alex Wilson
Absent with Regrets	Sara Bailey John-Paul Danko Sammy Ijaz Kristina Tesser Derksen
Staff Present	Chandra Sharma, President & CEO/Secretary-Treasurer Barbara J. Veale, Senior Director, Watershed Management & Climate Change Garner Beckett, Executive Director, Conservation Halton Foundation Adriana Birza, Senior Advisor, Office of the President & CEO Craig Machan, Director, Parks & Operations Kellie McCormack, Director, Planning & Regulations/Strategic Initiatives & Partnerships Plezzie Ramirez, Director, Human Resources Justin Wei, Acting Director, Finance Trina Seguin, Lands Manager Robyn Koutrouliotis, Administrative Assistant, Office of the President & CEO

The Chair called the meeting to order at 1:07 p.m.

2. Disclosure of Pecuniary Interest

There were **no disclosures of Pecuniary Interest.**

3. Acceptance of Agenda

CH 02 01

Moved by: Alvin Tedjo

Seconded by: Rory Nisan

THAT the Conservation Halton Board **approves the agenda as presented.**

Carried

4. President & CEO Verbal Update

Chandra Sharma, President & CEO, provided an update on various areas of the organization, including Conservation Halton (CH) being recognized as one of Hamilton-Niagara's Top Employers for the third consecutive year; Natural Resources Canada's funding announcement for the Coastal Resilience Management Plan Pilot Project; winter programming and Glen Eden visitor statistics; Maple Season events; Ways of the Woods (WOW) Camp preparations; the installation of electric vehicle (EV) chargers in CH Parks; the installation of weather stations across all Parks; a summary of grants and other funding received to date; and the Ministry of Natural Resources' extension of Minister's direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees for 2025.

The President & CEO noted that Member Kristina Tesser Derksen has formally informed CH of her leave of absence due to her candidacy in the Provincial election.

5. Consent Items

- 5.1. Approval of the DRAFT December 5, 2024, Conservation Halton Board Meeting Minutes
- 5.2. Watershed Management Plan Program Renewal (CHB 02 25 01)
- 5.3. Permits Issued under Part IV of the *Conservation Authorities Act* and *Ontario Regulation 41/24* from October 1 to December 31, 2024 (Q4 2024) (CHB 02 25 02)
- 5.4. Notice of East Sixteen Mile Creek Flood Hazard Mapping Study (CHB 02 25 03)
- 5.5. Conservation Halton Permit Statistics *Ontario Regulation 41/24* Reporting (CHB 02 25 04)

The consent items **were adopted.**

6. Action Items

- 6.1. Amendments to the Conservation Halton *Conservation Authorities Act* Hearing Guidelines & Procedures (CHB 02 25 05)

CH 02 02

Moved by: Rob Burton

Seconded by: Chantal Garneau

THAT the Conservation Halton Board **approves the updated "Conservation Halton Hearing Guidelines & Procedures, February 2025".**

Carried

- 6.2. Regional Infrastructure Team (RIT) Service Agreement with the Region of Halton (CHB 02 25 06)

CH 02 03

Moved by: Gordon Krantz

Seconded by: Cathy Duddeck

THAT the Conservation Halton Board **approves the Board Chair and President & CEO to execute a Regional Infrastructure Team (RIT) Service Agreement with the Region of Halton.**

Carried

7. Other Business

There was **no other business.**

8. In Camera

CH 02 04 Moved by: Cathy Duddeck
Seconded by: Sameera Ali

THAT the Conservation Halton Board **moves In Camera.**

Carried

- 8.1. Approval of DRAFT December 5, 2024, Conservation Halton Board In Camera Meeting Minutes
- 8.2. Legal Matter (CHB 02 25 07)
- 8.3. Legal Matter (CHB 02 25 08)
- 8.4. Personnel Matter (Verbal Update)
- 8.5. Legal Matter (Verbal Update)

CH 02 05 Moved by: Cathy Duddeck
Seconded by: Sameera Ali

Carried

- 8.6. Legal Matter (CHB 02 25 09)

CH 02 06 Moved by: Cathy Duddeck
Seconded by: Sameera Ali

Carried

9. Reconvene in Public Forum

CH 02 07 Moved by: Cathy Duddeck
Seconded by: Sameera Ali

THAT the Conservation Halton Board **reconvenes in public forum;**

And

THAT Conservation Halton staff **proceeds as directed In Camera.**

Carried

10. Adjournment

CH 02 08

Moved by: Cathy Duddeck

THAT the Conservation Halton Board meeting **be adjourned at 1:57 p.m.**

Carried



Signed by:

Chandra Sharma, President & CEO/Secretary-Treasurer

Date:

April 17, 2025