



## Conservation Halton Board of Director Meeting Minutes

Zoom Webinar

Sep 22, 2022 at 1:00 PM EDT

### 1. Roll Call & Mileage

Members Present: Mike Cluett  
Joanne Di Maio  
Cathy Duddeck  
Allan Elgar  
Dave Gittings  
Zeeshan Hamid  
Gordon Krantz  
Bryan Lewis  
Marianne Meed Ward  
Rory Nisan  
Gerry Smallegange  
Jim Sweetlove  
Jean Williams

Members absent with regrets: Rob Burton  
Steve Gilmour  
Moya Johnson

Members absent: Hamza Ansari  
Rick Di Lorenzo  
Zobia Jawed

Staff Present: Kim Barrett, Associate Director, Science & Partnerships  
Hassaan Basit, President & CEO  
Garner Beckett, Executive Director Foundation  
Adriana Birza, Senior Advisor, Office of the President & CEO  
Niamh Buckley, Admin Assistant, Office of the President & CEO  
Shelly Datseris, Manager, Communications & Marketing  
Nigel Finney, Project Manager, Restoration & Conservation  
Katherine Hale, Administrative Coordinator, Operations & HR  
Matt Howatt, Manager Policy & Special Initiatives  
Martin Keller, Senior Manager, Watershed Planning & Source Protection  
Craig Machan, Director, Parks & Operations  
Lesley Matich, Manager, Planning Ecology  
Kellie McCormack, Director, Planning & Regulations  
Marnie Piggot, Director, Finance  
Plezzie Ramirez, Director, HR  
Pavan Seth, Procurement Manager  
Bill Van Luven, Project Manager, Engineering  
Mark Vytvytskyy, COO  
Barb Veale, Sen. Director, Watershed Strategies & Climate Change  
Justin Wei, Senior Manager, Finance

The Chair called the meeting to order at 1.01 p.m.

## 2. Disclosure of Pecuniary Interest for Conservation Halton Board of Directors

There were **no disclosures of Pecuniary Interest.**

## 3. Acceptance of Agenda

**CHBD 06 01**

Approved by: Jean Williams  
Seconded by: Allan Elgar

THAT the Agenda **be approved as distributed.**

*Carried*

## 4. CEO Verbal Update

The CEO provided an update as follows:

- CH staff continue to work in a hybrid arrangement with periodic check-ins from management to evaluate the feedback on this type of engagement.
- Prime Minister Justin Trudeau made a historic visit to Area 8 on Friday, September 2. To commemorate the event and to officially open Area 8 on its inaugural season, the Prime Minister planted a tree with over 40 youth from Milton community groups. A ceremonial plaque was also unveiled to mark the visit and tree planting.
- Parks update:
  - o Glen Eden sold \$1.6 million in passes compared to \$1.3 million in the previous year
  - o Lesson Sales - \$1.7M vs \$1.1M last season in the first 45 days; over \$1M sales in the first 24 hours;
  - o Hops & Harvest – The event which takes place this coming weekend, Friday – Sunday September 23-25, will be held at Area 8. Over 1500 people have registered for the event which will have much to offer with over 70 vendors on site, children’s activities, and live entertainment.
  - o The Halton Children’s Water Festival is returning to Kelso after a 2-year hiatus due to COVID-19. 700 students have registered with over 1500 on the wait list. An invitation has been sent to Board members to attend the supporter breakfast on Wednesday, September 28.
  - o Spooktacular will return for a second year to Mountsberg.
  - o Risk and Enforcement team working with Milton Fire to improve emergency response times and customer communications.
- Re: Generations Conservation Halton Foundation fundraising event – Another successful event with over 12 Indigenous partners actively engaged in the event, including our Advisory council which shaped and informed everything from food to music and entertainment. Almost 300 guests attended, and tickets were sold out several weeks prior to the event.
- Through new Orders-In-Council made pursuant to the Executive Council Act approved by the Lieutenant Governor in Council on August 29 2022, the Ministry of Natural Resources and Forestry (MNR) has been designated as the Ministry responsible for administering

the Conservation Authorities Act (CA Act). Moving forward, the Ministry of the Environment, Conservation and Parks (MECP) no longer has duties, functions or responsibilities under the CA Act.

- The CEO along with other leaders from CAs and municipal partners were invited to lead a panel session at the AMO Conference in Ottawa on August 15, 2022. The session on ***“The Great Reset between Conservation Authorities and Municipal Governments: Looking to 2024 and Beyond”*** was very well received.
- CH Wetland Mapping Review & Update: At the June Board meeting, staff presented a report on CH’s wetland review/update process and the Board approved a public engagement work plan for the mapping update. Engagement started on July 13, 2022, and ended on September 13, 2022. The timing of the engagement was intentional, as wetlands can only be assessed and delineated during the growing season (typically June to late September). This was also farming season, so staff extended the period from 30 to 60 days, to allow time for site visits. Over the summer, staff undertook numerous site visits to confirm wetland limits at the request of landowners. Staff have received lots of feedback from CH’s municipal partners, developers, the public and members of the agricultural community and are currently reviewing all inputs. The mapping update will be brought back to the Board for approval in early 2023 to allow for additional time for site visits and engagement.
  - o More information can be found here: <https://www.conservationhalton.ca/mapping-and-studies/>.

## 5. Presentations

- 5.1 Drone Program/Operations Flood Forecasting Presentation - Bill Van Luven, Project Manager, Engineering
- 5.2 Momentum Progress Mid-Year Update Presentation (# 6.2 CHBD 06 22 02) - Hassaan Basit, President & CEO & Mark Vytvytskyy COO

## 6. Consent Items

- 6.1 Approval of June 23 Conservation Halton Board of Directors DRAFT Meeting Minutes
- 6.2 Momentum Strategic Plan Mid-Year Update  
(CHBD 06 22 02)
- 6.3 Purchasing Memo  
(CHBD 06 22 03)
- 6.4 Permits & Letters of Permission issued under Ontario Regulation 162/06 from April 1, 2022, to June 30, 2022 - Q2 2022  
(CHBD 06 22 04)
- 6.5 Budget Variance Report for the period Ended July 31, 2022 and December 31, 2022  
Projected Year-End Amounts  
(CHBD 06 22 05)
- 6.6 Update on CH’s progress regarding the regulatory requirements under the CA Act



(CHBD 06 22 06)

The cosent items **were adopted.**

## **7. Action Items**

7.1 William Halton Parkway – Restoration Funding Agreement  
(CHBD 06 22 07)

**CHBD 06 02**

Moved by: Mike Cluett  
Seconded by: Joanne Di Maio

THAT the Conservation Halton Board of Directors **approves the Memorandum of Agreement with the Region of Halton for the ecological restoration project for the William Halton Parkway project from Neyagawa Boulevard to Third Line;**

And

THAT the Conservation Halton Board of Directors **authorizes the Chief Executive Officer to sign the agreement on behalf of Conservation Halton.**

***Carried***

7.2 Conservation Halton’s Guidelines for Slope Stability Assessments for Valley and Physical Top of Bank Staking Protocol - CH File No.: ADM 363  
(CHBD 06 22 08)

**CHBD 06 03**

Moved by: Dave Gittings  
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors **approves the documents entitled “Conservation Halton Guidelines for Slope Stability Assessments for Valleys, 2022” and “Conservation Halton Physical Top of Bank Staking Protocol”;**

And

THAT the Conservation Halton Board of Directors **receives for information the Staff report entitled “Conservation Halton’s Guidelines for Slope Stability Assessments for Valleys, 2022 and Physical Top of Bank Staking Protocol”.**

***Carried***

7.3 2023 Board of Directors Municipal Representation  
(CHBD 06 22 09)

**CHBD 06 04:**

Moved by: Bryan Lewis  
Seconded by: Jim Sweetlove



THAT the Conservation Halton Board of Directors **approves the membership entitlement for Conservation Halton participating municipalities effective 2023 based on the updated population statistics provided in the report;**

And

THAT the Conservation Halton Board of Directors **authorizes the President and CEO to advise the City of Hamilton of their entitlement to appoint three (3) members to the Conservation Halton Board of Directors.**

***Carried***

7.4 Revised Work Plan for Conservation Halton's Spill Flood Hazard Policy Review and Update CH File No.: ADM 343 (CHBD 06 22 10)

**CHBD 06 05** Moved by: Gordon Krantz  
Seconded by: Rory Nisan

THAT the Conservation Halton Board of Directors **approves the revised work plan outlined in the staff report entitled "Revised Work Plan for Conservation Halton's Spill Flood Hazard Policy Review and Update".**

***Carried***

#### **8. CHF Chair Update (Jim Sweetlove)**

Conservation Halton Foundation Chair Jim Sweetlove shared photos of the Re:Generations Gala and thanked everyone who supported the event which was integral to its success. The collaboration with our indigenous partners provided historical significance to the event. Tickets were sold out weeks in advance. The Chair commended CH staff for their enthusiasm and engagement during the event. Over \$315,000 was raised, which well exceeds the target of \$250,000. These funds will go toward educational programs and development at Crawford Lake.

#### **9. In Camera**

**CHBD 06 06** Moved by: Zeeshan Hamid  
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **Move In Camera**

***Carried***

9.1 Legal Matter

9.2 Legal Matter  
(CHBD 06 22 12)

9.3 Legal Matter  
(CHBD 06 22 13)

9.4 Legal Matter  
(CHBD 06 22 14)



**CHBD 06 07**

Moved by: Zeeshan Hamid  
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **reconvenes in public forum and CH staff proceed as directed by Board In Camera.**

## **10. Other Business**

Bryan Lewis shared an update on CH Board Member and Halton Hills Councillor Moya Johnson's health. Moya is responding to emails and readily providing updates as to how she is feeling. She wanted to let the CH Board and staff know how she loves to attend CH events and greatly enjoys being part of the Board and the vision of Conservation Halton. Hassaan Basit, Conservation Halton CEO, recognized the high level of professionalism, wisdom and thoughtful advice Moya Johnson brings to him personally and the CH Board and that she continues to keep in touch, respond and send regrets for CH events despite her health issues. Jean Williams also recognized the contribution and delight Moya Johnson is to work with on the CH Board and wishes her strength during this challenging health crisis.

## **11. Adjournment**

**CHBD 06 08**

Moved by: Marianne Meed Ward

THAT the Conservation Halton Board of Directors Meeting **be adjourned at 3:06 p.m.**

Signed:

Hassaan Basit, President & CEO

Date:

November 17, 2022