

## Re-submission Declaration Form For Permit Applications Submitted Under the Conservation Authorities Act and Ontario Regulation 41/24

Conservation Halton File \_\_\_\_\_ Re-submission # \_\_\_\_\_

This form must be completed in full and attached as a cover sheet to any technical studies, engineering drawings, or other technical information which have been re-submitted to support your permit application. Incomplete or unsigned forms, re-submissions submitted without this form, or re-submissions which differ from the signed declaration form **will not be accepted.**

To avoid piecemeal re-submissions we request that **all** items required for re-submission be forwarded to Conservation Halton in **one** package. Incomplete submissions will **not be circulated for review** until all of the required items have been received.

Re-submission Requirements	Submitted (✓) Please check.
• Resubmission declaration form, signed by the applicant or authorized agent (cover sheet)	
• Response letter which addresses <i>all</i> of the comments provided in Conservation Halton's letter in response to the last submission. Please provide responses based on the numbering system in which they were written by staff.	
• List of drawings submitted to address <i>all</i> of the comments provided in Conservation Halton's letter in response to the last submission. Please indicate any relabelling/title changes, replacement drawings, new drawings, and drawings which have not been resubmitted.	
• One full set of all revised plans/drawings (unless otherwise stated in Conservation Halton's most recent letter).	
• Revised reports/studies (as indicated in Conservation Halton's letter, if required). Reports and drawings are to be provided in hard copy and all drawings folded.	
• All materials are to be submitted electronically on a flash drive or through digital transfer.	
• Re-submission fee of _____ (applicable after first re-submission). Contact Project Manager for payment methods and details.	
• Any additional or new information (if applicable).	

### **DECLARATION**

I hereby declare that:

- a) the particulars provided on this re-submission form are true and correct;
- b) the re-submission is complete and **all** requirements, as specified in Conservation Halton's letter of response to the last submission, have been complied with; and
- c) the lead consultant has reviewed and coordinated the submission to ensure that all re-submission materials are consistent.

Signature of Applicant and/or authorized Agent: \_\_\_\_\_

### **Contact information**

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

<b>For Office Use Only</b>
<b>Date Received:</b>
<b>Signature:</b>