

Conservation Halton Board of Directors Meeting Minutes

Conservation Halton

Nov 17, 2022, at 12:30 PM EST

1. Roll Call & Mileage

Members Present:

- Hamza Ansari
- Mike Cluett
- Joanne Di Maio
- Cathy Duddeck
- Allan Elgar
- Dave Gittings
- Steve Gilmour
- Zeeshan Hamid
- Gordon Krantz
- Marianne Meed Ward
- Rory Nisan
- Gerry Smallegange
- Jim Sweetlove
- Jean Williams

Members absent with regrets:

- Rob Burton
- Rick Di Lorenzo
- Bryan Lewis
- Zobia Jawed
- Moya Johnson

Guests present:

- Peter Pickfield, Partner, Garrod Pickfield LLP
- Konstantine Stavrakos, Legal Counsel, O'Connor Macleod Hanna LLP

Staff present:

- Colleen Bain, Environmental Planner
- Kim Barrett, Associate Director, Science & Partnerships
- Hassaan Basit, President & CEO
- Garner Beckett, Executive Director Foundation
- Jessica Bester, Senior Environmental Planner
- Adriana Birza, Senior Advisor, Office of the President & CEO
- Niamh Buckley, Admin Assistant, Office of the President & CEO
- Shelly Datseris, Manager, Communications & Marketing
- Nigel Finney, Project Manager, Restoration & Conservation
- Matt Howatt, Manager Policy & Special Initiatives
- Martin Keller, Senior Manager, Watershed Planning & Source Protection
- Craig Machan, Director, Parks & Operations
- Kellie McCormack, Director, Planning & Regulations
- Marnie Piggot, Director, Finance
- Plezzie Ramirez, Director, HR
- Pavan Seth, Procurement Manager
- Leah Smith, Manager, Environmental Planning
- Sean Stewart, Environmental Planner
- Mark Vytvytskyy, Chief Operating Officer

Barb Veale, Sen. Director, Watershed Strategies & Climate Change
Justin Wei, Senior Manager, Finance

The Chair called the meeting to order at 12:30 p.m.

2. Disclosure of Pecuniary Interest for Conservation Halton Board of Directors

There were **no disclosures of pecuniary interest.**

3. Approval of AMENDED Agenda

CHBD 07 01

Moved by: Cathy Duddeck
Seconded by: Allan Elgar

THAT the **AMENDED Agenda be approved.**

4. Consent Items

- 4.1 Approval of September 22 Conservation Halton Board of Directors Meeting Minutes
- 4.2 Approval of November 1 Finance & Audit Committee Meeting Minutes
- 4.3 Approval of November 2 Governance & Risk Committee Meeting Minutes
- 4.4 Health & Safety Update (Q2 - Q3 2022)
(CHBD 07 22 01)
- 4.5 Purchasing Activity Report - August 1, 2022 - October 31, 2022 - November Board
(CHBD 07 22 02)
- 4.6 Permits & Letters of Permission issued under Ontario Regulation 162/06 from July 1, 2022, to September 30, 2022 (Q3 2022)
(CHBD 07 22 03)
- 4.7 Public Engagement Update - East Burlington Creeks Flood Hazard Mapping
CH File No. ADM 356 and Urban Milton Flood Hazard Mapping Study
CH File No. ADM 347
(CHBD 07 22 04)
- 4.8 Final Report – Municipal Natural Assets Initiative Grindstone Creek Project
CH File No.: ADM 344
(CHBD 07 22 05)
- 4.9 Two-year work plan 2022-2024 Source Water
(CHBD 07 22 06)

5. Action Items

- 5.1 Amendments to CH By-Law No. 2018-01 (rev. Nov 25, 2021)
(CHBD 07 22 07)

CHBD 07 02

Moved by: Jim Sweetlove
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **approves the amendments to the Halton Region Conservation Authority General Membership By-law 2018-01 (Re. November 2021) as recommended by the Governance and Risk Committee at the meeting held on November 2, 2022.**

Carried

5.2 Ninth Line Subwatershed Study Endorsement
(CHBD 07 22 08)

CHBD 07 03

Moved by: Jean Williams
Seconded by: Rory Nisan

THAT the Conservation Halton Board of Directors **endorses the Ninth Line Lands Scoped Subwatershed Study, specifically the management recommendations that relate to areas regulated by Conservation Halton.**

And

THAT the Conservation Halton Board of Directors **receives for information the Staff report entitled “Ninth Line Lands Scoped Subwatershed Study, City of Mississauga”.**

Carried

5.3 Proposed construction of a first floor and partial second floor addition within 15 metres of the erosion associated with Sixteen Mile Creek, 408 Trafalgar Road, Town of Oakville/CH File No. A/22/O/86 (CHBD 07 22 09) Proposed construction of an underground parking garage within 7.5 metres of the floodplain associated with East Morrison Creek, 3071 and 3079 Trafalgar Road, Town of Oakville CH File No. A/22/O/62 (CHBD 07 22 09)

CHBD 07 04

Moved by: Dave Gittings
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors **approves the issuance of a permit for the construction of a first floor and partial second floor addition within 15 metres of the erosion associated with Sixteen Mile Creek at 408 Trafalgar Road, Town of Oakville (CH File No. A/22/O/86);**

And

THAT the Conservation Halton Board of Directors **receives the staff report entitled “Proposed construction of a first floor and partial second floor addition within 15 metres of the erosion associated with Sixteen Mile Creek, 408 Trafalgar Road, Town of Oakville (CH File No. A/22/O/86)”.**

Carried

5.4 Proposed construction of an underground parking garage within 7.5 metres of the floodplain associated with East Morrison Creek, 3071 and 3079 Trafalgar Road, Town of Oakville
CH File No. A/22/O/62
(CHBD 07 22 10)

CHBD 07 05

Moved by: Mike Cluett
Seconded by: Zeeshan Hamid

THAT the Conservation Halton Board of Directors **approves the issuance of a permit for the construction of an underground parking garage within 7.5 metres of the floodplain associated with East Morrison Creek, 3071 and 3079 Trafalgar Road, Town of Oakville**
CH File No. A/22/O/62;

And

THAT the Conservation Halton Board of Directors **receives the staff report entitled “Proposed construction of an underground parking garage within 7.5 metres of the floodplain associated with East Morrison Creek, 3071 and 3079 Trafalgar Road, Town of Oakville”.**

Carried

5.5 Spill Flood Hazard Policy Directions CH File No.: ADM 343
(CHBD 07 22 11)

CHBD 07 06

Moved by: Rory Nisan
Seconded by: Allan Elgar

THAT the Conservation Halton Board of Directors **endorses the recommendations and policy directions in the report entitled “Spill Flood Hazard Policy Directions”.**

Carried

5.6 Proposed re-development of 2082, 2086, 2090 James Street, City of Burlington
Site Plan Application 535-007/20
(CHBD 07 22 12)

CHBD 07 07

Moved by: Rory Nisan
Seconded by: Joanne Di Maio

THAT the Conservation Halton Board of Directors **approves site-specific permit requirements to allow for the redevelopment of 2082, 2086, 2090 James Street, City of Burlington;**

And

THAT the Conservation Halton Board of Director **directs staff to issue a permit for the proposed construction of a new multi-unit residential building and associated driveway/walkways, retaining walls, underground parking structure, grading and watercourse alteration within the erosion and flooding hazards and related allowances associated with Lower Rambo Creek if all requirements are met.**

And

THAT the Conservation Halton Board **receives the Staff report entitled “Proposed re-development of 2082, 2086, 2090 James Street, City of Burlington”.**

Carried

5.7 Proposed 2023 Plan Review and Permit Application Fees CH File Number: ADM 049
(CHBD 07 22 13)

CHBD 07 08

Moved by: Allan Elgar
Seconded by: Steve Gilmour

THAT the Conservation Halton Board **approves the proposed 2023 fees outlined in the staff report entitled “Proposed 2022 Plan Review and Permit Application Fees,” dated November 17, 2022, with an effective date of January 1, 2023;**

And

THAT the Conservation Halton Board of Directors **directs staff to provide appropriate notice to municipalities and neighbouring conservation authorities and post the revised fee schedules to Conservation Halton’s website.**

Carried

5.8 Conservation Halton Fee Policy
(CHBD 07 22 14)

CHBD 07 09

Moved by: Jim Sweetlove
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **approves the Conservation Halton Fee Policy attached to this report.**

Carried

5.9 Temporary Reappointment of Conservation Halton Foundation Board Member
(CHBD 07 22 15)

CHBD 07 10

Moved by: Steve Gilmour
Seconded by: Jim Sweetlove

THAT the Conservation Halton Board of Directors **approves the temporary reappointment of the following Board member until the Conservation Halton Foundation Annual General Meeting (AGM) on April 5, 2023:**

- **Don Ford**

Carried



5.10 Budget Variance Report for the Period Ended September 30, 2022, and 2022 Projected Year-End Amounts
(CHBD 07 22 16)

CHBD 07 11

Moved by: Dave Gittings
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors **approves an increase in the capital budget of \$640,750 for park capital projects noted on the Capital Project Financial Appendix and funded by additional grants and other funding;**

And

THAT the Conservation Halton Board of Directors **approves a transfer to the Conservation Areas Revenue Stabilization Reserve totaling \$416,000 to meet the 2022 reserve target level from the 2022 projected parks operating surplus;**

And

THAT the Conservation Halton Board of Directors **receives for information the staff report dated November 17, 2022 on the Budget Variance Report for the period ended September 30, 2022 and 2022 Projected Year-End Amounts.**

Carried

5.11 2023 Budget & Business Plan
(CHBD 07 22 17)

CHBD 07 12

Moved by: Rory Nisan
Seconded by: Zeeshan Hamid

THAT municipal funding of \$11,298,835 in the 2023 budget **be approved by a weighted majority vote by Conservation Halton Board of Directors based on the 2023 budget municipal apportionment;**

And

THAT transfers to and from Reserves in the 2023 budget **be approved as outlined in this report;**

And

THAT the 2023 Budget & Business Plan ***be approved as presented.***

Carried

5.12 Bill 23: More Homes Built Faster Act, 2022 CH File No.: PPO 068
(CHBD 07 22 22)

CHBD 07 13

Moved by: Joanne Di Maio
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **endorses the comments and recommendations outlined in this report;**

And

THAT the Conservation Halton Board of Directors **directs staff to send the report as Conservation Halton's submission to the Province on Bill 23 and the related postings on the Environmental Registry of Ontario (ERO);**

And

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled "Conservation Halton Response to Bill 23, More Homes Built Faster Act, 2022."**

Carried

6. In Camera**CHBD 07 14**

Moved by: Jean Williams
Seconded by: Zeeshan Hamid

THAT the Conservation Halton Board of Directors **move In Camera.**

Carried

6.1 Legal Matter

6.2 Verbal Update

6.3 Legal Matter
(CHBD 07 22 18)

6.4 Legal Matter
(CHBD 07 22 19)

6.5 Legal Matter
(CHBD 07 22 20)

6.6 Legal Matter
(CHBD 07 20 23)

6.6 Personnel Matter
(CHBD 07 22 21)

CHBD 07 15

Moved by: Jean Williams
Seconded by: Zeeshan Hamid

THAT the Conservation Halton Board of Directors **reconvene in Public Forum**



And

THAT the Conservation Halton Board of Directors **receives for information the staff report containing a summary of Conservation Halton's (CH) top enterprise risks.**

And

That staff **proceeds as directed by the Conservation Halton Board of Directors in Camera.**

Carried

7. Other Business

There was **no other business**

8. Adjournment


CHBD 07 16

Moved by: Marianne Meed Ward

THAT the Conservation Halton Board of Directors meeting **be adjourned at 1:31 p.m.**

Carried

Signed by:


Hassaan Basit, President & CEO

Date:

February 16, 2023