

MEETING NO: # 09 20 Conservation Halton Board of Directors

MINUTES

A meeting of the Conservation Halton Board of Directors was held on Thursday, November 26 at 3:00 p.m. via Zoom Webinar.

Members Present: Hamza Ansari
Rob Burton
Mike Cluett
Rick Di Lorenzo
Joanne Di Maio
Cathy Duddeck
Allan Elgar
Steve Gilmour
Dave Gittings
Moya Johnson
Gordon Krantz
Bryan Lewis
Marianne Meed Ward
Gerry Smallegange
Jim Sweetlove
Jean Williams

Absent with regrets: Rory Nisan

Absent: Zobia Jawed
Zeeshan Hamid

Guests: Craig Brown, Partner, Fasken Martineau DuMoulin LLP
Pat Moyle, Patrick Moyle and Associates Inc.

Staff present Kim Barrett, Associate Director, Science & Partnerships
Hassaan Basit, President & CEO/Secretary-Treasurer
Adriana Birza, Manager, Office of the President & CEO
Garner Beckett, Director, Conservation Halton Foundation
Niamh Buckley, Administrative Assistant, Office of the President & CEO
Nikki Garstang, Health & Safety Specialist
Chitra Gowda, Senior Manager, Watershed Planning & Source Protection
Craig Machan, Associate Director, Park Operations
Kellie McCormack, Associate Director, Planning & Regulations
Marnie Piggot, Director, Finance
Plezzie Ramirez, Senior Manager, Human Resources
Jill Ramseyer, Director, Corporate Compliance
Pavan Seth, Procurement Specialist

Katie Skillen, Associate Director, Marketing and Communications
Barb Veale, Director, Planning & Watershed Management
Mark Vytvytsky, Director, Parks and Operations, Executive Lead Digital Transformation
Lawrence Wagner, Senior Director, Corporate Services

Chair Gerry Smallegange called the meeting to order at 3:04 p.m.

1. Roll Call

2. Disclosure of Pecuniary Interest for Conservation Halton Board of Directors

There were **none**

3. Approval of AMENDED Agenda

CHBD 09 01 Moved by: Jim Sweetlove
Seconded by Dave Gittings

THAT the AMENDED agenda **be approved.**

Carried

4. Presentation

Innovation Hub – Hassaan Basit, President & CEO, Craig Brown, Fasken Martineau DuMoulin LLP (Item no. 5.4 – Virtual Innovation Hub Pilot)

The CEO introduced Craig Brown to the Board noting that Fasken is a leading consulting firm in the tech space. Craig will speak to the information provided in memo *5.4 Virtual Innovation Hub Pilot*.

5. Consent Items

- 5.1. Approval of Conservation Halton Board of Directors Meeting Minutes dated October 22
- 5.2. Approval of Governance & Risk Committee Meeting Minutes dated November 12 (AMENDED CH Board of Directors 2021 Meeting Schedule and Work Plan)
- 5.3. Approval of Conservation Halton Board of Directors Meeting dated November 16
- 5.4. Virtual Innovation Hub Pilot (Memo #: CHBD 09 20 01)
- 5.5. Purchasing – Memo - August 1, 2020 to October 31, 2020 (Memo #: CHBD 09 20 02)
- 5.6. Health & Safety Update (Q1 - Q3 2020)

(Memo #: CHBD 09 20 03)

- 5.7 Proposed Project List for Comprehensive Environmental Assessments under the Environmental Assessment Act (EAA) ERO No. 019-2377 CH File No. PPO 042
(Memo #: CHBD 09 20 04)
- 5.8. Brighton Beach Bioswale Project
(Memo #: CHBD 09 20 05)
- 5.9. Low Risk Water Takings
(Memo #: CHBD 09 20 06)

The Consent Items **were adopted.**

6.0 Action Items

- 6.1. Proposed 2021 Plan Review and Permit Application Fees
CH File Number: ADM 049
(Report #: CHBD 09 20 07)

CHBD 09 02 Moved by: Rob Burton
Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors **approves the proposed 2021 fees as outlined in the staff report entitled “Proposed 2021 Plan Review and Permit Application Fees,” dated November 26, 2020, with an effective date of January 1, 2021;**

And

THAT the Conservation Halton Board of Directors **directs staff to provide appropriate notice to municipalities and neighbouring conservation authorities and post the revised fee schedules to CH’s website.**

Carried

- 6.2 Consolidation and Update – CH Policies and Guidelines for the Administration of Ontario Regulation 162/06 and Land Use Planning Policy Document
(Report #: CHBD 09 20 08)

CHBD 09 03 Moved by: Mike Cluett
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **receives for information the staff report entitled “Consolidation and Housekeeping Update – CH Policies and Guidelines for the Administration of Ontario Regulation 162/06 and Land Use Planning Policy Document”;**

And

THAT the Conservation Halton Board of Directors **approves the CH Policies and Guidelines for the Administration of Ontario Regulation 162/06 and Land Use Planning Policy Document dated November 26, 2020;**

And

THAT the Conservation Halton Board of Directors **directs staff to post the updated and approved version to the CH website and notify member municipalities and neighbouring conservation authorities of such.**

Carried

6.3 Budget Variance Report for the period ended September 30, 2020 and Projected 2020 Year End amounts
(Report #: CHBD 09 20 09)

CHBD 09 04 Moved by: Rick Di Lorenzo
Seconded by: Bryan Lewis

THAT the Conservation Halton Board of Directors **approves funding from the Watershed Management Capital Reserve for 50% of Milton Channel Repairs capital project costs in the event provincial capital funding is not approved.**

And

THAT the Conservation Halton Board of Directors **approves the President & CEO be authorized to complete the renewal or repayment of the loan with the Hamilton Community Foundation with potential repayment funded by a transfer from the Debt Financing Charges Reserve of up to \$325,000;**

And

THAT the Conservation Halton Board of Directors **receives for information the Staff report dated November 26, 2020 on the Budget Variance Report for the Period Ended September 30, 2020 and 2020 Projected Year End Amounts.**

Carried

6.4 National Disaster Mitigation Program Application for Flood Hazard Mapping - Tuck, Shoreacres, Appleby and Sheldon Creeks
(Report #: CHBD 09 20 10)

CHBD 09 05 Moved by: Marianne Meed Ward
Seconded by: Jim Sweetlove

THAT the Conservation H Board of Directors **supports an application for federal funding under the National Disaster Mitigation Program to develop flood hazard mapping for Tuck, Shoreacres, Appleby and Sheldon Creeks.**

Carried

7. CEO Verbal Update

The CEO shared that CH held a federal grant funding announcement this morning. MP Adam van Koeverden announced that CH has received a grant of \$275,000 from the Ministry of Ocean, Fisheries, and the Canadian Coast Guard as part of the Canada Nature Fund for Aquatic species at Risk Ontario Project. The funding is supporting a number of projects on properties across the watershed that will have positive impacts for Redside Dace, American Eel and Silver Shiner. Project types include riparian habitat improvements, instream improvements and mitigating the impacts of physiological barriers to fish. The funding is also supporting some aquatic monitoring efforts and Northern Pike management discussions for Mountsberg and Upper Main Bronte Creek. There will be direct impact in Milton, Wellington-Halton Hills, Flamborough, Glanbrook and Oakville – North Burlington. The project contributes to Federal species at risk objectives, but also aligns with the Provincial recovery strategies – contributing towards provincial mandate. The CEO thanked Board Members Mike Cluett and Rick Di Lorenzo for attending the event.

CH held its first full Strategic Task Force Meeting to review and provide input to the 2021-2024 Strategic Plan. The meeting included the volunteers from the CH Board. The Board Members provided feedback and expressed their support in the direction of the new strategic plan.

CH is optimistic of opening Glen Eden Ski hill in the next few weeks. Staff have been working with Halton and Hamilton Public Health to ensure necessary steps are in place to open the ski hill while respecting all public health guidelines and providing a safe environment for all users.

Hassaan Basit advised the CH Board that staff had to adjust the Christmas Town set-up and offering to align with the new restrictions since Halton Region moved to the Red Zone level of COVID-19 public health measures.

8. Other Business

The CEO provided an update on Schedule 6 of Bill 229 and the proposed changes to the CA Act. The CEO will provide updates to the Board as and when they become available.

The CEO congratulated Allan Elgar, recipient of “Friend of the Greenbelt” award for Municipal Leadership.

The CEO expressed his gratitude to Mayor Gordon Krantz for his support at the NEC for Kelso Master Plan which received an unprecedented exemption for the Business Centre. Mayor Krantz gave a shout out to Meghan Hunter, CH Manager, Risk and Lands who has done an exceptional job on this project.

9. CHF Update (Jim Sweetlove)

Jim Sweetlove advised that the CHF were able to allocate \$85,000 towards outdoor education and virtual learning experiences as a result of the Mountsberg Sugarbush Experience.

CHF are planning to host another Gala in 2021. CHF has approved the workplan for 2021 with a strong focus on board engagement.

10. IN CAMERA

CHBD 09 06: Moved by: Gordon Krantz
Seconded by: Jean Williams

THAT The Conservation Halton Board of Directors **convene IN CAMERA.**

10.1 Personnel Matter
(CHBD 09 20 11)

CHBD 09 07 Moved by: Jean Williams
Seconded by: Marianne Meed Ward

Carried

THAT the Conservation Halton Board of Directors **reconvene in public forum**

Carried

THAT Conservation Halton Staff **proceed as recommended by the Conservation Halton Board of Directors.**

11. Adjournment

CHBD 09 08 Moved by Rob Burton

THAT the Conservation Halton Board of Directors meeting **be adjourned at 5.28 pm**

Carried

Signed: 
Hassaan Basit, President & CEO/Secretary-Treasurer

Date: **February 18, 2021**