

MEETING NO: # 01 Conservation Halton Governance & Risk Committee

MINUTES

A meeting of the Conservation Halton Governance & Risk Committee was held on Thursday, November 12, 2020 beginning at 3:05 p.m. via Zoom Video Conference.

Members Present: Gordon Krantz
Rory Nisan (Vice Chair)
Gerry Smallegange
Jean Williams

Absent with regrets: Cathy Duddeck

Absent: Rick Di Lorenzo
Bryan Lewis

Staff Present: Hassaan Basit, President & CEO/Secretary-Treasurer
Adriana Birza, Manager, Office of the President & CEO
Niamh Buckley, Administrative Assistant, Office of the President & CEO
Jill Ramseyer, Director, Corporate Compliance

Rory Nisan assumed the role of Chair of the Committee.

1. Roll Call

2. Acceptance of Agenda

GC 01 01 Moved by: Gordon Krantz
Seconded by: Jean Williams

THAT the Agenda **be accepted as distributed.**

Carried

3. Disclosure of Pecuniary Interest for Conservation Halton Governance & Risk Committee Members

There was **no disclosure of pecuniary interest.**

4. Consent Items

4.1 Risk Management Information Updates (Memo #: GC 01 20 01)

The Consent Item **was adopted.**

5. Action Items

5.1 Board of Directors 2021 DRAFT Meeting Schedule
(Report #: GC 01 20 02)

GC 01 02 Moved by: Jean Williams
Seconded by: Gordon Krantz

THAT the Conservation Halton Governance & Risk Committee recommend to the Board of Directors **the approval of the Board of Directors 2021 Draft Meeting Schedule and the 2021 Board Work Plan**

Jean Williams suggested moving the Governance & Risk Committee from November 11, 2021. This date will be changed prior to going to the CH Board for final approval

Carried

4.2 Amendment to CH Board Committees Terms of Reference to reflect changes in title from CAO to CEO
(Report #: GC 01 20 03)

GC 01 03 Moved by: Gerry Smallegange
Seconded by: Gordon Krantz

THAT the Conservation Halton Governance & Risk Committee **recommends to the Conservation Halton Board of Directors approval of the amendment to the Terms of Reference for the Governance & Risk Committee and CAO Compensation Committee to reflect the title change of the CAO/ Secretary-Treasurer to President & CEO/Secretary-Treasurer.**

Carried

4.3 Board Self-Assessment Survey 2020
(Report #: GC 01 20 04)

GC 01 04 Moved by: Jean Williams
Seconded by: Gordon Krantz

THAT the Conservation Halton Governance & Risk Committee **recommends to the Conservation Halton Board of Directors that the President & CEO administer the 2020 Board Self-Assessment Survey and Chair evaluation survey in December and present results in the spring of 2021 at a Board meeting.**

Carried

5. Other Business

There was **no other business.**

6. Adjournment

GC 01 05

Moved by: Jean Williams

That the Conservation Halton Governance & Risk Committee meeting **be adjourned at 3.20 pm**

Carried

Signed:



Hassaan Basit, President & CEO/Secretary-Treasurer

Date:

November 26, 2020