



## Conservation Halton Board Meeting Minutes

Conservation Halton

December 5, 2024, at 1:00 PM EST

@ 2596 Britannia Road West, Burlington, ON L7P 0G3

### 1. Roll Call

Members Present	Sameera Ali Sara Bailey John-Paul Danko Cathy Duddeck (Vice-Chair) Allan Elgar Jane Fogal Chantal Garneau Dave Gittings Gordon Krantz Marianne Meed Ward Gerry Smallegange (Chair) Shawna Stolte Kristina Tesser Derksen
Absent with Regrets	Rob Burton Cameron Kroetsch Sue McFadden Rory Nisan Alex Wilson
Absent	Sammy Ijaz Alvin Tedjo
Staff Present	Chandra Sharma, President & CEO/Secretary-Treasurer Barbara J. Veale, Senior Director, Watershed Management & Climate Change Garner Beckett, Executive Director, Conservation Halton Foundation Adriana Birza, Senior Advisor, Office of the President & CEO Craig Machan, Director, Parks & Operations Kellie McCormack, Director, Planning & Regulations/Strategic Initiatives & Partnerships Marnie Piggot, Director, Finance Plezzie Ramirez, Director, Human Resources Shelly Datseris, Manager of Communications & Marketing Kim Barrett, Senior Specialist, Research & Sustainability Robyn Koutrouliotis, Admin. Assistant, Office of the President & CEO

The Chair called the meeting to order at 1:03 p.m.

### 2. Disclosure of Pecuniary Interest

There were **no disclosures of pecuniary interest.**



### 3. Acceptance of Agenda

**CH 07 01** Moved by: Cathy Duddeck  
Seconded by: Allan Elgar

THAT the Conservation Halton Board **approves the agenda as presented.**

*Carried*

### 4. President & CEO Verbal Update

Chandra Sharma, President & CEO, provided an update on various areas of the organization, including the launch of the PaRx: Prescription for Nature Program on December 2; Conservation Halton's 2025 Budget presentation to Halton Region Council on November 20; preparations for the Glen Eden season; the Christmas Town program at Mountsberg Conservation Area; and a summary of grants and other funding received in 2024.

### 5. Presentations

- 5.1 Winter at Conservation Halton (Shelly Datseris, Manager of Communications & Marketing)

### 6. Consent Items

- 6.1 Approval of DRAFT October 31, 2024, Conservation Halton Board Meeting Minutes
- 6.2 Canada's Conserved Areas Network (CHB 07 24 01)

The consent items **were adopted.**

### 7. Action Items

- 7.1 Contract Revision: +VG Architects (The Ventin Group Ltd.) for Crawford Lake Visitor Center Project (CHB 07 24 02)

**CH 07 02** Moved by: Marianne Meed Ward  
Seconded by: Gordon Krantz

THAT the Conservation Halton Board **approves the revised cumulative contract value of \$587,200 (excluding HST) with +VG Architects (The Ventin Group Ltd.) to accommodate scope changes to the Crawford Lake Visitor Center project, as per the Conservation Halton Purchasing Policy.**

*Carried*

- 7.2 Delegation of Approval Authority for Permits and Permit Extensions under the *Conservation Authorities Act* and *Ontario Regulation 41/24* (CHB 07 24 03)

**CH 07 03** Moved by: Chantal Garneau  
Seconded by: Jane Fogal

THAT the Conservation Halton Board **approves the following staff position be added to the list of positions with delegated authority to issue permits and permit extensions that meet Conservation Halton Board-approved regulatory policies:**

- **Associate Director, Development Review**

*Carried*

## **8. Other Business**

8.1 Correspondence to Board

- 8.1.1 Conservation Ontario's comments on "Enabling greater beneficial reuse of excess soil" (ERO#019-9196)

## **9. In Camera**

**CH 07 04** Moved by: Dave Gittings  
Seconded by: Sara Bailey

THAT the Conservation Halton Board **moves In Camera.**

*Carried*

9.1 Legal Matter (Verbal Update)

**CH 07 05** Moved by: Dave Gittings  
Seconded by: Sara Bailey

*Carried*

9.2 Personnel Matter (CHB 07 24 04)

**CH 07 06** Moved by: Dave Gittings  
Seconded by: Sara Bailey

*Carried*

**CH 07 07** Moved by: Dave Gittings  
Seconded by: Sara Bailey

THAT the Conservation Halton Board **reconvenes in public forum;**

And

THAT Conservation Halton staff **proceeds as directed.**

*Carried*

## **10. Adjournment**

**CH 07 08** Moved by: John-Paul Danko

THAT the Conservation Halton Board meeting **be adjourned at 2:02 p.m.**

*Carried*



*Chandra Sharma*

Signed by:

Chandra Sharma, President & CEO/Secretary-Treasurer

Date:

February 20, 2025