

MEETING NO: # 02 19 Finance & Audit Committee

MINUTES

A meeting of the Finance & Audit Committee was held on June 13, 2019 at 9:30 a.m. at Conservation Halton Administration Office, Burlington ON.

Present: Mike Cluett
Moya Johnson
Jim Sweetlove

Regrets: Rob Burton
Joanne Di Maio
Gerry Smallegange

Staff Present: Hassaan Basit, CAO/Secretary- Treasurer
Marnie Piggot, Director of Finance,
Melissa Silber, Manager, Accounting
Niamh Buckley, Administrative Assistant

Jim Sweetlove assumed the Chair in the absence of Rob Burton.

1. Acceptance of Agenda as distributed

FA 19 01 Moved by: Moya Johnson
Seconded by: Mike Cluett

That the Finance & Audit Committee **accept the Agenda as distributed.**

Carried

2. Disclosure of Pecuniary Interest for the F & A Committee

There was no disclosure of Pecuniary Interest.

3. Consent Items Roll Call & Mileage

Consent Items were adopted.

4. Action Items

4.1 2020 Preliminary Budget Report #: FA 02 19 01

FA 19 02 Moved by: Moya Johnson
Seconded by: Mike Cluett

That the Finance and Audit Committee **recommend to the Conservation Halton Board of Directors that the attached 2020 preliminary budget be approved for budget discussion purposes with funding watershed municipalities that include the Region of Halton, City of Hamilton, Region of Peel and Township of Puslinch.**

Carried

5. Other Business

Finance & Audit Committee Terms of Reference

FA 19 03 Moved by: Mike Cluett
Seconded by: Moya Johnson

That the Finance & Audit Committee **receive for information the updated 2019 Terms of Reference for the F&A Committee.**

Carried

6. Adjournment

FA 19 04 Moved by: Mike Cluett

That the Finance and Audit Committee Meeting be adjourned at 10:01 a.m.

Carried

Signed by: Hassaan Basit, CAO/Secretary-Treasurer

Date: June 27, 2019