

## Conservation Halton Board Meeting/Annual General Meeting Minutes

Conservation Halton

Jun 22, 2023, at 1:00 PM EDT

@ Zoom Webinar

### 1. Roll Call & Mileage

Members present

Sameera Ali  
Rob Burton  
Kristina Tesser Derksen  
Cathy Duddeck (Vice Chair)  
Allan Elgar  
Jane Fogal  
Chantal Garneau  
Steve Gilmour  
Dave Gittings  
Sammy Ijaz  
Gordon Krantz  
Rory Nisan  
Gerry Smallegange (Chair)  
Marianne Meed Ward

Absent with regrets

Cameron Kroetsch  
Shawna Stolte  
Alex Wilson  
Maureen Wilson  
Alvin Tedjo  
Sue McFadden

Staff Present

Hassaan Basit, President & CEO  
Garner Beckett, Executive Director Foundation  
Adriana Birza, Senior Advisor, Office of the President & CEO  
Craig Machan, Director, Parks & Operations  
Kellie McCormack, Director, Planning & Regulations  
Marnie Piggot, Director, Finance  
Plezzie Ramirez, Director, Human Resources  
Mark Vytvytskyy, Chief Operating Officer  
Barb Veale, Sen. Director, Watershed Strategies & Climate Change  
Justin Wei, Sen. Manager, Finance

The Chair called the meeting to order at 1:03 p.m.

### 2. Disclosure of Pecuniary interest

There were **no disclosures of pecuniary interest.**

### 3. Acceptance of Agenda

CH 05 01

Moved by: Rory Nisan

Seconded by: Cathy Duddeck

THAT the Agenda **be approved as distributed.**

***Carried***

#### **4. CEO Verbal Update**

The CEO provided an update on various areas of the organization.

##### **Parks**

The Mountain Bike Race Series gathered 583 participants through the first 3 races. 10,000 students were registered in the first 24 hours of opening registration for the Water Festival with only 3800 spots available.

At Mountsberg 2 new animal programs are offered to the public: Hive Dive (an in-depth opportunity for guests to don the suit and see inside the hives) and Falcon Flight (a free-flying falcon program).

Over 100 people participated in our Pride in Nature event series.

The Conservation Halton Forestry team completed the 2023 season of tree planting with over 85,000 trees planted.

##### **Bill 23, More Homes Built Faster Act, 2022 update**

The quarterly report will be submitted to the Ministry of Natural Resources and Forestry at the end of the month. Bill 23-related changes necessitated significant modifications to CH's MOU work plan; in Q1 2023, CH revised the MOU work plan and framework and presented it to CH's municipal partners in April 2023. CH staff has now developed and circulated a draft MOU to the Region of Halton for review.

A revised draft will be circulated to the Halton area municipalities, as well as Peel, Hamilton & Puslinch before the summer, followed by an early fall meeting with Area CAOs; Board and Council endorsement in October. In early fall meetings are to take place with Hamilton, Mississauga, Peel and Puslinch.

On June 8th, the Grindstone Creek Watershed Project was awarded a **Water Canada Award** in the Stormwater category. This award recognizes a project or technology that has been undertaken or implemented to efficiently and effectively manage and treat stormwater.

As part of our ongoing commitment to sustainability, Conservation Halton is a member of the Sustainability Leadership Program to help us reduce our internal greenhouse gas emissions. This year at the 11th annual Sustainability Leadership Awards, CH won for **Best Social Initiative for Winterlit**. The Social Initiative Award recognizes a member who has implemented an initiative that has a significant impact on people, whether within the company or in the community, in 2022.

#### **5. Presentations**

5.1 2024 Preliminary Budget (Marnie Piggot, Director & Justin Wei, Senior Manager, Finance)

#### **6. Consent Items**

6.1. Approval of April 20 Conservation Halton Board Meeting/Annual General Meeting



- 6.2. Approval of April 09 Conservation Halton Finance & Audit Committee Meeting
- 6.3. Purchasing Activity Memo – January 1, 2023 to April 30, 2023 (CHB 050 23 01)
- 6.4. Permits & LOP (CHB 05 23 02)

## 7. Action Items

- 7.1 2024 Conservation Halton Preliminary Budget (CHB 05 23 03)

**CHB 05 02** Moved by: Dave Gittings  
Seconded by: Allan Elgar

THAT the Conservation Halton Board **approves the attached 2024 preliminary budget for budget discussion purposes with funding watershed municipalities;**

And

THAT the Conservation Halton Board **approves the Crawford Lake Boardwalk replacement capital project budget be increased by \$1,200,000 to be funded by the Developer Contribution Reserve funds held by Halton Region for Conservation Halton;**

And

THAT the Conservation Halton Board **approves a transfer of \$500,000 in 2023 from the Watershed Management & Support Services Stabilization Reserve to the Building Reserve.**

*Carried*

- 7.2 Developer Contribution Reserve Projects (CHB 05 23 04)

**CHB 05 03** Moved by: Chantal Garneau  
Seconded by: Kristina Tesser Derksen

THAT the Conservation Halton Board **approves the Crawford Lake Interpretive and Education Centre Developer Contribution Reserve (DCR) project as a priority project as recommended by the Finance & Audit Committee at their June 9, 2023 meeting**

And

THAT the Conservation Halton Board **approves the funding for the Crawford Lake Interpretive and Education Centre from the DCR funds held by Halton Region as recommended by the Finance & Audit Committee at their June 9, 2023 meeting**

And

THAT Conservation Halton Board **approves the closing of the Kelso/Glen Eden Water/Wastewater DCR Project as recommended by the Finance & Audit Committee at their June 9, 2023 meeting**

And

**THAT the Conservation Halton Board directs staff to further investigate the feasibility of the Kelso/Glen Eden Recreation Centre project as recommended by the Finance & Audit Committee at their June 9, 2023 meeting.**

*Carried*

7.3 Budget Variance Report for the period ended April 30, 2023 and December 31, 2023  
Projected Year End Amounts (CHB 05 23 05)

**CHB 05 04**

Moved by: Steve Gilmour  
Seconded by: Jane Fogal

**THAT the Conservation Halton Board approve the closing of the transfer of \$300,000 from the Watershed Management and Support Services Stabilization Reserve for potential increased legal expenses and Bill 23 impacts previously approved at March Board meeting;**

And

**THAT the Conservation Halton Board approves the closing of and changes to the capital project amounts noted on the Capital Project Summary Financial Appendix and associated transfers from reserves noted on the Reserve Continuity table;**

And

**THAT the Conservation Halton Board receive for information the staff report dated June 22, 2023 on the Budget Variance Report for the period ended April 30, 2023 and 2023 Projected Year End Amounts.**

*Carried*

7.4 Comprehensive Environmental Servicing Study - Halton Business Community (Orlando-North Porta Lands, Milton) (CHB 05 23 08)

**CHB 05 05**

Moved by: Gordon Krantz  
Seconded by: Sameera Ali

**THAT the Conservation Halton Board endorses the Final Comprehensive Environmental and Servicing Study, Halton Business Community (Orlando North Porta Lands), Town of Milton, specifically the management recommendations that relate to areas regulated by Conservation Halton.**

And

**THAT the Conservation Halton Board receives for information the staff report entitled "Final Comprehensive Environmental and Servicing Study, Halton Business Community (Orlando North Porta Lands), Town of Milton".**

*Carried*

7.5. Proposed floodplain alteration at 3048 and 3064 Trafalgar Road, and two neighbouring properties, Town of Oakville (CHB 05 23 09)

**CHB 05 06**

Moved by: Marianne Meed Ward  
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board **approves the issuance of a permit for alterations to the floodplain associated with East Morrison Creek at 3048 and 3064 Trafalgar Road, and two unnumbered neighbouring properties, Town of Oakville.**

And

THAT the Conservation Halton Board **receives for information the Staff report entitled “Proposed floodplain alteration at 3048 and 3064 Trafalgar Road, and two unnumbered neighbouring properties, Town of Oakville.”**

*Carried*

## **8. In Camera**

**CHB 05 07**

Moved by: Marianne Meed Ward  
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board **move in camera.**

*Carried*

8.1.Legal Matter (CHB 05 23 10)

8.2.Legal Matter (CHB 05 23 11)

8.3.Legal Matter (CHB 05 23 12)

8.4.Legal Matter (memo)

8.5.Personnel Matter

**CHB 05 08**

Moved by: Marianne Meed Ward  
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board **reconvene in public forum.**

*Carried*

## **9. Other Business**

9.1.Citizen appointee to the CH Board, Steve Gilmour, advised the Chair and Board Members that the Township of Puslinch received a notification from the Ministry of Natural Resources and Forestry (MNRF) that the request to have a citizen appointee on the CH Board for the term 2023-2026 was declined. A new Board member, a councillor at the Township of Puslinch, will be nominated to the CH Board.



## 10. Adjournment

**CHB 05 09**

Moved by: Cathy Duddeck

THAT the Conservation Halton Board Meeting meeting be adjourned at 02:00 p.m.

***Carried***

Signed by:

Hassaan Basit, President & CEO/Secretary-Treasurer

Date:

September 21, 2023

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