

MEETING NO: # 01 20 Finance & Audit Committee Meeting

MINUTES

A meeting of the Finance & Audit Committee was held on June 4, 2020 at 9:30 a.m. via Zoom videoconference.

Present: Rob Burton
Mike Cluett
Joanne Di Maio
Moya Johnson
Jim Sweetlove
Gerry Smallegange

Staff Present: Hassaan Basit, CAO/Secretary- Treasurer
Marnie Piggot, Director of Finance,
Adriana Birza, Manager CAO Office
Lawrence Wagner, Senior Director, Corporate Services

1. Acceptance of Agenda as distributed

FA 01 01 Moved by: Moya Johnson
Seconded by: Joanne Di Maio

THAT the **Agenda be accepted as distributed.**

Carried

2. Disclosure of Pecuniary Interest for Finance & Audit Committee

There was **no** disclosure of pecuniary interest.

3. Consent Items

Roll Call & Mileage

Consent Items were adopted

4. Action Items

4.1 Election of Officers for 2020

The CAO/Secretary-Treasurer assumed the Chair.

4.1.1 The CAO/Secretary-Treasurer called for a motion to appoint Election Scrutineers to count the ballots for the election of Chair and Vice Chair.

FA 01 02 Moved by: Moya Johnson
Seconded by: Joanne Di Maio

THAT Marnie Piggot, Director, Finance, and Adriana Birza, manager CAO Office **be appointed as scrutineers in the event of an election and that all ballots be destroyed by the scrutineers afterwards.**

Carried

4.1.2 The CAO/Secretary-Treasurer called for nominations for the position of Chair of the CH Finance & Audit Committee for 2020.

It was Moved by Gerry Smallegange that Rob Burton be nominated for the position of Chair for 2020.

The CAO/Secretary-Treasurer called for nominations for a second time. There were no nominations.

The CAO/Secretary-Treasurer called for nominations for a third time. There were no nominations.

The CAO/Secretary-Treasurer called for a motion to close nominations for the position of Chair of CH Finance & Audit Committee for 2020.

FA 01 03 Moved by: Moya Johnson
Seconded by: Joanne Di Maio

THAT nominations **be closed for the position of Chair of CH Finance & Audit Committee 2020.**

Carried

Rob Burton confirmed he would allow his name to stand and thanked all present.

The CAO declared Rob Burton, by acclamation, to the position of Chair of CH Finance & Audit Committee for 2020.

4.1.3 The CAO/Secretary-Treasurer called for nominations for the position of Vice Chair of CH Finance & Audit Committee for 2020.

It was Moved by Gerry Smallegange that Jim Sweetlove be nominated for the position of Vice Chair of CH Finance & Audit Committee for 2020.

The CAO/Secretary-Treasurer called for nominations for a second time. There were no nominations.

The CAO/Secretary-Treasurer called for nominations for a third time. There were no nominations.

The CAO/Secretary-Treasurer called for a motion to close nominations for the position of Vice Chair of CH Finance & Audit Committee for 2020.

FA 01 04 Moved by: Moya Johnson
Seconded by: Joanne Di Maio

THAT nominations be closed for the position of Vice Chair of CH Finance & Audit Committee for 2020

Carried

Jim Sweetlove confirmed he would allow his name to stand and thanked all present.

The CAO declared Jim Sweetlove, by acclamation, to the position of Vice Chair of CH Finance & Audit Committee for 2020.

4.2 2021 Preliminary Budget
Report #: FA 01 20 01

FA 01 05 Moved by: Gerry Smallegange
Seconded by: Moya Johnson

That the Finance and Audit Committee **recommend to the Conservation Halton Board of Directors that the attached 2021 preliminary budget be approved for budget discussion purposes with funding watershed municipalities that include the Region of Halton, City of Hamilton, Region of Peel and Township of Puslinch.**

Carried

5. Other Business

There was no other business to discuss

7. Adjournment

FA 01 06 Moved by: Gerry Smallegange

THAT the CH Finance & Audit Committee meeting **be adjourned at 9:55 a.m.**

Carried

Signed: 
Hassaan Basit. CAO/Secretary-Treasurer

Date: **June 25, 2020**