



# **Halton Region Source Protection Authority Board Meeting**

Conservation Halton

Zoom Meeting

November 23, 2023, 1:00 PM - 4:00 PM EST

## **Table of Contents**

### **1. Roll Call**

### **2. Disclosure of Pecuniary Interest**

### **3. Approval of Agenda**

### **4. Consent Items**

4.1. Approval of DRAFT April 20, 2023, Halton Region Source Protection Authority Meeting Minutes.....2

4.2. Source Protection Program Update (HRSPA 03 23 01).....5

### **5. Action Items**

5.1. Halton-Hamilton Source Protection Committee Appointment (HRSPA 03 23 02).....7

5.2. Halton-Hamilton Source Protection Committee Appointment Amendment (HRSPA 03 23 03).....9

### **6. Other Business**

### **7. Adjournment**



## Halton Region Source Protection Authority Board Meeting Minutes

Conservation Halton

Apr 20, 2023, at 1:00 PM EDT

@ Conservation Halton Administrative Office, 2596 Britannia Road, Burlington, ON L7P 0G3

### 1. Roll Call & Mileage

#### Members present

Sameera Ali  
Rob Burton  
Kristina Tesser Derksen  
Cathy Duddeck (Vice Chair)  
Allan Elgar  
Jane Fogal  
Chantal Garneau  
Steve Gilmour  
Dave Gittings  
Sammy Ijaz  
Gordon Krantz  
Sue McFadden  
Rory Nisan  
Gerry Smallegange (Chair)  
Alvin Tedjo

#### Absent with regrets:

Cameron Kroetsch  
Shawna Stolte  
Marianne Meed Ward  
Alex Wilson  
Maureen Wilson

#### Guest present:

Bob Edmondson, Chair, Hamilton-Halton Source Protection Committee

#### Staff Present:

Hassaan Basit, President & CEO  
Garner Beckett, Executive Director, Foundation  
Adriana Birza, Senior Advisor, Office of the President & CEO  
Leah Bortolotti, Director, Marketing & Communications  
Niamh Buckley, Admin Assistant, Office of the President & CEO  
David Irwin, Water Resources Engineer  
Martin Keller, Sen. Manager, Senior Manager, Watershed Planning and Source Protection  
Craig Machan, Director, Parks & Operations  
Kellie McCormack, Director, Planning & Regulations  
Ola Panczyk, Environmental Planner  
Marnie Piggot, Director, Finance  
Plezzie Ramirez, Director, Human Resources  
Mark Vytvytskyy, Chief Operating Officer  
Barb Veale, Sen. Director, Watershed Strategies & Climate Change

The Chair called the meeting to order at 1:20 p.m.

## 2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

## 3. Approval of Agenda

**HRSPA 02 01** Moved by: Cathy Duddeck  
Seconded by: Sammy Ijaz

THAT the Halton Region Source Protection Authority Agenda **be approved as distributed.**

*Carried*

The Chair introduced Bob Edmondson, Chair of the Hamilton-Halton Source Protection Committee.

## 4. Presentation

4.1 Halton Region Source Protection Authority Annual Progress Report 2022 - Martin Keller, Senior Manager, Watershed Planning and Source Protection & Bob Edmondson, Chair, Halton-Hamilton Source Protection Committee

## 5. Consent Item

5.1 Approval of Halton Region Source Protection Authority DRAFT Meeting Minutes.

The consent item **was adopted.**

## 6. Action Item

6.1 Halton-Hamilton Source Protection Committee Appointments (HRSPA 02 23 01)

**HRSPA 02 02** Moved by: Sue McFadden  
Seconded by: Rory Nisan

THAT the Halton Region Source Protection Authority **approves the appointment of Ted McMeekin as a member of the Halton-Hamilton Source Protection Committee for a four-year term expiring in January 2027.**

6.2 Halton-Hamilton Source Protection Annual Progress Report 2022 (HRSPA 02 23 02)

**HRSPA 02 03** Moved by: Gordon Krantz  
Seconded by: Chantal Garneau

THAT the Halton Region Source Protection Authority **approves the submission of the Annual Progress Report 2022 for the Halton-Hamilton Source Protection Plan to the Ministry of the Environment, Conservation and Parks,**

And

THAT the Halton Region Source Protection Authority **receives for information the staff report entitled “Halton-Hamilton Source Protection Annual Progress Report 2022.”**

***Carried***

## **7. Other Business**

There was **no other business.**

## **8. Adjournment**

**HRSPA 02 04**

Moved by: Allan Elgar

THAT the Halton Region Source Protection Authority Board Meeting **be adjourned at 1:52 p.m.**

***Carried***

Signed by: Hassaan Basit, President & CEO/Secretary-Treasurer

Date: November 23, 2023

**TO:** Halton Region Source Protection Authority  
**MEMO #:** HRSPA 03 23 01  
**FROM:** Martin Keller, Senior Manager, Watershed Planning & Source Protection  
**DATE:** November 23, 2023  
**SUBJECT:** Source Protection Program Update

---

## MEMO

This memo provides an update on the status of the source protection program in the Halton-Hamilton Source Protection Region (HHSPR).

### Financial

The most recent interim report for the period up to May 31, 2023, reported an underspending of approximately \$75,000. The next interim report is due to the Ministry of the Environment, Conservation and Parks (MECP) by November 30, 2023, covering the period up to October 31, 2023. It is anticipated that the process for negotiating the next provincial funding agreement will commence soon and cover a two-year period.

### Technical and Policy Work

Current technical and policy work focuses on addressing changes the MECP made to the 2021 Technical Rules. These rules govern the delineation of vulnerable areas and identification and risk ranking of potential drinking water threat activities. In collaboration with municipal staff, Conservation Halton (CH) staff are analyzing these changes, identifying implications for managing drinking water threats, and recommending revisions to the Halton-Hamilton Source Protection Plan. The Plan will be formally revised through a future Section 34 plan update. Potential future municipal drinking water system infrastructure updates (e.g., a potential new well for the community of Greensville, City of Hamilton) will also be included in a future Section 34 plan update.

### Education and Outreach

The Halton-Hamilton Source Protection Committee (HHSPC) has been leading public outreach and education to build program awareness through engagement at events such as the Halton Children's Water Festival and CH's Hops & Harvest Festival. Staff has engaged with several organizations such as the Agrichemical Warehousing Standards Association, City of Hamilton Public Health Services, and the Halton Region Health Department.



Halton-Hamilton  
Source Protection  
Region

---

November  
2023

## Communication and Data Management

HHSPR's [Protecting Water website](#) is now on a new platform and the content is being updated to ensure optimal engagement with the source protection community and the public. Provincially-approved source protection data is now available on [CH's Data Hub](#), reducing the number of data requests staff needs to individually respond to. A publicly accessible Web Map for viewing and printing spatial source protection data, as well as an updated source protection story map, will be available soon.



Halton-Hamilton  
Source Protection  
Region

November  
2023

**REPORT TO:** Halton Region Source Protection Authority

**REPORT NO:** HRSPA 03 23 02

**FROM:** Martin Keller, Senior Manager, Watershed Planning & Source Protection

**DATE:** November 23, 2023

**SUBJECT:** Halton-Hamilton Source Protection Committee Appointment

---

## Recommendation

THAT the Halton Region Source Protection Authority **approves the appointment of Emily Milligan as a General Public Representative to the Halton-Hamilton Source Protection Committee for a five (5) year term expiring November 2028.**

## Report

### *Background*

In accordance with Ontario Regulation 288/07 under the *Clean Water Act, 2006*, (the Act) the multi-stakeholder Halton-Hamilton Source Protection Committee (HHSPC) includes nine (9) members and a Committee Chair, with three (3) members representing municipalities, three (3) members representing economic and agricultural sectors, and three (3) members representing public and environmental interests.

Under the Act, it is the responsibility of the lead source protection authority in a source protection region to appoint members of the source protection committee. The Halton Region Source Protection Authority (HRSPA) is the lead authority in the Halton-Hamilton Source Protection Region (HHSPR). The source protection committee Chair is appointed by the Minister of the Environment, Conservation and Parks (MECP).

The term of appointment for Dana Couture as the General Public member on the HHSPC expired in September 2023.

### *Confirmation of Nominations to the Source Protection Committee*

On August 22, 2023, staff advertised the vacancy through the HHSPR website; various local online news media outlets; and social media, including LinkedIn, Facebook, Instagram, and X (formerly known as Twitter). The advertising campaign ran for one (1) month and closed on September 22, 2023.

Interviews were held with two (2) candidates and a recommendation for nomination was made to the Halton-Hamilton Source Protection Management Committee on October 30, 2023. The Management Committee supported the nomination of Emily Milligan as General Public Representative to the HHSPC by the HRSPA for a five (5) year term expiring November 2028. Emily Milligan has a Bachelor of Science in Chemistry from the University of Waterloo, with background in physical and environmental sciences. Emily currently works at Bell Canada as an Agile Product Owner.



Halton-Hamilton  
Source Protection  
Region

November  
2023

### Impact on Strategic Priorities

This report supports the Momentum priority of Natural Hazards and Water by fostering partnerships and identifying opportunities to build mutual understanding, trust, respect, and support with watershed stakeholders, and by leading the Halton-Hamilton source water protection program through a comprehensive review and update of drinking water science and source protection plan policies.

### Financial Impact

There is no financial impact to this report.

Signed & respectfully submitted:

Martin Keller  
Senior Manager, Watershed Planning & Source Protection

Approved for circulation:

Hassaan Basit  
President & CEO/Secretary-Treasurer

**FOR QUESTIONS ON CONTENT:**

Martin Keller, Senior Manager, Watershed Planning &  
Source Protection  
[mkeller@hrca.on.ca](mailto:mkeller@hrca.on.ca)





Halton-Hamilton  
Source Protection  
Region

November  
2023

**REPORT TO:** Halton Region Source Protection Authority

**REPORT NO.:** HRSPA 03 23 03

**FROM:** Martin Keller, Senior Manager, Watershed Planning & Source Protection

**DATE:** November 23, 2023

**SUBJECT:** Halton-Hamilton Source Protection Committee Appointment Amendment

---

## Recommendation

THAT the Halton Region Source Protection Authority **approves the amendment of the Halton Region representative appointee to the Halton-Hamilton Source Protection Committee, dated February 16, 2023. This amendment is to clarify that the nomination is referencing the staff member holding the position of Supervisor, Municipal Water Resources Planning at Halton Region (Resolution No. HRSPA 01 02).**

## Report

### *Background*

In 2016, Halton Region endorsed the nomination of the Supervisor, Municipal Water Resource Planning (Risk Management Official) in the Region's Public Works Department to represent the collective interests of Halton Region, the City of Burlington, the Town of Halton Hills, the Town of Milton, the Town of Oakville, Peel Region, and the City of Mississauga on the Source Protection Committee for the Halton-Hamilton Source Protection Region (HHSPR).

On February 16, 2023, the Halton Region Source Protection Authority (HRSPA) re-appointed Daniel Banks, Supervisor, Municipal Water Resource Planning and Risk Management Official for Halton Region, to the Hamilton-Halton Source Protection Committee (HHSPC). Since his appointment, Daniel Banks has temporarily taken another position with Halton Region; he has requested that the interim Supervisor, Municipal Water Resource Planning, assume the role of HHSPC member at this time.

Staff recommends that the appointment of Daniel Banks be amended to reflect the staff holding the position of Supervisor, Municipal Water Resource Planning with Halton Region act as the member on the HHSPC.

### Impact on Strategic Priorities

This report supports the Momentum priority of Natural Hazards and Water by fostering partnerships and identifying opportunities to build mutual understanding, trust, respect, and support with watershed stakeholders, and by leading the Halton-Hamilton source water protection program through a comprehensive review and update of drinking water science and source protection plan policies.

### Financial Impact



Halton-Hamilton  
Source Protection  
Region

---

November  
2023

There is no financial impact to this report.

Signed & respectfully submitted:

Martin Keller  
Senior Manager, Watershed Planning & Source Protection

Approved for circulation:

Hassaan Basit  
President & CEO/Secretary-Treasurer

**FOR QUESTIONS ON CONTENT:**

Martin Keller, Senior Manager, Watershed Planning &  
Source Protection  
[mkeller@hrca.on.ca](mailto:mkeller@hrca.on.ca)