

REPORT TO: Conservation Halton Board of Directors

REPORT NO: # CHBD 06 22 10

FROM: Marnie Piggot, Director, Finance

DATE: September 22, 2022

SUBJECT: 2023 Board of Directors Municipal Representation

Recommendation

THAT the Conservation Halton Board of Directors **approves the membership entitlement for Conservation Halton participating municipalities effective 2023 based on the updated population statistics provided in the report;**

And

THAT the Conservation Halton Board of Directors **authorizes the President and CEO to advise the City of Hamilton of their entitlement to appoint three (3) members to the Conservation Halton Board of Directors.**

Report

The Conservation Authorities (CA) Act Section 2 sets out the number of Representatives from municipalities within a Conservation Authority watershed for meetings. According to the CA Act, the Representatives appointed by the municipality have authority to vote and generally act on behalf of their respective municipalities at the meeting.

Section 2(2) states:

The council of each municipality may appoint representatives to attend the meeting in the following numbers:

1. Where the population is 1,000,000 or more seven representatives.
- 1.1 Where the population is 500,000 or more but less than 1,000,000 six representatives.
- 1.2 Where the population is 250,000 or more, five representatives.
2. Where the population is 100,000 or more but less than 250,000, four representatives.
3. Where the population is 50,000 or more but less than 100,000, three representatives.
4. Where the population is 10,000 or more but less than 50,000, two representatives.
5. Where the population is less than 10,000, one representative.

The population numbers provided in the Conservation Authorities Act above refer to the population of a municipality within a watershed.

The Ministry of Environment, Conservation, and Parks (MECP) has provided the following percentages of the municipality's area within the Conservation Halton (CH) watershed in the following table:

Municipality	Percentage (%) of Municipality in CH watershed provided by MECP	Municipality Population per 2021 Provincial Information Return	Municipal Population within CH Watershed based on MECP %	Number of Municipal Representatives per CA Act	Current Board of Directors Municipal Representatives	Increase
Burlington	100%	186,948	186,948	4	4	
Halton Hills	45%	62,951	28,328	2	2	
Milton	85%	134,304	114,158	4	4	
Oakville	97%	225,000	218,250	4	4	
Hamilton	14%	584,000	82,753	3	2	1
Mississauga	4%	798,000	31,920	2	2	
Puslinch	15%	8,400	1,260	1	1	
Total		1,999,603	663,617	20	19	1

The population estimates included in the above table were obtained from the provincial 2021 Financial Information Returns for each municipality that are publicly available. Many of the municipal returns indicate their municipal population was derived from the Canada 2021 Census data. Applying the MECP percentages of area the municipality is within the Conservation Halton watershed, to the total municipality population, results in the population within the watershed.

The current number of Board of Director members of two for the City of Hamilton was based on a historical understanding in place from the 2001 amalgamation that applied 4% rather than the actual 14% of the City of Hamilton that is in the Conservation Halton watershed. The 14% was reinstated according to a Mining and Lands Commissioner ruling in 2019. Hamilton was advised as a result of the ruling of the additional member entitlement to three members though this was subsequent to the members appointed after the 2018 election.

Impact on Strategic Priorities

This report supports the Momentum priority of Organizational Sustainability.

Financial Impact

The financial impact of the additional member on the Board of Directors is estimated to cost less than \$2,000 and can be accommodated in the 2023 budget.

Signed & respectfully submitted:



Marnie Piggot
Director, Finance

Approved for circulation:



Hassaan Basit
President & CEO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT:

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