

MEETING NO: # Conservation Halton Board of Directors Meeting # 01 22

MINUTES

A meeting of the Conservation Halton Board of Directors was held on Thursday, February 17 at 1:00 p.m. via Zoom Webinar.

Members Present:

Mike Cluett
Joanne Di Maio
Cathy Duddeck
Allan Elgar
Dave Gittings
Zeeshan Hamid
Moya Johnson
Gordon Krantz
Bryan Lewis
Marianne Meed Ward
Rory Nisan
Gerry Smallegange
Jim Sweetlove
Jean Williams

Absent with regrets:

Rob Burton

Absent:

Hamza Ansari
Rick Di Lorenzo
Steve Gilmour
Zobia Jawed

Guests:

Amee Sandhu, Principal Lawyer & Founder, Lex Integra Professional Corporation

Conservation Halton Foundation Board Members:

Suzanne Bevan, George Caines, Don Ford, Galen Naidoo Harris, Madhav Murti, Catherine Mulvale, Mavis Shang, Bryden Tait, Ed Wells

Staff present

Kim Barrett, Associate Director, Science & Partnerships
Hassaan Basit, President & CEO/Secretary-Treasurer
Adriana Birza, Manager, Office of the President & CEO
Garner Beckett, Executive Director, Conservation Halton Foundation
Niamh Buckley, Administrative Assistant, Office of the President & CEO
Shelly Datseris, Manager, Communications & Marketing
Glenn Farmer, Manager, Flood Forecasting Operations
Craig Machan, Director, Park Operations
Kellie McCormack, Director, Planning & Regulations

Marnie Piggot, Director, Finance
Plezzie Ramirez, Director, Human Resources
Jill Ramseyer, Director, Corporate Compliance
Barb Veale, Senior Director, Watershed Strategies & Climate Change
Mark Vytvytskyy, COO
Justin Wei, Senior Manager, Finance

The Chair called the meeting to order at 1:05 p.m.

1. Roll Call

2. Disclosure of Pecuniary Interest for Conservation Halton Board of Directors

3. Acceptance of Agenda

CHBD 01 01 Moved By: Cathy Duddeck
Seconded By: Jean Williams

THAT the Agenda **be approved as distributed**

Carried

4. Presentations

- 5.1. Conservation Halton Flood Watch Update – Glenn Farmer, Manager, Flood Forecasting Operations
- 5.2 Ethics Training - Ameer Sandhu, Principal Lawyer & Founder, Lex Integra
- 5.2. Momentum Dashboard - Mark Vytvytskyy, COO
- 5.3. Conservation Halton's CA Act Transition Plan: Programs & Services Inventory (Report #: 7.1 CHBD 01 22 04) - Hassaan Basit, President & CEO

5. CEO Verbal Update

The CEO provided the following update:

- CH is introducing a Communications Portal that will share information and updates on CH events, announcements, editorials etc. The Board will be able to access this portal and share relevant information across their social networks.

Customer Service:

- Glen Eden had over 150,553 skiers since it opened in December 27, 2021;
- Parks had over 40,000 visitors since January;
- Winterlit – 16,500 visits and 1 wedding proposal;
- New for 2022 – Enchanted Evenings with live music, local vendors, local food; new exhibits and lighting – Illuminated Entryway Arch, Magical Woodland, Sweet Stroll
- Water Festival has received funding for 5000 children to take part in virtual programming for 2022. Will be offered in spring and fall.

- First Tracks, a new program introduced by CH which invites new Canadians to experience winter activities. Program was sold out immediately with over 280 participants. Thanks to Scotia Rise (Bank) for funding 250 spaces.

Financial:

- CH Finance staff meeting with Halton Region Finance staff on P&S Inventory February 23, 2022
- Recent Grant and Funding Approvals (to Feb 14) - \$2M+ in recent approvals for annual and multi-year projects

Province appointed Agricultural Representative:

- As part of changes to the Conservation Authorities Act in 2020 by the provincial government, Conservation Authorities across Ontario will have an official representative from their local agricultural sector appointed to their Board of Directors. These individuals will be chosen by the Ministry of Environment, Conservation and Parks, to “increase agricultural sector perspectives in authority operations,” This role has been posted to the Government website. The CEO has reached out to the agricultural sector, including OFA members in the area to advise them of the opportunity to join the CH Board.

6. Consent Items

- 6.1. Approval of Conservation Halton Board of Directors DRAFT Meeting Minutes – November 25, 2021
- 6.2. Purchasing Activity Memo - November 1, 2021 to January 31, 2022 (CHBD 01 22 01)
- 6.3. Status of Conservation Halton’s Spill Policy Review and Update Work Plan (CHBD 01 22 02)
- 6.4. Permits & Letters of Permission issued under Ontario Regulation 162/06 from October 1 to December 31, 2021 (CHBD 01 22 03)
- 6.5. Source Water Protection consultation update (HRSPA 01 22 01)

The Consent Items **were adopted.**

7.0 Action Items

- 7.1 Conservation Halton Programs & Services Inventory Report (CHBD 01 22 04)

CHBD 01 02

Moved by: Jim Sweetlove
Seconded by: Marianne Meed Ward

THAT the Conservation Halton Board of Directors **approves the “Conservation Halton Programs & Services Inventory” and that it be submitted to the Province and circulated to all participating municipalities.**

Carried

7.2 Re-construction, expansion, and relocation of a dwelling within 7.5 metres of the floodplain associated with McCraney Creek, 261 Glen Oak Drive, Town of Oakville, Regional Municipality of Halton/CH File No. A/21/O/114 (CHBD 01 22 05)

CHBD 01 03 Moved by: Moya Johnson
Seconded by: Dave Gittings

THAT the Conservation Halton Board of Directors **receives staff report # CHBD 01 22 05 related to proposed development at 261 Glen Oak Drive, Town of Oakville, Regional Municipality of Halton;**

And

THAT the Conservation Halton Board of Directors **approves the issuance of a permit for the construction of a new dwelling within 7.5 metres of the floodplain associated with McCraney Creek, 261 Glen Oak Drive, Town of Oakville, Regional Municipality of Halton (CH File No. A/21/O/114).**

7.3 Conservation Halton Land Use Planning Policy Review and Update Work (CHBD 01 22 06)

CHBD 01 04 Moved by: Zeeshan Hamid
Seconded by: Allan Elgar

THAT the Conservation Halton Board of Directors **approves the Conservation Halton Land Use Planning Policy Review and Update Work Plan.**

Carried

7.4 Temporary Reappointment of Foundation Board Members term (CHBD 01 22 07)

CHBD 01 05 Moved by: Gordon Krantz
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **approves the temporary reappointment of the following Board members to the Conservation Halton Foundation Board of Directors until the Annual General Meeting (AGM) on April 6, 2022.**

- **Bill Mann**
- **Mavis Shang**
- **Madhav Murti**

Carried

8. CHF Chair Update (Jim Sweetlove)

Jim Sweetlove shared the following Foundation update:

- DRAFT Financial Statements for year ended December 31, 2021, were shared with Foundation Board Members at their meeting on February 2, 2021.
- The Foundation adopted an updated Halton Region Conservation Foundation Administrative By-law No. 6 (rev. February 2, 2022) which brings the by-law in line with the changes to the Corporations Act introduced in 2021.
- The Board adopted an Annual Board Self-Assessment Framework and a Board Fundraising Goals Assessment.

9. Other Business

There was **NO** other business

Prior to moving in Camera, the Chair asked for a 15-minute recess at 2:50 p.m. The Board will reconvene In Camera and the Inaugural Meeting will start immediately after this. Members of the public will be invited to rejoin the meeting at this point.

10. IN CAMERA

CHBD 01 06 Moved by: Jean Williams
Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors **move In Camera.**

10.1 Legal Matter (CHBD 01 22 08)

10.2 Legal Matter (CHBD 01 22 09)

CHBD 01 07 Moved by: Jean Williams
Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors **reconvene in public forum.**

11. Adjournment

CHBD 01 06 Moved by: Rory Nisan

THAT The Conservation Halton Board of Directors meeting **be adjourned at 3:06 p.m.**



Carried

Signed by: Hassaan Basit, President & CEO/Secretary-Treasurer

Date: March 24, 2022