



Conservation Halton Board Meeting Minutes

Conservation Halton

October 31, 2024, at 1:00 PM EDT

@ 2596 Britannia Road, Burlington, ON L7P 0G3

1. Roll Call

| | |
|---------------------|---|
| Members Present | Sameera Ali Sara Bailey Rob Burton John-Paul Danko Cathy Duddeck (Vice-Chair) Jane Fogal Chantal Garneau Dave Gittings Gordon Krantz Cameron Kroetsch Marianne Meed Ward Rory Nisan Gerry Smallegange (Chair) Shawna Stolte Kristina Tesser Derksen Alex Wilson |
| Absent with Regrets | Allan Elgar Sammy Ijaz Sue McFadden |
| Absent | Alvin Tedjo |
| Staff Present | Chandra Sharma, President & CEO/Secretary-Treasurer Barbara J. Veale, Senior Director, Watershed Management Climate Change Garner Beckett, Executive Director, Conservation Halton Foundation Adriana Birza, Senior Advisor, Office of the President & CEO Craig Machan, Director, Parks & Operations Kellie McCormack, Director, Planning & Regulations/Strategic Initiatives & Partnerships Marnie Piggot, Director, Finance Plezzie Ramirez, Director, Human Resources Martin Keller, Senior Manager, Watershed Planning and Source Protection Justin Wei, Senior Manager, Finance Ilona Feldmann, Resource Planning Coordinator Declan Kelly, Senior Communications Advisor Trina Seguin, Lands Manager Robyn Koutrouliotis, Administrative Assistant, Office of the President & CEO |

The Chair called the meeting to order at 1:07 p.m.

2. Disclosure of Pecuniary Interest

There were **no disclosures of pecuniary interest.**

3. Acceptance of Amended Agenda

CH 06 01

Moved by: Sara Bailey

Seconded by: Rory Nisan

THAT the Conservation Halton Board **approves the agenda as amended.**

Carried

4. President & CEO Verbal Update

Chandra Sharma, President & CEO, provided an update on various areas of the organization, including meetings with key stakeholders; highlights from the National Climate Adaptation Summit on October 22, 2024; the Federal government's investment in the Crawford Lake Visitor Centre project through the Green and Inclusive Community Buildings (GICB) program; Glen Eden season start preparations; CH's third-annual staff Wellness Fair; and Parks visitation numbers.

5. Foundation Verbal Update

The Executive Director, Conservation Halton Foundation, provided an update on fundraising for the Connected Campaign.

The Foundation's 2025 Blue Gala will take place on June 2, 2025, at Area 8 Conservation Area in Milton.

6. Presentations

- 6.1 2025 Budget & Business Plan (Chandra Sharma, President & CEO/Secretary Treasurer) (Item 8.8)

7. Consent Items

- 7.1 Approval of DRAFT September 19, 2024, Conservation Halton Board Meeting Minutes
- 7.2 Approval of DRAFT October 9, 2024, Conservation Halton Governance & Risk Committee Meeting Minutes
- 7.3 Approval of DRAFT October 25, 2024, Conservation Halton Finance & Audit Committee Meeting Minutes
- 7.4 Purchasing Activity – May 1, 2024, to August 31, 2024 (CHB 06 24 01)
- 7.5 Conservation Halton Sustainability Plan Update (CHB 06 24 02)
- 7.6 Permits Issued under *Ontario Regulation 41/24* from July 1 to September 30, 2024 (Q3 2024) (CHB 06 24 03)

- 7.7 Update on Regulatory Deliverables: *Ontario Regulation 686/21* under the *Conservation Authorities Act* (CHB 06 24 04)

The consent items **were adopted**.

8. Action Items

- 8.1 Watershed-Based Resource Management Strategy (CHB 06 24 05)

CH 06 02

Moved by: Shawna Stolte
Seconded by: Marianne Meed Ward

THAT the Conservation Halton Board **approves the Watershed-Based Resource Management Strategy;**

And

THAT the Conservation Halton Board **directs staff to post the Watershed-Based Resource Management Strategy to the corporate website as required by *Ontario Regulation 686/21*;**

And

THAT the Conservation Halton Board **directs staff to advise participating municipalities and neighbouring Conservation Authorities that the approved Watershed-Based Resource Management Strategy has been completed and posted.**

Carried

- 8.2 Land Inventory & Conservation Area Strategy (CHB 06 24 06)

CH 06 03

Moved by: Chantal Garneau
Seconded by: Alex Wilson

THAT the Conservation Halton Board approves **the Conservation Area Strategy (2024) as presented;**

And

THAT the Conservation Halton Board **directs staff to post the Conservation Area Strategy to the corporate website as required by *Ontario Regulation 686/21*;**

And

THAT the Conservation Halton Board **directs staff to advise participating municipalities and neighbouring Conservation Authorities that the approved Conservation Area Strategy has been completed and posted.**

Carried

- 8.3 Amendments to the Halton Region Conservation Authority General Membership By-law No. 2018-01 (CHB 06 24 07)

CH 06 04

Moved by: Gordon Krantz
Seconded by: Rob Burton

THAT the Conservation Halton Board approves **the proposed amendments to the Halton Region Conservation Authority General Membership By-law No. 2018-01 (rev. April 20, 2023).**

Carried

- 8.4 Proposed construction of retaining walls and an underground parking garage located 4.6 metres from the flood plain associated with East Morrison Creek, 3065 Trafalgar Road, Town of Oakville (CHB 06 24 08)

CH 06 05 Moved by: Dave Gittings
Seconded by: Kristina Tesser Derksen

THAT the Conservation Halton Board approves **the issuance of a permit for the construction of retaining walls and an underground parking garage located 4.6 metres from the flood plain associated with East Morrison Creek, 3065 Trafalgar Road, Town of Oakville.**

Carried

- 8.5 Proposed 2025 Planning and Permit Review Fees (CHB 06 24 09)

CH 06 06 Moved by: Cameron Kroetsch
Seconded by: John-Paul Danko

THAT the Conservation Halton Board approves **the Proposed 2025 Planning and Permit Review Fees, with an effective date of January 1, 2025;**

And

THAT the Conservation Halton Board **directs staff to provide appropriate notice of the Board-approved 2025 Planning and Permit Review Fees to watershed municipalities and neighbouring conservation authorities;**

And

THAT the Conservation Halton Board **directs staff to post the Board-approved 2025 Planning and Permit Review Fee Schedules to the Conservation Halton website.**

Carried

- 8.6 Budget Variance Report for the Period Ended August 31, 2024, and 2024 Projected Year End Amounts (CHB 06 24 10)

CH 06 07 Moved by: Jane Fogal
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board approves **a transfer of \$450,000 to the Land Securement Reserve for a donation received from an estate settlement that named Conservation Halton as a beneficiary;**

And

THAT the Conservation Halton Board **receives for information the staff report dated October 31, 2024, on the Budget Variance for the period ended August 31, 2024, and 2024 Projected Year End Amounts.**

Carried

8.7 Facilities Asset Management Plan (Update 2024) (CHB 06 24 11)

CH 06 08 Moved by: Kristina Tesser Derksen
Seconded by: Alex Wilson

THAT the Conservation Halton Board approves **the Facilities Asset Management Plan (Update 2024) as presented.**

Carried

8.8 2025 Budget & Business Plan (CHB 06 24 12)

CH 06 09 Moved by: Sameera Ali
Seconded by: Marianne Meed Ward

THAT the Conservation Halton Board approves **municipal funding of \$12,215,375 in the 2025 budget by a weighted majority vote by members based on the 2025 budget municipal apportionment;**

And

THAT the Conservation Halton Board approves **the \$106,000 benefit-based municipal funding for Halton Region related to the Sixteen Mile Creek Watershed studies;**

And

THAT the Conservation Halton Board **approves the \$12,746,540 Developer Contribution Reserve (DCR) funding request included in the 2025 Budget for the Crawford Lake Interpretive and Education Centre and Kelso/Glen Eden Revitalization projects.**

And

THAT the Conservation Halton Board **approves transfers to and from Reserves in the 2025 Budget as outlined in the staff report entitled “2025 Budget & Business Plan”;**

And

THAT the Conservation Halton Board **approves the 2025 Budget & Business Plan as presented.**

All in Favour

Sameera Ali
Sara Bailey
Rob Burton
John-Paul Danko
Cathy Duddeck
Jane Fogal

All Opposed

Absent

Allan Elgar
Sammy Ijaz
Sue McFadden
Alvin Tedjo

Chantal Garneau
Dave Gittings
Gordon Krantz
Cameron Kroetsch
Marianne Meed Ward
Rory Nisan
Gerry Smallegange
Shawna Stolte
Kristina Tesser Derksen
Alex Wilson

Carried

9. Other Business

There was **no other business.**

10. In Camera

CH 06 10

Moved by: Shawna Stolte
Seconded by: Rob Burton

THAT the Conservation Halton Board **moves In Camera.**

Carried

10.1 Legal Matter (CHB 06 24 13)

10.2 Legal Matter (CHB 05 24 14)

CH 06 11

Moved by: Shawna Stolte
Seconded by: Rob Burton

THAT the Conservation Halton Board **reconvenes in public forum;**

And

THAT the Conservation Halton Board **directs staff to proceed as directed In Camera.**

Carried

11. Adjournment

CH 06 12

Moved by: Sameera Ali

THAT the Conservation Halton Board meeting **be adjourned at 2:25 p.m.**

Carried

Signed by: Chandra Sharma, President & CEO/Secretary-Treasurer

Date: December 5, 2024

DRAFT