



## Conservation Halton Board Meeting/Annual General Meeting Minutes

Conservation Halton

Apr 20, 2023 at 1:00 PM EDT

@ 2596 Britannia Road, Burlington ON L7P 0G3

### 1. Roll Call & Mileage

#### Members present

Sameera Ali  
Rob Burton  
Kristina Tesser Derksen  
Cathy Duddeck (Vice Chair)  
Allan Elgar  
Jane Fogal  
Chantal Garneau  
Steve Gilmour  
Dave Gittings  
Sammy Ijaz  
Gordon Krantz  
Sue McFadden  
Rory Nisan  
Gerry Smallegange (Chair)  
Alvin Tedjo

#### Absent with regrets

Cameron Kroetsch  
Shawna Stolte  
Marianne Meed Ward  
Alex Wilson  
Maureen Wilson

#### Guests present

Konstantine Stavrakos, O'Connor Macleod Hanna LL  
Bob Edmondson, Hamilton-Halton Source Protection Committee

#### Staff Present

Hassaan Basit, President & CEO  
Garner Beckett, Executive Director Foundation  
Adriana Birza, Senior Advisor, Office of the President & CEO  
Leah Bortolotti, Director, Marketing & Communications  
Niamh Buckley, Admin Assistant, Office of the President & CEO  
David Irwin, Water Resources Engineer  
Martin Keller, Sen. Manager, Senior Manager, Watershed Planning and Source Protection  
Craig Machan, Director, Parks & Operations  
Kellie McCormack, Director, Planning & Regulations  
Ola Panczyk, Environmental Planner  
Marnie Piggot, Director, Finance  
Plezzie Ramirez, Director, Human Resources  
Mark Vytvytskyy, Chief Operating Officer  
Barb Veale, Sen. Director, Watershed Strategies & Climate Change

The Chair called the meeting to order at 1:52 p.m.

## **2. Disclosure of Pecuniary interest**

There were **no disclosures of pecuniary interest.**

## **3. Acceptance of Agenda**

**CH 04 01**

Moved by: Cathy Duddeck  
Seconded by: Sameera Ali

THAT the Agenda **be approved as distributed.**

*Carried*

## **4. CEO Verbal Update**

The CEO reminded the Board Members that the CH Board tour is taking place on May 9, 2023. CH Board members are invited to tour some of CH parks to learn more about what we do to improve access to greenspace, protect people & properties from natural hazards, & build community partnerships through our restoration efforts

The CEO Newsletter was relaunched. Hassaan's notes will be a source of information for the Board and their community with year-round events and happenings at Conservation Halton.

CH and all other Conservation Authorities Watershed Report Cards are posted online and are a comprehensive snapshot of the water quality in the various regions of Ontario.

The CEO gave an overview of the Board meeting agenda and topics.

## **5. Annual General Meeting 2023**

5.1 2022 Year In Review (Presentation - Hassaan Basit, President & CEO)

## **6. Consent Items**

6.1 Approval of March 23 Conservation Halton Board DRAFT Meeting Minutes

6.2 Approval of April 4 Finance & Audit Committee DRAFT Meeting Minutes

6.3 Approval of April 11 Governance & Risk Committee DRAFT Meeting Minutes

6.4 Health & Safety Update (Q4 2022 – Q1 2023) (CHB 04 23 01)

6.5 Using Smartphone-GPS Data to Quantify Human Activity in Green Spaces  
(CHB 04 23 02)

## 7. Action Items

### 7.1 HKD Exclusive Vendor (Sole Source) (CHB 04 23 03)

**CHB 04 02** Moved by: Sammy Ijaz  
Seconded by: Rob Burton

THAT the Conservation Halton Board **approves the purchase of \$144,691 plus HST for snowmaking equipment from HKD Snowmakers;**

And

THAT the Conservation Halton Board **approves HKD Snowmakers as the exclusive vendor for Glen Eden snowmaking equipment.**

*Carried*

### 7.2 Proposed re-development of 3540-3548 Commerce Court, City of Burlington (CHB 04 23 04)

**CHB 04 02** Moved by: Gordon Krantz  
Seconded by: Jane Fogal

THAT the Conservation Halton Board **approves the issuance of a permit for the construction of two structural columns and a portion of a wall associated with a residential building within 7.5 metres of the flood hazard associated with Tuck Creek, 3540–3548 Commerce Court, City of Burlington.**

And

THAT the Conservation Halton Board **receives for information the Staff report entitled “Proposed re-development of 3540-3548 Commerce Court, City of Burlington”.**

*Carried*

### 7.3 iConnect North – Proposed Development of 522 Highway 6 and 30 and 50 Horseshoe Crescent, City of Hamilton (CHB 04 23 05)

**CHB 04 02** Moved by: Rob Burton  
Seconded by: Sameera Ali

THAT the Conservation Halton Board **approves site-specific permit requirements to allow for the proposed access road and associated wetland replication;**

And

THAT the Conservation Halton Board **directs to staff issue a permit for the proposed access road and associated wetland replication, if staff are satisfied that all requirements are met;**

And

THAT the Conservation Halton Board **receives for information the Staff report entitled “iConnect North – Proposed Development of 522 Highway 6 and 30 and 50 Horseshoe Crescent, City of Hamilton”.**

***Carried***

7.4 Reappointment of Conservation Halton Foundation Board of Directors (CHF 04 23 06)

**CHB 04 02**

Moved by: Allan Elgar  
Seconded by: Rob Burton

THAT the Conservation Halton Board **approves the reappointment of the following Members to the Conservation Halton Foundation Board of Directors for a two-year term:**

- **Mr. Don Ford**
- **Ms. Suzanne Bevan**
- **Mr. George Caines**
- **Mr. Galen Naidoo Harris**
- **Ms. Catherine Mulvale**
- **Mr. Bryden Tait**
- **Mr. Jim Sweetlove**
- **Mr. Ed Wells**
- **Ms. Jane Wilcox**

***Carried***

## **8. Other Business**

There was no other business.

## **9. In Camera**

**CHB 04 02**

Moved by: Chantal Garneau  
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board **move in camera.**

***Carried***

9.1 Legal Matter (CHB 04 23 07)

9.2 Personnel Matter (CHB 04 23 08)

9.3 Legal Matter (CHB 04 23 09)



**CHB 04 02**

Moved by: Chantal Garneau  
Seconded by: Alvin Tedjo

THAT the Conservation Halton Board **reconvene in public forum.**

***Carried***

**10. Adjournment**

**CHB 04 02**

Moved by: Sue McFadden

THAT the Conservation Halton Board Meeting/Annual General meeting be adjourned at

***Carried***

Signed by:

Hassaan Basit, President & CEO/Secretary-Treasurer

Date:

June 22, 2023

**DRAFT**