

Conservation Halton Board Meeting/Annual General Meeting Minutes

Conservation Halton

April 18, 2024, at 1:30 PM EDT

@ 2596 Britannia Road, Burlington, ON L7P 0G3

1. Roll Call

Members Present

Sameera Ali
Sara Bailey
Rob Burton
John-Paul Danko
Cathy Duddeck (Vice Chair)
Allan Elgar
Jane Fogal
Chantal Garneau
Dave Gittings
Gordon Krantz
Sue McFadden
Marianne Meed Ward
Rory Nisan
Gerry Smallegange (Chair)
Shawna Stolte
Kristina Tesser Derksen

Absent

Cameron Kroetsch
Alex Wilson

Absent with Regrets

Sammy Ijaz
Alvin Tedjo

Guests

Jean Williams

Staff Present

Hassaan Basit, President & CEO/Secretary-Treasurer
Garner Beckett, Executive Director, Conservation Halton Foundation
Adriana Birza, Senior Advisor, Office of the President & CEO
Craig Machan, Director, Parks & Operations
Kellie McCormack, Director, Planning & Regulations
Marnie Piggot, Director, Finance
Plezzie Ramirez, Director, Human Resources
Barbara Veale, Senior Director, Watershed Management & Climate Change
Mark Vytvytskyy, Chief Operating Officer
Kim Barrett, Senior Specialist, Research & Sustainability
Shelly Datseris, Manager, Communications & Marketing
Stephanie Demetriou, Communications Manager
Martin Keller, Senior Manager, Watershed Planning & Source Protection
Rebecca Munro, Senior Manager, Corporate Services
Justin Wei, Senior Manager, Finance
Robyn Koutrouliotis, Administrative Assistant, Office of the President & CEO

The Chair called the meeting to order at 1:32 p.m.

2. Disclosure of Pecuniary Interest

There were **no disclosures of pecuniary interest.**

3. Acceptance of Amended Agenda

CH 03 01

Moved by: Cathy Duddeck
Seconded by: Kristina Tesser Derksen

THAT the Conservation Halton Board **approves the amended agenda with adjustment to the order of items: the addition of an attachment to Item 5.1. (Conservation Halton 2023 Annual Report), the addition of Item 7.9. (Environmental Registry of Ontario Posting (ERO No. 019-8320): Regulation detailing new Minister's Permit and Review Powers under the Conservation Authorities Act (CHB 03 24 17)).**

Carried

4. CEO Verbal Update

The President & CEO provided an update on the Conservation Halton (CH) Board Membership.

City of Hamilton Board Representation: Member Resignation and Appointment

On April 16, 2024, staff received notification of City of Hamilton Councillor Maureen Wilson's resignation from the CH Board, effective April 10, 2024. Hamilton City Council accepted Councillor Wilson's resignation and appointed Councillor John-Paul Danko to the Board.

The Board welcomed John-Paul Danko.

5. Annual General Meeting 2024

5.1. 2023 Year In Review (Hassaan Basit, President & CEO)

6. Consent Items

- 6.1. Approval of DRAFT February 15, 2024, Conservation Halton Board Meeting Minutes
- 6.2. Approval of DRAFT February 15, 2024, Conservation Halton Inaugural Board Meeting Minutes
- 6.3. Approval of DRAFT April 4, 2024, Conservation Halton Finance & Audit Committee Meeting Minutes
- 6.4. The great urban shift: Climate change is predicted to drive mass species turnover in cities (CHB 03 24 01)
- 6.5. 2024 Flood Hazard Mapping Program Update (CHB 03 24 02)

The consent items **were adopted.**

7. Action Items

7.1. Appointment of Acting Chief Administrative Officer/Secretary-Treasurer (CHB 03 24 03)

CH 03 02

Moved by: Rob Burton
Seconded by: Gordon Krantz

THAT the Conservation Halton Board **appoints Barbara Veale as the Acting Chief Administrative Officer/Secretary-Treasurer for Conservation Halton to fulfill responsibilities under the *Conservation Authorities Act* and the Halton Region Conservation Authority General Membership By-law, No. 2018-01, as amended;**

And

THAT the Conservation Halton Board **approves Barbara Veale as a Signing Officer of Conservation Halton as per sections B.2 and B.10 of the Halton Region Conservation Authority General Membership By-law;**

And

THAT the Conservation Halton Board **appoints Barbara Veale as the interim Conservation Ontario Alternate Voting Delegate for Conservation Halton.**

Carried

7.2. Momentum Strategic Plan Extension and Update (CHB 03 24 04)

CH 03 03

Moved by: John-Paul Danko
Seconded by: Dave Gittings

THAT the Conservation Halton Board **approves the extension of the Momentum Strategic Plan for up to two years beyond the current end of December 31, 2024;**

And

THAT the Conservation Halton Board **receives for information the 2023 Momentum Strategic Plan year end report.**

Carried

7.3. Appointment of Denise Santini to the Conservation Halton Foundation Board of Directors (CHB 03 24 05)

CH 03 04

Moved by: Sue McFadden
Seconded by: Rory Nisan

THAT the Conservation Halton Board **approves the appointment of Denise Santini to the Conservation Halton Foundation Board of Directors.**

Carried

7.4. Reappointment of Conservation Halton Foundation Board Members (CHB 03 24 06)

CH 03 05

Moved by: Marianne Meed Ward
Seconded by: Shawna Stolte

THAT the Conservation Halton Board **approves the reappointment of the following Members for a two (2) year term ending at the Conservation Halton Foundation Board of Directors Annual General Meeting in 2026:**

- **Bill Mann**

- **Madhav Murti**
- **Mavis Shang**

Carried

7.5. Guiding Principles and Objectives for the Watershed Strategy (CHB 03 24 07)

CH 03 06 Moved by: Sameera Ali
Seconded by: Sara Bailey

THAT the Conservation Halton Board **approves the revised Goal and Guiding Principles and Objectives for the Watershed Strategy;**

And

THAT the Conservation Halton Board **receives for information the staff report entitled “Guiding Principles and Objectives for the Watershed Strategy”.**

Carried

7.6. Legislative and Regulatory Changes Affecting Conservation Halton’s Development Permitting and Interim Policies and Procedures (CHB 03 24 08)

Kellie McCormack, Director, Planning & Regulations, provided an overview of recent legislative and regulatory changes impacting the organization.

CH 03 07 Moved by: Jane Fogal
Seconded by: Chantal Garneau

THAT the Conservation Halton Board **approves the “Interim Policies and Guidelines for the Administration and Implementation of the *Conservation Authorities Act* and *Ontario Regulation 41/24*”;**

And

THAT the Conservation Halton Board **approves the “Interim Transitional Procedures and Guidelines (Transitioning from *Ontario Regulation 162/06* to *Ontario Regulation 41/24*)”;**

And

THAT the Conservation Halton Board **receives for information the staff report entitled “Legislative and Regulatory Changes Affecting Conservation Halton’s Development Permitting and Interim Policies and Procedures”.**

Carried

7.7. Designation of Officers under Part VII (Enforcement and Offences), Section 30.1 of the *Conservation Authorities Act* (CHB 03 24 09)

CH 03 08 Moved by: Jane Fogal
Seconded by: Chantal Garneau

THAT the Conservation Halton Board **approves the re-appointment of all existing Officers under Part VII (Enforcement and Offences) Section 30.1 of the *Conservation Authorities Act*;**

And

THAT the Conservation Halton Board **receives for information the staff report entitled “Designation of Officers under Part VII (Enforcement and Offences), Section 30.1 of the Conservation Authorities Act”.**

Carried

7.8. Delegation of Powers related to Permit Issuance, Cancellation and Hearings (Part VI - Conservation Authorities Act) (CHB 03 24 10)

CH 03 09 Moved by: Jane Fogal
Seconded by: Chantal Garneau

THAT the Conservation Halton Board **approves the following staff positions be delegated the authority to issue permissions and permission extensions that meet Conservation Halton Board-approved regulatory policies:**

- Chief Administrative Officer/Chief Executive Officer
- Director, Planning & Regulations
- Senior Director, Watershed Management & Climate Change
- Senior Manager, Water Resources Engineering

And

THAT the Conservation Halton Board **approves the following staff positions be delegated the authority to cancel permissions and complete administrative reviews:**

- Chief Administrative Officer/Chief Executive Officer
- Director, Planning & Regulations

And

THAT the Conservation Halton Board **receives for information the staff report entitled “Delegation of Powers related to Permit Issuance, Cancellation and Hearings (Part VI - Conservation Authorities Act)”.**

Carried

7.9. Environmental Registry of Ontario Posting (ERO No. 019-8320): Regulation detailing new Minister’s Permit and Review Powers under the Conservation Authorities Act (CHB 03 24 17)

CH 03 10 Moved by: Jane Fogal
Seconded by: Chantal Garneau

THAT the Conservation Halton Board **directs staff to send this report as Conservation Halton’s submission to the Province on Environmental Registry of Ontario No. 019:8320 “Regulation detailing new Minister’s Permit and Review Powers under the Conservation Authorities Act”;**

And

THAT the Conservation Halton Board **receives for information the staff report entitled “Environmental Registry of Ontario Posting (ERO No. 019:8320): Regulation detailing new Minister’s Permit and Review Powers under the Conservation Authorities Act”.**

Carried

7.10. Premier Gateway Phase 2B Employment Area Secondary Plan and Scoped Subwatershed Study, Town of Halton Hills (CHB 03 24 11)

CH 03 11 Moved by: Shawna Stolte
Seconded by: Rory Nisan

THAT the Conservation Halton Board **endorses the Premier Gateway Phase 2B Employment Area Scoped Subwatershed Study, specifically the management recommendations that relate to areas regulated by Conservation Halton;**

And

THAT the Conservation Halton Board **receives for information the staff report entitled “Premier Gateway Phase 2B Employment Area Secondary Plan and Scoped Subwatershed, Town of Halton Hills”.**

Carried

7.11. Developer Contribution Reserve Projects – Kelso/Glen Eden (CHB 03 24 12)

CH 03 12 Moved by: Sue McFadden
Seconded by: Gordon Krantz

THAT the Conservation Halton Board **approves the Kelso Glen Eden Revitalization Developer Contribution Reserve project as a priority project;**

And

THAT the Conservation Halton Board **approves funding for the Kelso Glen Eden Revitalization from the Developer Contribution Reserve funds held by Halton Region.**

Carried

7.12. Financial Review for Capital Investments of Developer Contribution Reserve Funds (CHB 03 24 13)

CH 03 13 Moved by: Sameera Ali
Seconded by: Allan Elgar

THAT the Conservation Halton Board **approves the investment of the Developer Contribution Reserve Funding in the capital projects as outlined in the report;**

And

THAT the Conservation Halton Board **authorizes staff to enter into discussions with Halton Region during the budget process on potential debt financing for remaining funding required for the Kelso/Glen Eden Revitalization project.**

Carried

7.13. Conservation Halton Donor Recognition and Naming Policy (CHB 03 24 14)

CH 03 14 Moved by: Sara Bailey
Seconded by: Dave Gittings

THAT the Conservation Halton Board **approves the Conservation Halton Donor Recognition and Naming Policy.**

Carried

8. Other Business

8.1. Conservation Halton Foundation Update

Garner Beckett, Executive Director, shared the following update.

Connected Campaign

To date, the Foundation's five (5) year multipurpose Connected Campaign has raised \$16 million of the \$20 million target.

Blue Gala

One of the Foundation's key annual fundraisers, the Blue Gala, will take place on June 13, 2024.

8.2. Acting Chief Administrative Officer

Barb Veale, Acting Chief Administrative Officer/Senior Director, Watershed Management & Climate Change, spoke to the role of SLT during the transition period.

9. In Camera

CH 03 15

Moved by: Allan Elgar
Seconded by: Chantal Garneau

THAT the Conservation Halton Board **moves In Camera.**

Carried

9.1. Legal Matter (CHB 03 24 15)

9.2. Legal Matter (CHB 03 24 16)

9.3. Personnel Matter

CH 03 16

Moved by: Allan Elgar
Seconded by: Chantal Garneau

THAT the Conservation Halton Board **reconvenes in public forum.**

Carried

10. Adjournment

CH 03 17

Moved by: Allan Elgar

THAT the Conservation Halton Board meeting **be adjourned at 3:17 p.m.**

Carried

Signed by:

Barbara Veale, Acting CAO/Secretary-Treasurer

Date:

June 21, 2024