



Conservation Halton Board of Directors Meeting/Annual General Meeting Minutes
Apr 21, 2022, at 1:00 p.m.
Zoom Webinar

1. Roll Call

Members Present:

- Rob Burton
- Mike Cluett
- Rick Di Lorenzo
- Joanne Di Maio
- Cathy Duddeck
- Allan Elgar
- Steve Gilmour
- Dave Gittings
- Zeeshan Hamid
- Zobia Jawed
- Moya Johnson
- Gordon Krantz
- Bryan Lewis
- Rory Nisan
- Gerry Smallegange
- Jim Sweetlove
- Marianne Meed Ward
- Jean Williams

Members absent with no regrets: Hamza Ansari

Staff Present:

- Kim Barrett, Associate Director, Science & Partnerships,
- Hassaan Basit, President & CEO,
- Garner Beckett, Executive Director Foundation,
- Adriana Birza, Manager, Office of the President & CEO,
- Niamh Buckley, Admin Assistant, Office of the President & CEO,
- Shelly Datseris, Manager, Marketing & Communications,
- Chitra Gowda, Snr. Manager, Watershed Planning and Source Protection,
- Craig Machan, Director, Park Operations,
- Kellie McCormack, Director, Planning & Regulations
- Marnie Piggot, Director Finance
- Plezzie Ramirez, Director, HR
- Jill Ramseyer, Director, Corporate Compliance
- Pavan Seth, Procurement Manager Corporate Compliance
- Mark Vytvytskyy, COO
- Barb Veale, Senior Director, Watershed Strategies & Climate Change
- Justin Wei, Senior Manager, Finance

The Chair called the meeting to order at 1:12 p.m.

2. Disclosure of Pecuniary interest for Conservation Halton Board of Directors

There were NO Disclosures of Pecuniary Interest

3. Acceptance of Agenda

CHBD 04 01 Moved by: Jean Williams
Seconded by: Allan Elgar

THAT the Agenda **be accepted as distributed.**

Carried

4. CEO Verbal Update

The CEO shared the following:

- Park events update: Soft launch of the WOW Camp for Summer 2022 has seen the biggest single day registration from all of CH sales drives to date.
- The CEO encouraged Board member to come out for *Blooms and Bubbles (June 26)* and *Pride in Nature (June 11)* events at Area 8.

In response to a board query if parks are at capacity, the CEO advised that there are times when they are however with the introduction of the reservation system at the start of COVID-19, CH has been able to avoid overcrowding. There are events at CH that are at capacity and CH continues to develop efficiencies and introduce improvements to facilitate equitable access for all community members.

- Key financial updates: Grant and Funding Approvals (to April 19, 2022) – \$2.16M approved YTD
- Grant and Funding Submissions, Pending Decision (to April 19, 2022) – \$1.68M in outstanding YTD requests.
- CH has received a draft report from consultants for Dams & Channels Assessment Management Plan and this will be presented for approval at the Board meeting on June 23.
- CH recently signed an 18-month agreement with the Ministry of Environment, Conservation and Parks for the installation of a new water quality monitoring station near the mouth of Sixteen Mile Creek. Installation costs are funded by the Ministry.
- CEO Office: The CEO advised that the date held for the May 19 Board meeting will be repurposed to a Board Strategy Planning Session and take place at Kelso Conservation Area. Formal invitation and agenda to follow.

5. Consent Items

5.1 Approval of Governance & Risk Committee DRAFT Meeting Minutes - March 24, 2022

5.2 Approval of Conservation Halton Board of Directors DRAFT Meeting Minutes - March 24, 2022

5.3 Approval of Finance & Audit Committee DRAFT Meeting Minutes - April 7, 2022



6.3 Reappointment of Foundation Board of Directors (CHBD 04 22 07)

CHBD 04 04 Moved by: Bryan Lewis
Seconded by: Dave Gittings

THAT the Conservation Halton Board of Directors **approves the reappointment of the following Members to the Conservation Halton Foundation Board of Directors for a two-year term:**

- **Bill Mann**
- **Madhav Murti**
- **Mavis Shang**

Carried

6.4 Authorization Request for Award Approval Contract: Central Workshop Architectural Planning & Design Services RFP # CH-221221 (CHBD 04 22 08)

CHBD 04 05 Moved by: Steve Gilmour
Seconded by: Zeeshan Hamid

THAT the Conservation Halton Board of Directors **approves the award recommendation of the Central Workshop Architectural Planning & Design Services contract to Green Propeller Design Inc. on the basis of “Highest Overall Scoring Proponent” in alignment with the Conservation Halton Purchasing Policy Section 2.3.2 b). Requests for Proposals of \$100,000 and over must be approved by the Conservation Halton Board of Directors.**

Carried

7. Annual General Meeting 2022

7.1 2021 Year in Review (Hassaan Basit, President & CEO)

The CEO presented the Annual Report for 2021 highlighting CH's key successes.

The Chair commended the CEO for clear and concise reporting with great content and look.

Presentation can be revisited in OnBoard, and the 2021 Annual Report is available for the public on <https://www.conservationhalton.ca/annualreport>.

8. CHF Chair Update (Jim Sweetlove)

The Chair provided an update on the Foundation AGM held on April 6, 2022. The Foundation Members have adopted fundraising targets for 2022.

2021 Audited Financial statements were approved for 2021 with the Foundation donations to Conservation Halton totalling \$938,950 compared to \$518,094 in prior fiscal 2020.

9. Other Business

There was NO other business.

10. Adjournment

CHBD 04 06 Moved by: Rick Di Lorenzo

THAT the Conservation Halton Board of Directors Meeting/Annual General Meeting be adjourned at 1:59 p.m.

Carried

Signed by:


Hassaan Basit

Date:

June 23, 2022