



Finance & Audit Meeting Committee Meeting Minutes

Conservation Halton

June 9, 2023, at 09:00 AM EDT

@ Zoom meeting

1. Roll Call

Members Present: Rob Burton
Cathy Duddeck
Chantal Garneau
Gerry Smallegange

Staff Present: Hassaan Basit, President & CEO
Adriana Birza, Senior Advisor, Office of the President & CEO
Craig Machan, director, parks & Operations
Marnie Piggot, Director, Finance
Justin Wei, Senior Manager, Finance
Mark Vytvytskyy, COO

Absent with regrets: Sameera Ali
Alvin Tedjo

The Chair called the meeting to order at 9:01 a.m.

2. Disclosure of Pecuniary Interest

There were **no disclosures of pecuniary interest.**

3. Approval of Agenda

FA 02 01 Moved by: Cathy Duddeck
Seconded by: Gerry Smallegange

THAT the Finance & Audit Committee agenda **be approved as distributed.**

Carried

4. Action Items

4.1 2024 Draft Preliminary Budget (FA 02 23 01)

FA 02 02 Moved by: Cathy Duddeck
Seconded by: Gerry Smallegange

THAT the Finance & Audit Committee **recommends to the Conservation Halton Board that the attached 2024 preliminary budget be approved for budget discussion purposes with funding watershed municipalities;**

And



THAT the Finance & Audit Committee **recommends to the Conservation Halton Board that the Crawford Lake Boardwalk replacement capital project budget be approved to be increased by \$1,200,000 to be funded by the Developer Contribution Reserve funds held by Halton Region for Conservation Halton;**

And

THAT the Finance & Audit Committee **recommends to the Conservation Halton Board the approval of a transfer of \$500,000 in 2023 from the Watershed Management & Support Services Stabilization Reserve to the Building Reserve.**

Carried

4.2 Developer Contribution Reserve Projects FA 02 23 02 2022
(FA 02 23 02)

FA 02 03 Moved by: Chantal Garneau
Seconded by: Cathy Duddeck

THAT the Finance & Audit Committee **recommends to the Conservation Halton Board, the approval of the Crawford Lake Interpretive and Education Centre Developer Contribution Reserve (DCR) project as a priority project**

And

THAT the Finance & Audit Committee **recommends to the Conservation Halton Board, the approval of funding for the Crawford Lake Interpretive and Education Centre be from the DCR funds held by Halton Region**

And

THAT the Finance & Audit Committee **recommends to the Conservation Halton Board, approval of the closing of the Kelso/Glen Eden Water/Wastewater DCR Project**

And

THAT the Finance & Audit Committee **recommends to the Conservation Halton Board to direct staff to further investigate the feasibility of the Kelso/Glen Eden Recreation Centre project.**

Carried

5. Other Business

There was **no other business.**

6. Adjournment



FA 02 0

Moved by: Cathy Duddeck

THAT the Finance & Audit Committee meeting **be adjourned at 9:27 a.m.**

Carried

Signed by: Hassaan Basit, President & CEO/Secretary-Treasurer

A handwritten signature in cursive script, appearing to read "Hassaan Basit", followed by a horizontal line.

Date: June 22, 2023