



MEETING NO: # 07 19

MINUTES

A meeting of the Conservation Halton Board of Directors was held on Thursday, June 27, 2019 beginning at 3:00 p.m. at Conservation Halton's Administration Office, Burlington.

Members Present: Mike Cluett

Rick Di Lorenzo Joanne Di Maio Cathy Duddeck Stephen Gilmour Dave Gittings Zeeshan Hamid Zobia Jawed Moya Johnson Gordon Krantz Bryan Lewis Rory Nisan

Gerry Smallegange Jim Sweetlove

Marianne Meed Ward

Jean Williams

Absent with regrets: Hamza Ansari

Rob Burton Allan Elgar

Staff present: Kim Barrett, Associate Director, Science & Partnerships

Hassaan Basit, CAO/Secretary-Treasurer Garner Beckett, Director, CH Foundation Adriana Birza, Manager, Office of the CAO Niamh Buckley, Administrative Assistant Gene Matthews, Director, Parks & Recreation

Kellie McCormack, Senior Manager, Planning & Regulations

Marnie Piggot, Director, Finance

Plezzie Ramirez, Senior Manager, Human Resources

Jill Ramseyer, Director, Corporate Compliance Janelle Weppler, Associate Director, Engineering

Barb Veale, Director, Planning & Watershed Management





Chair Gerry Smallegange the meeting to order at 3:05 p.m.

Gerry Smallegange noted that a copy of the **AMENDED agenda** was provided to the Board with a walk on report # **4.6 RFP Award for the Maplehurst Correctional Centre Flood Mitigation Feasibility Study**, #PL0011-19-01.

As requested by Jean Williams, Barb Veale provided a verbal summary on Consent Item # 3.3 *CN Milton Logistics Hub Project* in addition to the memo.

In response to Jean William's query re Item # 4.2 *Milton Flood Conveyance Channel Report*, which was retracted from the May CH BOD Meeting and was due to be presented at the June BOD meeting, Gerry Smallegange advised that this report would be pushed back to the fall, due to higher than average CH staff workload.

1. Acceptance of AMENDED Agenda as distributed.

CHBD 07 01 Moved by: Cathy Duddeck

Seconded by: Jean Williams

That Conservation Halton Board of Directors accept the AMENDED Agenda.

Carried

2. Disclosure of Pecuniary Interest for Board of Directors

There was no disclosure of Pecuniary Interest.

3. Consent Items

Roll Call & Mileage Approval of Conservation Halton Board Meeting minutes dated May 23, 2019 Approval of CH Finance & Audit Committee minutes dated June 13, 2019

3.1 Kelso Dam Update

Report #: CHBD 07 19 01

3.2 Quarterly Permits & Letters of Permission issued under Ontario Regulation 162/06

April 1 to May 31, 2019 Report #: CHBD 07 19 02

3.3 CN Milton Logistics Hub Project

Report #: CHBD 07 19 03

3.4 Grindstone Creek Flood Risk Mapping Update

Report #: CHBD 07 19 04





Consent Items were adopted.

4. Action Items

4.1 2020 Preliminary Budget Report #: CHBD 07 19 05

CHBD 07 02 Moved by: Rory Nisan

Seconded by: Joanne Di Maio

THAT the Conservation Halton Board of Directors approve the attached 2020 preliminary budget for budget discussion purposes with funding watershed municipalities that include the Region of Halton, City of Hamilton, Region of Peel and Township of Puslinch.

Carried

4.2 Budget Variance Report for the Period Ended April 30, 2019 and 2019 Projected Year End Amounts
Report #: CHBD 07 19 06

CHBD 07 03 Moved by: Moya Johnson

Seconded by: Jim Sweetlove

THAT the Conservation Halton Board of Directors receive for information the staff report dated June 27, 2019 on the Budget Variance Report for the period ended April 30, 2019, and the 2019 Projected Year End Amounts;

AND

THAT the Conservation Halton Board of Directors approve the closing of the capital projects identified in the staff report dated May 24, 2019 and the changes to the Dams and Channels capital project amounts in accordance with provincial capital funding approval.

Carried

4.3 Kelso / Glen Eden Soil and Groundwater Remediation Works Report #: CHBD 07 19 07

CHBD 07 04 Moved by: Gordon Krantz

Seconded by: Stephen Gilmour

THAT the Conservation Halton Board of Directors approve the tender award of \$640,000 plus HST for soil and groundwater remediation works to Edgar Howden & Sons LTD. as prepared by Stantec Consulting Ltd. on behalf of Conservation Halton.

Carried





4.4 Conservation Halton Client Service Standards Commitment/Policy Report #: CHBD 07 19 08

CHBD 07 05 Moved by: Moya Johnson

Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors approve the Conservation Halton Client Service Standard Commitment/Policy, dated June 27, 2019.

Carried

4.5 Sixteen Mile Creek Restoration Works – Funding Agreement Report #: CHBD 07 19 09

CHBD 07 06 Moved by: Moya Johnson

Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors approve the Sixteen Mile Creek Restoration Works Funding Agreement as attached and authorize the Chief Administrative Officer to sign the agreement on behalf of Conservation Halton.

Carried

4.6 RFP Award for the Maplehurst Correctional Centre Flood Mitigation Feasibility Study, #PL0011-19-01

Report #: CHBD 07 19 10

CHBD 07 08 Moved by: Jean Williams

Seconded by: Cathy Duddeck

THAT the Conservation Halton Board of Directors approve the RFP award of \$157,968 + HST for the Maplehurst Correctional Centre Flood Mitigation Feasibility Study (PL0011-19-01) to Matrix Solutions Inc.

Carried

5. CAO Verbal Update

Hassaan Basit provided CH Foundation Gala highlights noting the event's success which was well attended with guests including Andrea Hanjin, Parliamentary Assistant to the Minister of the Environment, Conservation and Parks.

6. Other Business

6.1 CHF Update (Jim Sweetlove)



June 2019

Jim Sweetlove commended CH staff for the success of the CH Foundation Friluftsliv Gala event.

7. Adjournment 3:40

CHBD 07 09 Moved by: Moya Johnson

THAT the Conservation Halton Board meeting be adjourned at 3:40 p.m.

Carried

Signed by: Hassaan Basit, CAO/Secretary-Treasurer

Date: September 26, 2019