

Plezzie Ramirez, Senior Manager, Human Resources
Jill Ramseyer, Director, Corporate Compliance
Pavan Seth, Procurement Specialist
Katie Skillen, Associate Director, Marketing and Communications
Barb Veale, Director, Planning & Watershed Management
Mark Vytvytskyy, Director, Parks and Operations, Executive Lead Digital Transformation

Chair Gerry Smallegange called the meeting to order at 3:30 p.m. Chair advised that the Agenda would be amended to reflect that CAO Hassaan Basit would present the CH Fall event.

1. Roll Call

2. Disclosure of Pecuniary Interest for Conservation Halton Board of Directors

There were **NONE**.

3. Acceptance of Amended Agenda

CHBD 06 01: Moved by: Jean Williams
Seconded by: Moya Johnson

THAT the **Amended Agenda be accepted as distributed.**

Carried

4. Presentations

4.1 Strategic Plan methodology (Action Item 6.2)
(Hassaan Basit, CAO & Tamara Boric, PMO)

At the request of the CAO 4 members have volunteered to be part of the Conservation Halton Strategic Plan Task Force team: Mike Cluett, David Gittings, Jim Sweetlove and Rory Nisan. Staff will reach-out directly to the members with next steps for the project and engagement.

4.2 CH Foundation – Fall Event
(Hassan Basit, CAO)

The CAO provided an update to the board on the CHF “Mountsberg Sugarbush Experience Event” that will take place on Saturday October 3 with 3 experiences; “**A Bluegrass Brunch**”, “**A Whiskey Sip**” and “**A Country Dinner**” .

In response to concern from some Board members re timeliness of the event, the CAO advised that CH staff have worked closely with the City of Hamilton to ensure that all measures are being taken to adhere to COVID 19 public health guidelines and restrictions. Arrival times are staggered, and the experiences are set up to respect social distancing.

CH will post and email a fact sheet to guests advising them of the staggered arrival times (which appears on the top of their invite) and the steps that have been taken to ensure their safety.

5. Consent Items

Approval of Conservation Halton Board of Directors Meeting Minutes dated June 25, 2020 2020.

5.1 Purchasing Report for April – July 2020
(Report #: CHBD 06 20 01)

5.2 CN Status Update
(Report #: CHBD 06 20 02)

5.3 Proposed Amendment 1 to A Place to Grow: Growth Plan for the Greater Golden Horseshoe (A Place to Grow) and Proposed Land Needs Assessment Methodology for A Place to Grow: Growth Plan for the Greater Golden Horseshoe
ERO No. 019-1680 and 019-1679/CH File No. PPO 053
(Report #: CHBD 06 20 03)

5.4 Updating Ontario's Water Quantity Management Framework
ERO No. 019-1340
CH File No. PPO 059
(Report #: CHBD 06 20 04)

5.5 Permits & Letters of Permission issued under Ontario Regulation 162/06 from January 1 to August 31, 2020
(Report #: CHBD 06 20 05)

5.6 Hamilton Harbour Remedial Action Plan Funding
(Report #: CHBD 06 20 06)

6. Action Items

6.1 Amendment to The Halton Region Conservation Authority General Membership By-law No. 2018-01
(Report #: CHBD 06 20 07)

CHBD 06 02 Moved By: David Gittings
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors **direct staff to post the amended General Membership By-law No. 2018-01 on the Authority's website,**
www.conservationhalton.ca

And

THAT the Conservation Halton Board of Directors **direct staff to post the MECP Minister's Direction that enables conservation authorities to convene meetings of the board electronically in order to make the necessary amendments to their By-law on www.conservationhalton.ca.**

Carried

6.2 Strategic Plan methodology
(Report #: CHBD 06 20 08)

CHBD 06 03 Moved by: Moya Johnson
Seconded by: Allan Elgar

THAT the Conservation Halton Board of Directors **approve the proposed project methodology, governance model, work plan and task force membership to support the renewal of Conservation Halton's strategic plan, 2021-24'.**

Call for Participation from Board Members: Rory Nisan, Dave Gittings, Jim Sweetlove, Mike Cluett volunteered to be part of the Strategic Plan Task Force.

Carried

6.3 Land Disposition – King's Highway 401 at Kelso CA
(Report #: CHBD 06 20 09)

CHBD 06 04 Moved by: Gordon Krantz
Seconded by: Jim Sweetlove

THAT the Conservation Halton Board of Directors **approve the disposition of 0.0865 acres from PIN 249740013, shown as Part 2 of Plan 20R-21482 (known as Part Lot 5, Concession 6 Nassagaweya), part of Kelso Conservation Area, owned by The Halton Region Conservation Authority to be transferred to the Ministry of Transportation, in alignment with the approved Land Securement Strategy;**

And

THAT the Conservation Halton Board of Directors **approve the acceptance and deposit of \$2030.00 into the Land Securement Reserve based on the calculated market value and administration fees from the Ministry of Transportation, in alignment with the approved Land Securement Strategy.**

Carried

6.4 Budget Variance Report for the Period Ended July 31, 2020 and 2020
Projected Year End Amounts
(Report #: CHBD 06 20 10)

CHBD 06 05 Moved by: Allan Elgar
Seconded by: Dave Gittings

THAT the Conservation Halton Board of Directors **approve capital projects as follows:**

1. **Reinstating the Milton Channel Repairs capital project included in the 2019 budget for \$255,927 and associated funding sources, closed in the staff report dated June 25, 2020 and**
2. **Conservation Areas capital projects of \$235,000 related to facility, infrastructure and technology requirements as noted in the staff report dated September 24, 2020 funded by a transfer from the Conservation Areas Capital Reserve;**

And

THAT the Conservation Halton Board of Directors **receive for information the staff report dated September 24, 2020 on the Budget Variance for the period ended July 31, 2020 and 2020 Projected Year End Amounts.**

Carried

The CAO provided an update on ParkPass that CH had worked with to enable the parks to reopen. The CAO advised that the system they developed, which had gone through many changes and updates, had enabled CH to welcome guests back to the parks in a safe way while continuing to respect social distancing. Visitation was up by 70% from previous years.

The CAO advised that the marketing team had carried out a survey for opening Glen Eden and had received over 3000 response in 3 days. The CAO confirmed that Glen Eden will reopen using the same ParkPass reservation system.

Allan Elgar and Board members commended the CAO for all of the work and efforts that had been made to reopen the parks during the pandemic and keep staff safe and supported over the past eight months.

6.5 Margaret Grace Harris Bequest
(Report #: CHBD 06 20 11)

CHBD 06 06 Moved by: Dave Gittings
Seconded by: Allan Elgar

THAT the Conservation Halton Board of Directors **approve the designation of funds bequeathed by Margaret Grace Harris as recommended herein.**

CHF Director Garner Beckett will work with family to identify memorial to honour the legacy of Margaret Grace Harris.

Carried

6.6 Re-appointment of Member to the Conservation Halton Foundation Board of Directors
(Report #: CHBD 06 20 12)

CHBD 06 07 Moved by: Jean Williams

Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors **approve the re-appointment of Don Ford, as member to the Conservation Halton Foundation Board of Directors for a two-year term.**

And

THAT the Conservation Halton Board of Directors **accepts the recommendation from the Conservation Halton Foundation Board of Directors report CHF 05 19 02 (approved at the CHF Board meeting dated September 23, 2020) regarding the above-named appointment.**

Chair Gerry Smallegange acknowledged that Jim Sweetlove had been re-elected Chair of Conservation Halton Foundation 2020/2021.

Carried

7. CAO Verbal Update

The CAO advised the Board members that CH has been awarded the “Best Social Initiative” by Sustainable Hamilton Burlington (SHB). CH is a relatively new and proud member of SHB with a mission to inspire other organizations with a goal of reducing environmental impact while providing for greater social good.

The CAO provided an update on MPP Jeff Yurek, Minister of the Environment, Conservation and Parks' recent visit to Crawford Lake.

The CAO advised that CH is working with a consultant to turn CH into a “Model of Innovation” and will provide an update at a future Board of Directors meeting about CH’s vision for a Innovation Hub. The Innovation Hub will create strategic partnerships, collaborate with local start up and/or established technology companies to develop pilots and proof of concept deployments, with the intention of continuing to potential product development. The potential partner will have to show evidence of having developed products in the areas of interest to CH – broadly, smart water and smart parks.

8. CHF Update (Jim Sweetlove)

CHF Chair Jim Sweetlove provided an update on Conservation Halton Foundation including a synopsis of a presentation at the September 23 CH Foundation meeting on “Fundraising Activities and Opportunities During a Pandemic”, by Karen Willson, Senior Vice President at KCI, Ketchum Canada Inc.

9. IN CAMERA Items

CHBD 06 08

Moved by: Jean Williams

Seconded by: Marianne Meed WARD

THAT the Conservation Halton Board meeting break for 15 minutes and convene **IN CAMERA**

Carried

9.1 Legal Matter
(Report #: CHBD 06 20 13)

9.2 Legal Matter
(Report #: CHBD 06 20 14)

9.3 Legal Matters
Report #: CHBD 06 20 15)

9.4 Legal Matter
(Verbal update with legal counsel, Kenneth Jull, Gardiner Roberts LLP)

9.5 Legal Matter
(Report #: CHBD 06 20 16)

9.6 Legal Matter
(Report #: CHBD 06 20 17)

9.7 Personnel Matter
(Report #: CHBD 06 20 18)

CHBD 06 09 Moved by: Gordon Krantz
Seconded by: Cathy Duddeck

THAT the Conservation Halton Board meeting **reconvene in public forum.**

THAT the Conservation Halton Staff **proceed as directed by CH Board members.**

Carried

10. Other Business

11. Adjournment

CHBD 06 10 Moved by: Gordon Krantz

THAT the Conservation Halton Board of Directors meeting **adjourn at 6:10 p.m.**

Carried

Signed: Hassaan Basit, President & CEO/Secretary-Treasurer

Date: October 22, 2020