



## **Governance & Risk Committee Meeting Minutes**

Halton Region Source Protection Authority

Apr 11, 2023, at 11:00 AM EDT

@ Zoom:

<https://us02web.zoom.us/j/82540995026?pwd=d0JBOVpZZIRibzZlejRQVXpyVUNJdz09>

### **1. Roll Call**

Members present: Kristina Tesser Derksen  
Cathy Duddeck  
Jane Fogal  
Gordon Krantz  
Rory Nisan

Members absent with regrets: Shawna Stolte  
Gerry Smallegange

**Staff present:** Hassaan Basit, President & CEO  
Niamh Buckley, Administrative Assistant, Office of the President & CEO  
Katherine Hale, Administrative Coordinator, HR & Operations  
Mark Vytvytskyy, Chief Operating Officer

The Chair called the meeting to order at 11:01 a.m.

### **2. Disclosure of Pecuniary interest**

There were no **disclosures of pecuniary interest**.

### **3. Acceptance of Agenda**

**GC 01 01** Moved by: Rory Nisan  
Seconded by: Jane Fogal

THAT the agenda **be approved as distributed**

*Carried*

### **4. Election of Officers**

#### **4.1 Election of Chair**

The CEO assumed the position of Chair for the election process.

The CEO called for nominations for the position of Chair of the Governance & Risk Committee 2023–2027.



It was MOVED by Cathy Duddeck that Rory Nisan be nominated for the position of Chair of the Governance & Risk Committee 2023 – 2027.

For a second time, the CEO called for nominations for the position of Chair of the Governance & Risk Committee 2023-2027.

There were no nominations.

For a third time, the CEO called for nominations for the position of Vice Chair of the Governance & Risk Committee 2023-2027.

There were no nominations.

The CEO called for a motion to close nominations for the election of Chair of the Governance & Risk Committee 2023-2027.

It was MOVED by Cathy Duddeck that nominations for the position of Chair be closed.

***Carried***

The CEO asked Rory Nisan if he would allow his name stand for the position of Chair of the Governance & Risk Committee 2023-2027.

Rory Nisan confirmed he would allow his name to stand.

#### 4.2 Election of Vice Chair

The CEO called for nominations for the position of Vice Chair of the Governance & Risk Committee 2023–2027.

It was MOVED by Cathy Duddeck that Kristina Tesser Derksen be nominated for the position of Vice Chair of the Governance & Risk Committee 2023–2027.

For a second time, the CEO called for nominations for the position of Vice Chair of the Governance & Risk Committee 2023-2027.

There were no nominations.

For a third time, the CEO called for nominations for the position of Vice Chair of the Governance & Risk Committee 2023-2027.

There were no nominations.

The CEO called for a motion to close nominations for the election of Vice Chair for the Governance & Risk Committee 2023-2027.

It was MOVED by Cathy Duddeck that nominations for the position of Vice Chair be closed.

***Carried***



The CEO asked Kristina if she would allow her name to stand for the position of Vice Chair of the Governance & Risk Committee 2023-2027.

Kristina confirmed she would allow her name to stand.

## 5. Action Items

5.1 Conservation Halton Purchasing Policy Revision  
(GC 01 23 01)

**GC 01 02** Moved by: Gordon Krantz  
Seconded by: Cathy Duddeck

THAT the Governance & Risk Committee **recommends to the Conservation Halton Board the approval of the Conservation Halton Purchasing Policy changes to the reporting requirements and approval authority;**

And

THAT the Governance & Risk Committee **recommends to the Conservation Halton Board that the Purchasing Policy changes in the staff report entitled “Purchasing Policy – Revision to Reporting Requirements & Approval Authority” be reflected under Appendix 5: President & CEO/Secretary-Treasurer Management Authority Limits Policy of the Halton Region Conservation Authority General Membership By-Law 2018-01 (rev. Nov. 17, 2022).**

*Carried*

## 6. In Camera

**GC 01 03** Moved by: Jane Fogal  
Seconded by: Gordon Krantz

THAT the Governance & Risk Committee **move In Camera.**

**GC 01 04** Moved by: Cathy Duddeck  
Seconded by: Kristina Tesser Derksen

THAT the Governance & Risk Committee **reconvene in public forum;**

And

THAT the Conservation Halton Governance & Risk Committee **receives for information the staff report that summarizes the identification and assessment of Conservation Halton’s top enterprise risks, and the update of the corporate risk program initiatives.**

*Carried*



**7. Other Business**

There was **no other business**.

**8. Adjournment**

**GC 01 05**

**Moved by: Jane Fogal**

THAT the Conservation Halton Governance & Risk Committee meeting **be adjourned at 11:53 a.m.**

Signed by:

Hassaan Basit, President & CEO/Secretary-Treasurer

Date:

April 20, 2023