



March 23 Conservation Halton Board Meeting Minutes

Conservation Halton

Mar 23, 2023, at 1:00 PM EDT

@ Zoom: <https://us02web.zoom.us/j/89780562435?pwd=aHNvTINNengrc2dSazlyZHBtZUN0Zz09>

1. Roll Call

Sameera Ali
Rob Burton
Kristina Tesser Derksen
Cathy Duddeck (Vice Chair)
Jane Fogal
Chantal Garneau
Dave Gittings
Sammy Ijaz
Gordon Krantz
Sue McFadden
Rory Nisan
Gerry Smallegange (Chair)
Shawna Stolte
Alvin Tedjo
Marianne Meed Ward

Absent with regrets:

Allan Elgar
Steve Gilmour
Cameron Kroetsch
Alex Wilson
Maureen Wilson

Staff Present:

Kim Barrett, Associate Director, Science & Partnerships
Hassaan Basit, President & CEO
Garner Beckett, Executive Director Foundation
Adriana Birza, Senior Advisor, Office of the President & CEO
Leah Bortolotti, Director, Marketing & Communications
Niamh Buckley, Admin Assistant, Office of the President & CEO
Andrea Dunn, Coordinator, Monitoring Ecology
Glenn Farmer, Manager, Flood Forecasting & Operations
Matt Howatt, Manager, Environmental Planning
Craig Machan, Director, Parks & Operations
Kellie McCormack, Director, Planning & Regulations
Marnie Piggot, Director, Finance
Plezzie Ramirez, Director, Human Resources
Mark Vytvytskyy, Chief Operating Officer
Barb Veale, Sen. Director, Watershed Strategies & Climate Change

The Chair called the meeting to order at 1:03 p.m. and advised that the agenda would be amended *to include Correspondence to the Board under Item No. 9. Other Business and would be addressed prior to moving in camera.*

2. Disclosure of Pecuniary Interest

There were **no disclosures of pecuniary interest.**

3. Acceptance of the AMENDED Agenda

CHB 03 01

Moved by: Cathy Duddeck
Seconded by: Kristina Tesser Derksen

THAT the agenda *be accepted as distributed.*

Carried

4. CEO Verbal Update

The Board will engage in a strategy session after the business part of the meeting to discuss the implications of the changes introduced by Bill 123. The focus of this session will be on identifying opportunities within CH.

The CEO shared an update on what is happening at CH:

Customer' Service/ Parks revenue: WOW Camps opened registration to the public for the summer season and were sold out within 24 hours. WOW will add additional spots to meet demand.

Glen Eden has attracted more than 260,000 visitors during the ski season. To cater to the high demand, the season has been extended to March 26.

Maple Syrup at Mountsberg has welcomed 14,000 guests. 440 trees have been tapped collecting a substantial 7400 litres of sap and transforming it into 156 litres of syrup.

Financial Update: Recent Grant and Funding Approvals: **\$100k+ Grants secured in 2023:**

Infrastructure:

1. Kelso Beach Building Accessible Renovation - \$100k
2. Glen Eden Elevator and Entryway Accessible Renovation - \$100k

Other:

1. Wetlands Conservation Partner Program - \$386k
2. EcoPark System - Cootes to Escarpment - \$985k

Total secured in 2023 (to date): \$1,571,800

\$100k+ Grants Outstanding (applied for Q4 2022/Q1 2023):

Infrastructure: 1. Crawford Lake Visitor Centre Retrofit - \$2,390,960
2. Kelso/Glen Eden New Building Construction - \$13,226,050

Other:

1. Carlisle Conservation Area Restoration - \$616,216
2. Jefferson Salamander Breeding Habitat Restoration - \$157,069
3. Operation funding for Hamilton Harbour Remedial Action Plan (eg. Wages, program costs) - \$103k
4. Innovation Hub Launch - \$100k

Total outstanding in 2023 (to date): \$16,593,295



LID Project Update:

- Construction is due to be completed by the end of May 2023 (West side – May 9, East side – May 26)
- Planting will begin mid-May 2023.

CEO Office: Board members were invited to participate in a poll to confirm their availability for an upcoming board tour in May. As of now, the results show that May 9 is the preferred date. Additional information about the tour will be provided as the date draws closer.

5. Presentations:

5.1 Developer Contribution Reserve Projects Update – Mark Vytvytskyy, Chief Operating Officer (Item 6.3)

5.2 Emergency Preparedness: Flood Forecasting/Flood Hazard Mapping & Regulations - Glenn Farmer, Manager, Flood Forecasting & Operations, Matt Howatt, Manager, Policy & Special Initiatives Planning & Regulations

5.3 Watershed Report Card presentation - Kim Barrett, Associate Director, Science & Partnerships (Item 6.4)

6. Consent Items

6.1 Approval of February 16 Conservation Halton Board DRAFT Meeting Minutes

6.2 Approval of February 16 Conservation Halton Board Inaugural DRAFT Meeting Minutes

6.3 Developer Contribution Reserve Projects
(CHB 03 23 01)

6.4 Conservation Halton Watershed Report Card 2023
(CHB 03 23 02)

6.5 Electricity Grid Improvements
(CHBD 03 23 03)

6.6 Bill 109 Implementation Update
(CHB 03 23 04)

6.7 Parks Canada funding for Cootes to Escarpment EcoPark System
(CHB 03 23 05)

6.8 Conservation Halton's East Burlington Creeks Flood Hazard Mapping Study (CH File No. ADM 041 & ADM 356)
(CHB 03 23 06)

6.9 Status of Conservation Halton's Land Use Planning Policy Review & Update (CH File No. AADM-50/ADM 365) and Spill Flood Hazard Policy Review & Update (CH File No. AADM-29/ADM 343) (CHB 03 23 07)

The consent items **were adopted**.

7. Action Items

7.1 Conservation Halton Board of Directors 2023 - 2027 Committees Membership
(CHB 03 23 08)

CHB 03 02 Moved by: Cathy Duddeck
Seconded by: Kristina Tesser Derksen

THAT the Conservation Halton Board **approves of the 2023 - 2027 CH Board Committees membership effective March 23, 2023.**

Carried

7.2 Proposed construction of a two-storey addition within 15 metres of the erosion hazard (valley) associated with Sixteen Mile Creek, 400 Trafalgar Road, Town of Oakville CH File No. A/22/O/90; RAPP-5280 (CHB 03 23 09)

CHB 03 03 Moved by: Gordon Krantz
Seconded by: Marianne Meed Ward

THAT the Conservation Halton **approves the issuance of a permit for the construction of a two-storey addition within 15 metres of the erosion hazard (valley) associated with Sixteen Mile Creek, 400 Trafalgar Road, Town of Oakville (CH File No. A/22/O/90; RAPP-5280)**

And

THAT the Conservation Halton Board **receives the staff report entitled “Proposed construction of a two-storey addition within 15 metres of the erosion hazard (valley) associated with Sixteen Mile Creek, 400 Trafalgar Road, Town of Oakville (CH File No. A/22/O/90; RAPP-5280)”**

Carried

7.3 Proposed reconstruction of a two-storey dwelling within 7.5 metres of the floodplain associated with McCraney Creek, 540 Patricia Drive, Town of Oakville CH File No. A/22/O/106; RAPP-1076
(CHB 03 23 10)

CHB 03 04 Moved by: Chantal Garneau
Seconded by: Jane Fogal

THAT the Conservation Halton Board **approves the issuance of a permit for the reconstruction of a two-storey dwelling within 7.5 metres of the floodplain associated with McCraney Creek, 540 Patricia Drive, Town of Oakville (CH File No. A/22/O/106; RAPP-1076)**

And

THAT the Conservation Halton Board **receives the staff report entitled “Proposed reconstruction of a two-storey dwelling within 7.5 metres of the floodplain**



associated with McCraney Creek, 540 Patricia Drive, Town of Oakville (CH File No. A/22/O/106; RAPP-1076)”.

Carried

7.4 Proposed construction of a pool and associated decking/retaining wall within a valley associated with a tributary of Bronte Creek, 5268 Cedar Springs Road, City of Burlington CH File No. A/22/B/74; RAPP-393 (CHB 03 23 11)

CHB 03 05 Moved by: David Gittings
Seconded by: Sammy Ijaz

THAT the Conservation Halton Board **approves the issuance of a permit for the construction of pool and associated decking/retaining wall within a valley associated with a Tributary of Bronte Creek, 5268 Cedar Springs, City of Burlington (CH File No. A/22/B/74; RAPP-393);**

And

THAT the Conservation Halton Board **receives the staff report entitled “Proposed construction of a pool and associated decking/retaining wall within a valley associated with a Tributary of Bronte Creek, 5268 Cedar Springs, City of Burlington (CH File No. A/22/B/74; RAPP-393)”.**

Carried

7.5 Reconstruction of a two-storey barn, including conversion of the second storey to seasonal dwelling units within the valley associated with Sixteen Mile Creek, 9268 Fifth Line, Town of Halton Hills CH File No. RAPP-8878 (CHB 03 23 12)

CHB 03 06 Moved by: Gordon Krantz
Seconded by: Sammy Ijaz

THAT the Conservation Halton Board **approves the issuance of a permit for the reconstruction of a two-storey barn, including conversion of the second storey to seasonal dwelling units within the valley associated with Sixteen Mile Creek, 9268 Fifth Line, Town of Halton Hills (CH File No. RAPP-8878);**

And

THAT the Conservation Halton Board **receives the staff report entitled “Reconstruction of a two- storey barn, including conversion of the second storey to seasonal dwelling units within the valley associated with Sixteen Mile Creek, 9268 Fifth Line, Town of Halton Hills (CH File No. RAPP-8878).”**

Carried

7.6 Scoped Subwatershed Study, Northeast Corner Steeles Avenue & Eighth Line, Town of Halton Hills, CH File No.: MPR 750

CHB 03 07 Moved by: Rory Nisan
Seconded by: Sue McFadden



THAT the Conservation Halton Board **endorses the Scoped Subwatershed Study, Northeast Corner Steeles Avenue & Eighth Line in Halton Hills, specifically the management recommendations that relate to areas regulated by Conservation Halton.**

And

THAT the Conservation Halton Board **receives for information the staff report entitled “Scoped Watershed Study, Northeast Corner Steeles Avenue & Eighth Line, Town of Halton Hills”.**

Carried

7.7 2022 Year-End Budget Variance Report - Operating
(CHB 03 23 14)

CHB 03 08

Moved by: Cathy Duddeck
Seconded by: Dave Gittings

THAT the Conservation Halton (CH) Board **approves the allocation of the 2022 operating surplus of \$3,643,396 to the following Reserves and allocated surplus:**

- **\$3,165,799 to the Conservation Areas Capital Reserve;**
- **\$30,000 to the Stewardship and Restoration Reserve;**
- **\$245,614 to the Building Reserve;**
- **\$23,000 to the Vehicle and Equipment Reserve;**
- **\$178,983 for the adjustment to surplus (deficit) funds for a prior year carry forward amount;**

And

THAT the Conservation Halton Board **approves a transfer of \$46,550 to the Debt Financing Charges for the 2022 budget amount in excess of actual 2022 debt financing charges;**

And

THAT the Conservation Halton Board **approves further adjustments to the 2022 operating surplus if required in the 2022 audited financial statements to the Stabilization Reserves, which will be noted in the staff report when the financial statements are presented;**

And

THAT the Conservation Halton Board **approves transfers in 2023 from reserves for up to the following amounts:**

- **\$300,000 from the WMSS Stabilization Reserve for potential increased legal expenses and Bill 23 impacts**
- **\$30,000 from the Stewardship and Restoration Reserve for anticipated increased Outreach program staffing costs**
- **\$23,000 from the Vehicle and Equipment Reserve for the purchase in 2023 of a utility vehicle included in the 2022 budget**

And

THAT the Conservation Halton Board **receives for information the report entitled “2022 Year-End Budget Variance Report”**.

Carried

7.8 2022 Year-End Capital Projects Update
(CHB 03 23 15)

CHB 03 09 Moved by: Shawna Stolte
Seconded by: Alvin Tedjo

THAT the Conservation Halton Board **approve the closing of capital projects noted in the Capital Project Summary Financial Appendix**.

And

THAT the Conservation Halton Board **receives for information the staff report entitled “2022 Year-End Capital Projects Update”**.

Carried

7.9 2022 Investments and Investment Revenue
(CHB 03 23 16)

CHB 03 10 Moved by: Kristine Tesser Derksen
Seconded by: Gordon Krantz

THAT the Conservation Halton Board **approves the allocation of investment revenue of \$726,220 to operating funds and to reserves as noted in the report;**

And

THAT the Conservation Halton Board **receives for information the staff report entitled "2022 Investments and Investment Revenue"**.

Carried

8. Other Business

8.1 Correspondence to the Board was shared.

9 In Camera

CHB 03 11 Moved by: Kristina Tesser Derksen
Seconded by: Gordon Krantz

THAT the Conservation Halton Board **move In Camera**.

Carried



CHB 03 12

Moved by: Kristina Tesser Derksen
Seconded by: Gordon Krantz

THAT the Conservation Halton Board **reconvene in public forum.**

Carried

10 Adjournment


CHB 03 13

Moved by: Marianne Meed Ward

THAT the Conservation Halton Board meeting **be adjourned at 2:24 p.m.**

Carried

Signed by:


Hassaan Basit, President & CEO

Date:

April 20, 2023