

## Conservation Halton Board Meeting Minutes

Conservation Halton

Feb 16, 2023 at 1:00 PM EST

@ 2596 Britannia Road W, Burlington, ON L7P 0G3

### 1. Roll Call & Mileage

Rob Burton  
Cathy Duddeck  
Allan Elgar  
Dave Gittings  
Steve Gilmour  
Zeeshan Hamid  
Gordon Krantz  
Marianne Meed Ward  
Rory Nisan  
Gerry Smallegange  
Jean Williams

Absent with regrets: Joanne Di Maio  
Bryan Lewis  
Jim Sweetlove

Absent: Hamza Ansari  
Rick Di Lorenzo  
Zobia Jawed  
Mike Cluett

Present: Hassaan Basit, President & CEO  
Garner Beckett, Executive Director Foundation  
Leah Bortolotti, Director, Marketing & Communications  
Adriana Birza, Senior Advisor, Office of the President & CEO  
Katherine Hale, Administrative Coordinator, HR & Operations  
Martin Keller, Senior Manager, Watershed Planning & Source Protection  
Craig Machan, Director, Parks & Operations  
Kellie McCormack, Director, Planning & Regulations  
Marnie Piggot, Director, Finance  
Plezzie Ramirez, Director, Human Resources  
Mark Vytvytskyy, Chief Operating Officer  
Barb Veale, Sen. Director, Watershed Strategies & Climate Change

The Chair called the meeting to order at:1:01 p.m.

The Chair and CEO conveyed their gratitude and thanks to the outgoing board members present.

A moment of reflection was observed in memory of the Conservation Halton Board Vice-Chair and Halton Hills Councilor, Moya Johnson, who passed away on February 12, 2023 . Hassaan Basit, President and CEO, talked about Moya and her contribution to Conservation Halton.

## 2. Disclosure of Pecuniary Interest

There were **no disclosures of pecuniary interest.**

## 3. Approval of Agenda

**CHB 01 01**

**Moved by: Cathy Duddeck  
Seconded by: Jean Williams**

THAT the Conservation Halton Board **be approved the Agenda as distributed;**

*Carried*

## 4. CEO Verbal Update

The CEO shared the following update:

Park events:

- Winterlit at Mountsberg ran from December 31, 2022 – February 12, 2023, had over 8,500 visitors and over \$185K in revenue;
- Sugar Maker's Breakfast at Mountsberg will run the weekend of Saturday, February 25 – 26;
- Maple Town at Mountsberg is now open for registration.

Financial update:

- 2023 Budget presentations have been provided to the participating municipalities and funding apportionment notices sent out.
- 2022 Financial reports will be provided at the March 23 Board meeting;
- CH is carrying out its annual audit and draft financial statements for 2022 will be brought to the Finance & Audit Committee on April 6 and to the full board on April 21, 2023.

Recent Grant and Funding Approvals post November 2022

- \$985,000 from Parks Canada to support work with Royal Botanical Gardens on the Cootes to Escarpment Ecosystem project. Final items in the agreement are being confirmed and more details on this project will be provided at a future board meeting from Kim Barrett, Associate Director, Science and Partnerships.
- \$5,166 from The Burlington Foundation to support work being done at the Crawford Lake Medicine Garden.

Parks – 35,239 visitors; Glen Eden – Over 113,000 people have visited Glen Eden. New and renewed park memberships have increased by 4000 compared to last season. Snow school has seen 4900 children participate in six weeks of programs. 29,400 lesson experiences to date.

Planning and Regulatory Policy/Mapping Matters;

- CH is updating flood hazard modelling and mapping for the West Branch of Sixteen Mile Creek as part of our Urban Milton Flood Hazard Mapping Study; the study area
- mostly covers the western parts of the existing urban areas in the Town of Milton and will host a virtual live Public Engagement Session on February 22 at 7pm.



Staff will provide an overview of the study and draft flood hazard mapping, it is also an opportunity for the public to ask questions; Staff anticipates that the final draft mapping and study report will be presented to the Board in Spring 2023.

Board update:

- Board tour date and orientation will be scheduled in May; board members asked to complete a poll to confirm availability
- March Governance & Risk Committee moved to a date April (tbc) 2023 once the CH Board Committee membership has been approved at the March 23 CH Board meeting.

## 5. Presentations

5.1 Grindstone/Indian Creek Water Quality - Kim Funk, Aquatic Monitoring Ecologist  
(Item No. 6.5)

5.2 Municipal Natural Assets Initiative Grindstone Creek Project - Barb Veale, Senior Director, Watershed Strategies & Climate Change (Report 7.1)

## 6. Consent Items

6.1 Approval of November 17, 2022 Conservation Halton Board DRAFT Meeting Minutes

6.2 Purchasing Activity Memo – November 1, 2022 to January 31, 2023  
(CHBD 01 23 01)

6.3 Permits & Letters of Permission issued under Ontario Regulation 162/06 from October 1 to December 31, 2022  
(CHBD 01 23 02)

6.4 Conservation Halton's Wetland Mapping Review & Update  
(CHBD 01 23 03)

6.5 Water Quality Sampling in Hamilton Harbour Watershed  
(CHBD 01 23 04)

6.6 Bill 23 Impacts to Conservation Halton: Development Planning Review Role  
(CHBD 01 23 05)

The consent items **were adopted**.



## 7. Action Items

7.1 Implementation Strategy for the Municipal Natural Assets Initiative Grindstone Creek Project  
CH File No.: ADM 344  
(CHBD 01 23 06)

**CHB 01 02** Moved by: Allan Elgar  
Seconded by: Rob Burton

THAT the Conservation Halton Board **endorses the recommendations contained in the Municipal Natural Assets Initiative Grindstone Creek Final Report, dated November 17, 2022.**

And

THAT the Conservation Halton Board **directs staff to enter into discussions with the Project Partners to develop a strategy to implement the recommendations over the short, medium and long-term.**

And

THAT the Conservation Halton Board **receives for information, the Staff report entitled, “Implementation Strategy for the Municipal Natural Assets Initiative Grindstone Creek Project.”**

*Carried*

7.2 Authorization Request for Award Approval Contract: Management Plan for Clappison Woods and Waterdown Woods Conservation Areas RFP # 102622  
(CHBD 01 23 07)

**CHB 01 03** Moved by: Rory Nisan  
Seconded by: Jean Williams

THAT the Conservation Halton Board **approves the award of the Management Plan for Clappison Woods and Waterdown Woods Conservation Areas contract to North-South Environmental Inc. as the “Highest Overall Scoring Proponent” in alignment with the Conservation Halton Purchasing Policy Section 2.3.2 b) Requests for Proposals of \$100,000 and over.**

*Carried*

## 8. In Camera Items

**CHB 01 04** Moved by: Jean Williams  
Seconded by: Rob Burton

THAT the Conservation Halton Board ***move in camera***

*Carried*



8.1 Legal Matter  
(CHBD 01 23 08)

8.2 Legal Matter  
(CHBD 01 23 09)

**CHB 01 05** Moved by: Jean Williams  
Seconded by: Rob Burton

THAT the Conservation Halton Board **reconvene in public forum.**

*Carried*

## **9. Other Business**


There was **no other business.**

## **10. Adjournment**

**CHB 01 06** Moved by: Jean Williams

THAT the Conservation Halton Board Meeting **be adjourned at 1:56 pm**

*Carried*

Signed by:  Hassaan Basit, President & CEO/Secretary Treasurer

Date: March 23, 2023