



## Conservation Halton Board Meeting Minutes

Conservation Halton

September 19, 2024, at 1:00 PM EDT

@ 2596 Britannia Road, Burlington, ON L7P 0G3

### 1. Roll Call

Members Present	Sameera Ali Sara Bailey Rob Burton John-Paul Danko Cathy Duddeck (Vice-Chair) Allan Elgar Jane Fogal Chantal Garneau Sammy Ijaz Gordon Krantz Gerry Smallegange (Chair) Alvin Tedjo Kristina Tesser Derksen Marianne Meed Ward
Absent with Regrets	Dave Gittings Sue McFadden Rory Nisan Shawna Stolte
Absent	Cameron Kroetsch Alex Wilson
Staff Present	Chandra Sharma, President & CEO/Secretary-Treasurer Barbara J. Veale, Senior Director, Watershed Management Climate Change Garner Beckett, Executive Director, Conservation Halton Foundation Adriana Birza, Senior Advisor, Office of the President & CEO Craig Machan, Director, Parks & Operations Kellie McCormack, Director, Planning & Regulations/Strategic Initiatives & Partnerships Marnie Piggot, Director, Finance Plezzie Ramirez, Director, Human Resources Janette Brenner, Senior Manager, Water Resource Engineering Glenn Farmer, Manager, Flood Forecasting & Operations Justin Wei, Senior Manager, Finance Declan Kelly, Senior Communications Advisor Trina Seguin, Lands Manager Leah Smith, Policy & Special Initiatives Lead Robyn Koutrouliotis, Administrative Assistant, Office of the President & CEO

The Chair called the meeting to order at 1:00 p.m.

## 2. Disclosure of Pecuniary Interest

There were **no disclosures of pecuniary interest.**

## 3. Acceptance of Amended Agenda

**CH 05 01** Moved by: Cathy Duddeck  
Seconded by: Chantal Garneau

THAT the Conservation Halton Board **approves the amended agenda with the following adjustment: the deferral of Item 6.1 (Green Space: Newcomer Youth Climate Forum – Year 3 Program Report) to a future meeting.**

*Carried*

## 4. Acting CAO Verbal Update

The Conservation Halton (CH) Board welcomed Chandra Sharma, President & CEO.

Barbara Veale, Acting Chief Administrative Officer, provided updates on the Flood Hazard Mapping Study, Kelso Cove Waterpark, the Crawford Lake Boardwalk, Glen Eden presales, Ways of the Woods (WOW) Camp, Q3 grants, and the 2025 Preliminary Budget.

The Acting Chief Administrative Officer thanked the Board for their support

## 5. Conservation Halton Foundation Verbal Update

The Executive Director, Conservation Halton Foundation, provided an update on the fundraising Connected Campaign.

## 6. Presentations

- 6.1 Flood Events: Summer 2024 (Glenn Farmer, Manager, Flood Forecasting & Operations)
- 6.2 Spill Flood Hazard Policy Review and Update (Leah Smith, Policy & Special Initiatives Lead & Janette Brenner, Senior Manager, Water Resources Engineering) (Item 8.2)

## 7. Consent Items

- 7.1 Approval of DRAFT June 21, 2024, Conservation Halton Board Meeting Minutes
- 7.2 Momentum Strategic Plan Progress Report: Q1 and Q2 2024 (CHB 05 24 02)
- 7.3 Permits & Letters of Permission issued under *Ontario Regulation 41/24* from April 1 to June 30, 2024 (Q2 2024) (CHB 05 24 03)

The consent items **were adopted.**

## 8. Action Items

- 8.1 Incoming President & Chief Executive Officer/Secretary-Treasurer: Signing Authority and Conservation Ontario Voting Delegate (CHB 05 24 04)



**CH 05 02**

Moved by: Gordon Krantz  
Seconded by: Rob Burton

THAT the Conservation Halton Board appoints **Chandra Sharma as a Signing Officer of Conservation Halton as per sections B.2 and B.10 of the Halton Region Conservation Authority General Membership By-law;**

And

THAT the Conservation Halton Board appoints **Chandra Sharma as the Conservation Ontario Voting Delegate for Conservation Halton;**

And

THAT the Conservation Halton Board endorses the conclusion of the appointment of **Barbara Veale as Acting Chief Administrative Officer/Secretary-Treasurer for Conservation Halton to fulfill responsibilities under the *Conservation Authorities Act* and the Halton Region Conservation Authority General Membership By-law, No. 2018-01, as amended;**

And

THAT the Conservation Halton Board endorses the conclusion of the appointment of **Barbara Veale as the Conservation Ontario Voting Delegate for Conservation Halton.**

*Carried*

8.2 Spill Flood Hazard Policy Review and Update (CHB 05 24 05)

**CH 05 03**

Moved by: Rob Burton  
Seconded by: Sameera Ali

THAT the Conservation Halton Board endorses the “**Draft Spill Flood Hazard Policies**” and supporting “**Draft Conservation Halton Spill Flood Hazard Policy: Technical Companion Document**” for public release and engagement.

*Carried*

## **9. Other Business**

There was **no other business.**

## **10. In Camera**

**CH 05 04**

Moved by: Allan Elgar  
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board **moves In Camera.**

*Carried*

10.1 Personnel Matter (CHB 05 24 06)

10.2 Legal Matter (CHB 05 24 07)



10.3 Legal Matter (CHB 05 24 08)

10.4 Legal Matter (CHB 05 24 09)

10.5 Legal Matter (CHB 05 24 01)

**CH 05 05** Moved by: Kristina Tesser Derksen  
Seconded by: Sara Bailey

THAT the Conservation Halton Board **reconvenes in public forum;**

And

THAT the Conservation Halton Board **directs staff to proceed as directed In Camera.**

*Carried*

## **11. Adjournment**

**CH 05 06** Moved by: Kristina Tesser Derksen

THAT the Conservation Halton Board meeting **be adjourned at 2:55 p.m.**

*Carried*

Signed by:

A handwritten signature in black ink that reads "Chandra Sharma".

Chandra Sharma, President & CEO/Secretary-Treasurer

Date:

October 31, 2024