



Conservation Halton Board of Directors

Meeting Package

New buds on a dogwood tree

April 2018



MEETING NO: # 03 18
DATE: April 26, 2018
TIME: 3:00 – 6:00 pm
PLACE: CH Admin. Office, 2596 Britannia Road West, Burlington ON
 905.336.1158 x 2236

AGENDA

Page #

1. **Acceptance of Agenda as distributed**
2. **Disclosure of Pecuniary Interest for Board of Directors**
3. **Consent Items**
 - Roll Call & Mileage
 - Approval of Board of Directors Minutes dated March 22, 2018
 - Briefing Memo: Kelso Dam Update 1-2
 - Health & Safety Update 3-4
 - Recommendations: Finance & Audit Committee, April 12, 2018 5
- 3.1 Permits & Letters of Permission issued under Ontario Regulation 162/06
 January 1, 2018 to April 4, 2018
 Report #: CHBD 03 18 01 6-13
- 3.2 City of Hamilton Appeal to the Mining and Lands Commissioner on the
 2018 Budget Municipal Apportionment
 Report #: CHBD 03 18 07 14-17
4. **Action Items**
 - 4.1 Greenbelt Golden Horseshoe Conservation Authorities Collaborative
 Report #: CHBD 03 18 02 18-38
 - 4.2 Delegation of Approval Authority for Permissions under Ontario Regulation 162/06
 Report #: CHBD 03 18 03 39-41
 - 4.3 Appointment of Provincial Offences Officer under Ontario Regulation 162/06
 Pursuant to the Conservation Authorities Act
 Report #: CHBD 03 18 04 42-43
 - 4.4 Re-appointment of Member to the Conservation Halton Foundation Board of Directors
 Report #: CHBD 03 18 06 44-45
5. **In Camera Items**
 - 5.1 Legal Issue – Report #: CHBD 03 18 05 46-49

6. **Board of Directors Strategy Session / Business Planning – 1 hour**
7. **Other Business**
8. **Adjournment**

MEETING NO: # 03 18

TO: Board of Directors
FROM: Janelle Weppler, Associate Director, Engineering
DATE: April 26, 2018
SUBJECT: **Kelso Dam Update**

MEMO

This briefing note is in response to the following resolutions that were made during the Conservation Halton Board of Directors meeting on April 28, 2016:

- The Conservation Halton Board of Directors **direct staff to provide monthly updates as to the status of Kelso Dam, including water levels, plume sightings, project progress and any remedial actions being undertaken;** and
- The Conservation Halton Board of Directors **direct staff to work with the Ministry of Natural Resources and Forestry, Halton Region and Hatch to expedite, to the extent possible, the permanent remedial measures required to mitigate the dam breach risk at the Kelso Dam.**

Kelso Reservoir Water Levels and Monitoring

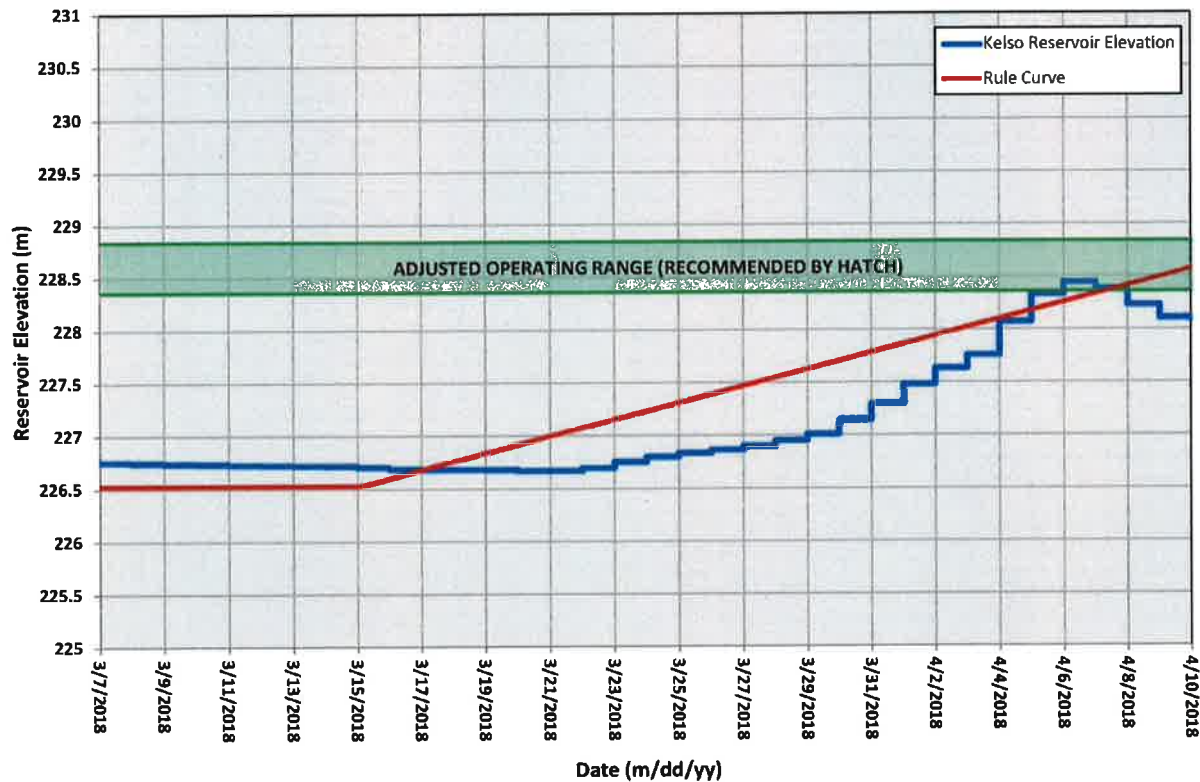
Conservation Halton are monitoring and recording the conditions at the Kelso dam with the increased summer operating frequency of:

- Bi-weekly piezometer (groundwater) readings within the earthen embankment;
- Site visits four (4) times daily; and,
- Review of photographic records of the identified boil area taken every 30 minutes throughout the day (visible during daylight hours) observed no evidence of sedimentation since June, 2015. Electrical power supporting the camera at the Kelso Dam was disconnected during the week of February 19, 2018 for safety purposes during construction works at the dam. Piezometer readings and site visits will continue however the camera will be disabled until the electrical power source for the camera can safely be reinstated.

There continues to be no visible observation of sedimentation from the boil area (i.e. no plume sightings) since the last Kelso Dam Update report for the Board of Directors, dated March 14, 2018.

The following chart illustrates the recorded water levels within the Kelso reservoir relative to the reduced water level operating range recommended by Hatch.

Kelso Reservoir Elevation March 7, 2018 to April 10, 2018



Recent Work & Next Steps

Phase 1 of construction at the Kelso Dam has been completed. Works completed include upgrades to the emergency spillway, releveling of precast concrete slabs on the upstream embankment, decommissioning of non-functioning and installation of new instrumentation (piezometers) and replacement of grouted rip-rap near sluiceway.

CH staff continue to work with Hatch and Dufferin to evaluate potential alternatives for engineering controls for use during the construction at the Kelso Dam.

MEETING NO: # 03 18

TO: Board of Directors

FROM: Jill Ramseyer, Associate Director, People, Culture & Creative
905.336.1158 x 2316; jramseyer@hrca.on.ca

DATE: April 26, 2018

SUBJECT: Health & Safety Update – Q1 2018

MEMO

1ST Quarter Incident Summary

Lagging Indicators:

There were a total of 48 incidents at Conservation Halton in the 1st quarter of 2018.

A third of the incidents were reportable to the WSIB and the remainder were first aid or near misses.

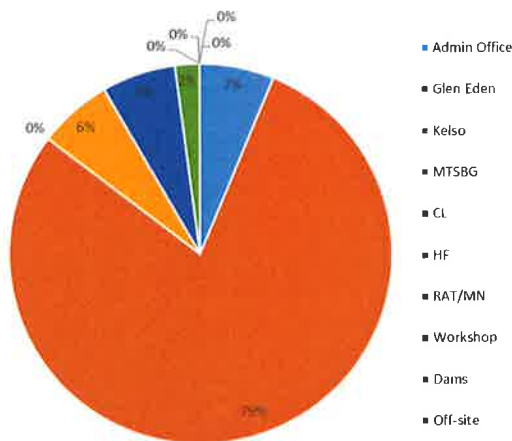
The most common type of injuries are slip, trips & falls, followed closely by struck, caught & pinched. This is consistent with past experience.

The most common area of injury is the upper extremities (arms, shoulders, hands, fingers), followed by the lower extremities (legs, knees, feet), and the head.

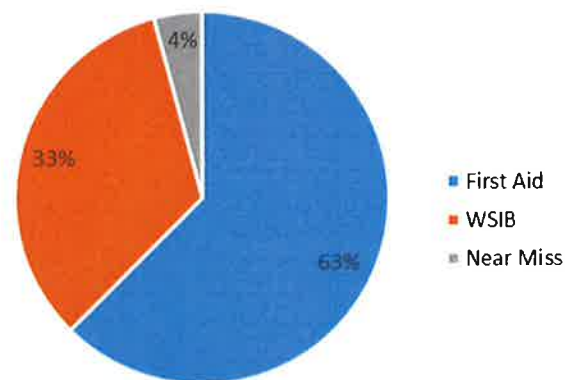


The majority of incidents happened at Glen Eden during ski season (79%), with the Snow School having the highest number of incidents, followed closely by Lift Attendants. This is consistent with previous years and is not surprising based on the risk profile of the business activities.

INCIDENTS BY LOCATION



INCIDENT TYPE



Leading Indicators/Follow Up:

- Health and safety audits will be completed this year to ensure compliance and to proactively identify program gaps and opportunities. Data obtained will be used as a benchmark for future measures and initiatives
- Programs, processes and tools to facilitate early and safe return to work for staff will be updated, re-communicated and training will be provided in an effort to minimize days lost from work
- Health and safety training in 2018 will continue to focus on topics that meet compliance, best practices and include content that is customized to CH employment based risk

Any questions related to this memo can be directed to Jill Ramseyer, Associate Director, People, Culture & Creative: jramseyer@hrca.on.ca 905 336 1158 x 2316



RECOMMENDATIONS

**Finance & Audit Committee
April 12, 2018**

**Budget Variance Report for the year ended December 31, 2017 and Reserve Balances
Report #: FA 01 18 92**

THAT the Conservation Halton Board of Directors approve the allocation of the 2017 operating surplus amounts to the following Reserves:

- **\$225,000 to the Building Reserve;**
- **\$6,700 to the Water Festival Reserve;**
- **\$100,000 to the Property Management Reserve;**
- **\$317,322 to the Watershed Management Stabilization Reserve;**
- **\$1,438,556 to the Conservation Areas Capital Reserve;**
- **\$55,000 to the Conservation Areas Revenue Stabilization Reserve**

THAT the Conservation Halton Board of Directors approve \$62,509 be transferred to the Capital Projects Reserve – Debt Financing Charges;

THAT the Conservation Halton Board of Directors approve that the Land and Property Reserve be renamed the Property Management Reserve;

AND FURTHER THAT the Conservation Halton Board of Directors receive for information the Budget Variance Report for the period ended December 31, 2017.

**2017 Audited Financial Statements
Report #: FA 01 18 02**

THAT the Conservation Halton Board of Directors approve the audited financial statements for the year ended December 31, 2017.

REPORT TO: Board of Directors

REPORT NO: 03 18 01

FROM: Barbara J. Veale, Director Planning & Regulations

DATE: April 26, 2018

SUBJECT: **Quarterly Permits & Letters of Permission issued under Ontario Regulation 162/06 January 1, 2018 to April 4, 2018**

Recommendation

THAT the Conservation Halton Board of Directors **receive for information the Permits and Letters of Permission issued by staff under Ontario Regulation 162/06 for the period of January 1, 2018 to April 4, 2018, as identified in the staff report dated April 26, 2018.**

Report

Between January 1, 2018 to April 4, 2018, 77 Permits and 14 Letters of Permission were issued (see attached table). All approvals were reviewed and approved in accordance with Board approved policies contained in *Policies and Guidelines for the Administration of Ontario Regulation 162/06 and Land Use Planning Policy Document April 27, 2006, revised November 26, 2015.*

Impact on Strategic Goals

This report supports the Metamorphosis strategic theme of Taking care of our growing communities. The theme is supported by the objective to remain dedicated to ecosystem-based watershed planning that contributes to the development of sustainable rural, urban and suburban communities.

Financial Impact

CH staff work with permit applicants to address their needs while meeting Board approved policies for administering Ontario Regulation 162/06. Fees for permits are based on staff time and effort required to process different types of applications as approved by the Board.

Signed & respectfully submitted:



Barbara J. Veale
Director, Planning & Regulations

Approved for circulation:



Hassaan Basit
CAO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT:

Charles Priddle, Coordinator Regulations Program
cpriddle@hrca.on.ca; 905-336-1158 x 2279

CH File No.	Permit No.	Address	Proposed Works	Complete	Issued	CH Staff Member
Burlington						
A/16/B/54	5810	Milcroft Park Drive to Upper Middle Road and north of CN Tracks in Tansley Forest	Proposed erosion mitigation works at 5 sites along Shoreacres Creek within the Regulated Area associated with Shoreacres Creek	27/11/2017	08/01/2018	Ben Davis
A/17/B/123	5813	5076 Lakeshore Road	Proposed new two-storey dwelling and associated grading and landscaping within the Regulated Area associated with the valley of Appleby Creek	11/01/2018	12/01/2018	Cassandra Connolly
A/17/B/129	5816	6077 Guelph Line	Proposed demolition of existing garage and construction of a new garage within the Regulated Area associated with Bronte Creek	15/12/2017	15/01/2018	Ola Panczyk
A/17/B/131	5819	3251 Britannia Road	Proposed demolition of the existing dwelling and restoration of the area, a new driveway extension, grading and landscaping associated with a new dwelling within the Regulated Area associated with Bronte Creek	13/12/2017	16/01/2018	Ola Panczyk
A/17/B/13	5821	6097 Cedar Springs Road (City ROW)	Proposed culvert replacement within the Regulated Area associated with Bronte Creek	27/04/2017	17/01/2018	Cassandra Connolly
A/18/B/03	5828	1095 Crofton Way	Proposed construction of a new accessory structure, re-facing existing shed and landscaping within 7.5m of the valley associated with Upper Hager Creek	23/01/2018	25/01/2018	Cassandra Connolly
A/18/B/04	5831	0 Marley Road (@ Francis Road)	Proposed new water connection and French Drain within the Regulated Area associated with Upper Hager Creek	24/01/2018	31/01/2018	Cassandra Connolly
A/18/B/05	5832	0 Francis Road (across from 969 Francis)	Proposed new splash pad, water connection off Warwick Drive, catch basin, storm lines. Shade pavilion and drinking fountain within the Regulated Area associated with Upper Hager Creek.	24/01/2018	31/01/2018	Cassandra Connolly
A/17/B/127	5834	1117 No 1 Sideroad	Proposed Enbridge integrity digs within the Regulated Area associated with Grindstone Creek	13/12/2017	02/02/2018	Cassandra Connolly
A/18/B/01	5835	1666 Valley Close	Proposed rear deck reconstruction located within the valley associated with Upper Hager Creek	01/02/2018	09/02/2018	Ben Davis
A/18/B/09	5838	700 Penny Lane	Proposed re-construction of a deck within the Regulated Area associated with Indian Creek	09/02/2018	09/02/2018	Cassandra Connolly
A/17/B/126	5841	3321 Aberdeen Avenue	Proposed inground pool, deck, patio and landscaping within the regulated area associated with Shoreacres Creek	12/02/2018	12/02/2018	Cassandra Connolly
A/16/B/58	5839	0 North Service Road (behind 2208 & 2220 Industrial)	Proposed installation of a retaining wall for the purpose of spill prevention, erosion control and slope stabilization within the Regulated Area associated with Rambo Creek	04/01/2018	12/02/2018	Cassandra Connolly
A/18/B/12	5850	700 Penny Lane	Proposed installation of a new in-ground swimming pool within the Regulated Area associated with Indian Creek	23/02/2018	26/02/2018	Cassandra Connolly
A/18/B/08	5851	674 Laural Drive	Proposed dwelling addition and deck replacement within the Regulated Area associated with Shoreacres Creek	23/02/2018	28/02/2018	Cassandra Connolly
S/18/B/05	5855	830 Danforth Place	Proposed second storey addition, reconstruction of garage and extension to main level within the development setback associated with the erosion hazard of Hamilton Harbour/Burlington Bay	27/02/2018	02/03/2018	Charles Priddle
S/18/B/04	5854	850 Danforth Place	Proposed reconstruction of a second storey sunroom as a four season sunroom on a property that is partially within the erosion hazard associated with Hamilton Harbour	23/02/2018	02/03/2018	Charles Priddle

CH File No.	Permit No.	Address	Proposed Works	Complete	Issued	CH Staff Member
S/18/B/03	5856	4100 Lakeshore Road	Proposed reconstruction of a residence within the erosion hazard of Lake Ontario	23/02/2018	05/03/2018	Charles Priddle
A/17/B/118	5858	2265 Forest Hill	Proposed foundation repair to an existing dwelling located within the valley of Bronte Creek	28/02/2018	06/03/2018	Ola Panczyk
A/18/B/15	5859	3228 Sprucehill Avenue	Proposed in-ground pool within the regulated area associated with Roseland Creek	05/03/2018	07/03/2018	Cassandra Connolly
S/18/B/06	5861	4034 Lakeshore Road	Proposed construction of an open pergola within the erosion hazard of Lake Ontario	07/03/2018	09/03/2018	Charles Priddle
A/18/B/18	5864	2155 Duncaster Drive (Units 8-17)	Proposed removal and replacement of a total of ten (10) existing decks whereby four (4) are located within 7.5 metres of the erosion hazard associated with Upper Rambo Creek	09/03/2018	12/03/2018	Cassandra Connolly
A/18/B/07	5868	4372 Appleby Line	Proposed underpinning of the foundation of the existing structure for the purpose of soil remediation works within the regulated area associated with Bronte Creek	05/03/2018	15/03/2018	Cassandra Connolly
A/17/B/61	5870	0 Regal Road Creek - From New Street to South of Regal Road)	Tuck Creek Phase 1 Works: Regal Road culvert upgrade and channelization within the Regulated Area associated with Tuck Creek	23/02/2018	19/03/2018	Ben Davis
A/18/B/25	5873	4476 Walkers Line	Proposed construction of an addition to an existing dwelling within 15 metres of the stable top of bank of a valley associated with Bronte Creek	01/03/2018	20/03/2018	Ola Panczyk
S/18/B/01	**REVISED** 5820	284 North Shore Boulevard West	**REVISED** - Proposed addition s to a home and the construction of a pool and decking on a property that is partially within the erosion hazard associated with Lake Ontario	19/03/2018	21/03/2018	Charles Priddle
A/18/B/28	5877	2265 Forest Hill	Proposed addition to an existing dwelling and a detached garage within the valley of Bronte Creek	22/03/2018	29/03/2018	Ola Panczyk
A/18/B/20	5878	3511 Rockwood Drive	Proposed new rear yard deck within the Regulated Area associated with Tuck Creek	29/03/2018	03/04/2018	Cassandra Connolly
A/18/B/16	5879	1724 Waterdown Road	Proposed demolition and reconstruction of a new single dwelling, deck and septic system within 15 metres of the valley associated with Grindstone Creek	26/03/2018	03/04/2018	Cassandra Connolly
S/17/B/24	5808	4078 Lakeshore Road	Proposed reconstruction of shoreline protection works, including significant slope grading on the shoreline of Lake Ontario	14/09/2017	22/12/2018	Charles Priddle
Halton Hills						
A/18/HH/01	Letter of Permission	6190 Fifteenth Sideroad	Proposed addition to the existing house and construction of a covered patio located between 30 & 120 metres of a Provincially Significant Wetland	01/02/2018	08/02/2018	Laura Head

CH File No.	Permit No.	Address	Proposed Works	Complete	Issued	CH Staff Member
Hamilton						
A/17/H/61	5812	57 Twelfth Concession Road East	Proposed reconstruction/placement of a mobile home and driveway within 15 metres of the floodplain associated with Bronte Creek	02/01/2018	08/01/2018	Charles Priddle
A/17/H/39	5814	31 Howard Boulevard	Proposed erosion protection works on an existing storm sewer outfall within the Regulated Area associated with Grindstone Creek	31/10/2017	12/01/2018	Ben Davis
A/17/H/59	5825	864 Regional 97 Road	Proposed construction of a new single family dwelling, septic system, driveway and accessory building. Additional works include minor grading to an existing farm lane access road and installation of an equalization culvert within the Regulated Area associated with the Beverly Swamp Wetland Complex, a Provincially Significant Wetland.	22/01/2018	24/01/2018	Ben Davis
A/17/H/60	5853	36 Carlisle Road	Proposed installation of a new 4" line and the installation of approximately 100m of 2" service line to service two residences and a greenhouse within the Regulated Area associated with a tributary of Grindstone Creek and a Provincially Significant Wetland	12/02/2018	03/03/2018	Cassandra Connolly
A/18/H/12	5857	0 York (500m north of Valley Inn Rd) Road	Proposed replacement of expansion joint seals and abutment repairs to an existing bridge within the Regulated Area associated with the valley of Grindstone Creek	21/02/2018	06/03/2018	Ben Davis
A/18/H/11	5875	Line 8 Pipeline (Dundas to Fith Conc.)	Proposed right-of-way maintenance (vegetation clearing) along the Line 8 Pipeline within Conservation Haltons Regulated Area	22/02/2018	21/03/2018	Ola Panczyk
A/18/H/13	5876	87 Carlisle Road	Proposed installation of approximately 380m of NPS 6" NG pipeline and 110m of NPS 6" service pipeline within the Regulated Area associated with Grindstone Creek and a PSW	23/02/2018	29/03/2018	Cassandra Connolly
A/17/H/18	**REVISED** Letter of Permission	1465 Middletown Road	**REVISED** - Proposed construction of a driveway, single family dwelling and detached garage/shop to be located between 30 & 120 m of a Provincially Significant Wetland	13/02/2018	16/02/2018	Ben Davis
A/18/H/14	Letter of Permission	11 William Street	Proposed installation of a new in-ground swimming pool between 30 & 120 metres of a Provincially Significant Wetland	27/02/2018	28/02/2018	Cassandra Connolly
A/18/H/08	Letter of Permission	7 William Street	Proposed construction of a new two-storey dwelling with attached garage, septic system and driveway modifications between 30 & 120 metres of a Provincially Significant Wetland	01/03/2018	01/03/2018	Cassandra Connolly
A/18/H/19	Letter of Permission	25 Chesswood Trail	Proposed installation of an in-ground pool located between 30 & 120 metres of a PSW	03/04/2018	03/04/2018	Cassandra Connolly

CH File No.	Permit No.	Address	Proposed Works	Complete	Issued	CH Staff Member
Milton						
A/17/M/96	5811	180 McLaren Road	Proposed shed, removal of tennis court, landscape restoration and associated grading with 15 metres of the floodplain associated with Sixteen Mile Creek	27/11/2017	08/01/2018	Emma DeFields
A/17/M/100	5818	2140 Country Lane	Proposed installation of approximately 200 metres of NPS 1 1/4" pipeline within the Regulated Area associated with Sixteen Mile Creek to service the residence at 21 Country Lane	15/01/2018	16/01/2018	Ben Davis
A/17/M/108	5817	8206 Appleby Line	Proposed driveway re-surfacing within 15 metres of the top of bank associated with Bronte Creek, associated with a home addition	18/12/2017	16/01/2018	Emma DeFields
A/17/M/79	5806	0 Eighth Line (adj to 5638)	Proposed construction of a residential driveway through a wetland less than 2 hectares in size	11/01/2018	16/01/2018	Laura Head
A/16/M/101	5824	0 25 Regional Road	Proposed erosion protection in the form of soft bank restoration including trees and shrub plantings (Erosion Sites 2&4 PR3045)	03/01/2018	23/01/2018	Paul Bond
A/16/M/100	5823	0 Regional 25 Road	Proposed erosion protection works involving the installation of a 63m long buried armoured wall with vegetated buttress within the Regulated Area portion of the West Branch of Sixteen Mile Creek, west of Regional Road 25, south of Derry Road. The projection installation involves some in-water works to be undertaken (Erosion Site 1 PR3045)	03/01/2018	23/01/2018	Paul Bond
A/17/M/102	5827	0 Louis St Laurent	Proposed encroachment into the buffer area associated with SWS-1A to facilitate a temporary work staging area within Mattamy Church within the Regulated Area associated with a tributary of Sixteen Mile Creek (SWS-1A)	22/12/2017	25/01/2018	Ben Davis
A/17/M/101	5826	1010 Main Street Street (directly east of 1050 Main)	Proposed grading, shoring, erosion and sediment control measures and landscaping within 7.5 metres of the floodplain associated with Sixteen Mile Creek, in association with a condominium development of the adjacent property	14/12/2017	26/01/2018	Emma DeFields
A/16/M/50	5836	0 Wheelabrator Way (beside 301 Wheelabrator)	Proposed culvert replacement, bank stabilization and road rehabilitation along Wheelabrator Way within the Regulated Area associated with Sixteen Mile Creek	02/02/2018	08/02/2018	Laura Head
A/18/M/12	5847	0 Main Street East (@ Fifth Line)	Proposed installation of a new 600mm diameter watermain and sanitary servicing, including two crossings (C2 & C2i) of the Lower Middle Branch of Sixteen Mile Creek by open cut and the replacement (upsizing) of the existing twin CSPs within the Fifth Line road allowance	15/02/2018	22/02/2018	Paul Bond
A/18/M/11	5846	0 Main Street East (@ Fifth Line)	Proposed repair and replacement of an existing 750mm CSP culvert within the Fifth Line R.O.W. associated with a tributary of Sixteen Mile Creek	15/02/2018	22/02/2018	Paul Bond
A/18/M/13	5849	103 Victoria Street	Proposed conversion of existing detached 1-bay garage/shed into a 3-bay detached garage and the expansion of the existing driveway within 15 metres of the stable top of bank associated with Sixteen Mile Creek	21/02/2018	26/02/2018	Cassandra Connolly
A/18/M/05	5852	316 Pearl Street	Proposed reconstruction of an existing deck within 15 metres of the floodplain associated with Sixteen Mile Creek	21/02/2018	01/03/2018	Ben Davis

CH File No.	Permit No.	Address	Proposed Works	Complete	Issued	CH Staff Member
A/16/M/79	5860	0 Tremaine ROW Road (North of Steeles)	(R2261C) The proposed realignment of Tremaine Road and construction of span culverts, installation of a storm sewer and watermain, construction of a grade separation at CPR line, construction of a SWM Pond and channel realignment and associated works within the Regulated Area of Sixteen Mile Creek and the limits of tributaries NW-1-D and NW-1-F	28/02/2018	09/03/2018	Paul Bond
A/16/M/80	5860	0 Tremaine ROW Road (South of No. 3 Sideroad)	(R2261C) The proposed realignment of Tremaine Road and construction of span culverts, installation of a storm sewer and watermain, construction of a grade separation at CPR line, construction of a SWM Pond and channel realignment and associated works within the Regulated Area of Sixteen Mile Creek and the limits of tributaries NW-1-D and NW-1-F	28/02/2018	09/03/2018	Paul Bond
A/18/M/07	5866	6355 Main Street West	Proposed installation of a new NPS 4" natural gas pipeline within the floodplain associated with Sixteen Mile Creek	26/02/2018	13/03/2018	Ben Davis
A/17/M/85	5867	0 Fifth Line (South of CP Rail Line)	Proposed SWM outfall from Pond 55-6 to reach SP-1A-2 within the floodplain associated with a tributary of Sixteen Mile Creek	28/02/2018	13/03/2018	Ben Davis
A/18/M/14	5865	365 Highside Drive	Proposed reconstruction of an existing deck within the valley associated with Sixteen Mile Creek	09/03/2018	13/03/2018	Ben Davis
A/17/M/25	5872	0 Regional 25 Road (formally 6374)	Proposed grading alterations within the buffer and channel blocks associated with a tributary of Sixteen Mile Creek (SWS-1A) to facilitate the Country Homes Development	30/11/2017	19/03/2018	Ben Davis
A/17/M/106	5807	13670 Britannia Road	Proposed replacement of an existing driveway culvert within the floodplain associated with Sixteen Mile Creek	15/12/2018	21/12/2018	Laura Head
A/18/M/06	Letter of Permission	101 Kingsbury Circle	Proposed rear addition and septic system replacement to an existing dwelling located between 30 & 120 metres of a Provincially Significant Wetland	09/02/2018	09/02/2018	Ben Davis
A/18/M/20	Letter of Permission	11167 First Line	Proposed 36' x 20' in ground swimming pool and associated landscaping to be located between 30 & 120m from a Provincially Significant Wetland	13/03/2018	15/03/2018	Ben Davis
A/18/M/04	Letter of Permission	7051 McNiven Road	Proposed dwelling addition and garage to be located between 30 & 120 metres of a Provincially Significant Wetland	30/01/2018	31/01/2018	Emma DeFields
A/18/M/22	Letter of Permission	3059 Burnhamthorpe Road West	Proposed reconstruction of a residence that is located between 30 & 120 metres of a Provincially Significant Wetland	27/03/2018	28/03/2018	Charles Priddle
A/17/M/43	**REVISED** Letter of Permission	11370 Taylor Court	**REVISED** Proposed in-ground swimming pool and surrounding decking to be located between 30 & 120 metres of a Provincially Significant Wetland	28/03/2018	28/03/2018	Cassandra Connolly

Mississauga

A/18/M/01	5830	6060 Osprey Boulevard	Proposed construction of a rear 12' x 15' sunroom addition within 15 & 30 metres of a wetland greater than hectares in size	26/01/2018	29/01/2018	Ben Davis
A/18/M/02	5840	3978 Parkgate Drive	Proposed alterations to a basement apartment including the installation of an egress window located within 15 metres of the floodplain associated with Sixteen Mile Creek	08/02/2018	12/02/2018	Ben Davis

CH File No.	Permit No.	Address	Proposed Works	Complete	Issued	CH Staff Member
Oakville						
A/18/O/01	5815	4269 Regional 25 Road	Proposed conversion of an existing dwelling to a place of worship, construction of a ramp, installation of underground water tanks, sidewalk, paving and associated grading between 30 & 120 metres of a Provincially Significant Wetland	10/01/2018	12/01/2018	Emma DeFields
A/17/O/01	5822	413 Avon Crescent	Proposed construction of a new 2-storey single family dwelling within 7.5 metres of the valley associated with Lower Wedgewood Creek	10/02/2017	23/01/2018	Laura Head
A/17/O/09	5829	1 The Canadian Road	Proposed removal of sediment and vegetation and restoration of two tributaries of Lower Wedgewood Creek	25/01/2018	26/01/2018	Laura Head
A/17/O/30	5833	149 Forsythe Street	Proposed construction of a new 2 storey dwelling within 15 metres of the stable top of bank associated with Sixteen Mile Creek	25/01/2018	01/02/2018	Laura Head
A/18/O/07	5837	241 Weldon Street	Proposed construction of a new 2-storey single family dwelling within the Regulated Area associated with McCraney Creek	02/02/2018	08/02/2018	Laura Head
A/17/O/69	5842	Taplow Creek Pilgrims Way & Indian Ridge Trail	Proposed erosion protection works along Taplow Creek	15/01/2018	14/02/2018	Laura Head
S/16/O/03	**REISSUED** 5025	1426 Lake Shore Road West	**REISSUE** Proposed effluent sewer and outfall tunnel to convey effluent to Lake Ontario. The outfall tunnel is proposed to extend approximately 2100 metres into Lake Ontario with diffusers located along the last 300 metres of the outfall. There is also an access shaft and entrance proposed within an area recognized as within the flood hazard of Lake Ontario.	12/02/2018	14/02/2018	Paul Bond
A/17/O/38	5843	1333 Dorval Drive	Proposed bank rehabilitation for Hole 11 along the bank of Sixteen Mile Creek	15/02/2018	15/02/2018	Laura Head
S/18/O/04	5844	25 Trafalgar Road	Proposed construction of a one storey accessory structure (pool cabana) that is on a property partially located within the erosion hazard associated with Lake Ontario	20/02/2018	20/02/2018	Charles Priddle
A/18/O/04	5848	1375 Amber Crescent	Proposed construction of a new two-storey single family dwelling within the 7.5 metre setback associated with the floodplain of Lower Wedgewood Creek	22/02/2018	23/02/2018	Laura Head
A/17/O/16	5862	366 Trafalgar Road	Proposed replacement of stairs on the valley wall of Sixteen Mile Creek	07/03/2018	09/03/2018	Laura Head
A/18/O/14	5869	3070 Trafalgar Road	Proposed construction of the ultimate East Morrison Creek Channel (MOC-2) connection to a tributary of East Morrison Creek (MOC-4)	14/03/2018	16/03/2018	Laura Head
A/15/O/28	***REVISED*** 5691	3075 Trafalgar Road	REVISED Proposed construction of the ultimate East Morrison Creek Channel on the East and West side of Trafalgar Road including Threshing Mill Blvd crossing and Wheat Boom Drive Crossing	14/03/2018	16/03/2018	Laura Head
A/18/O/15	5871	1253 Ingledene Drive	Proposed construction of front, side and second storey additions and accessory structure additions to the existing dwelling within 7.5 metres of the erosion hazard associated with Falgarwood Creek	09/03/2018	19/03/2018	Laura Head
A/16/O/75	5809	150 Water Street	Proposed replacement of existing docks and new steel sheet pile wall within Sixteen Mile Creek	03/08/2017	21/12/2018	Laura Head

CH File No.	Permit No.	Address	Proposed Works	Complete	Issued	CH Staff Member
A/17/O/73	Letter of Permission	3388 Burnhamthorpe Road West	Proposed construction of a new single family dwelling with pool and cabana and septic system between 30 and 120 metres of a Provincially Significant Wetland	10/01/2018	10/01/2018	Laura Head
A/18/O/06	Letter of Permission	3301 Trafalgar Road	Proposed septic tank replacement within 30 & 120 metres of a Provincially Significant Wetland	07/02/2018	07/02/2018	Cassandra Connolly
A/18/O/16	Letter of Permission	3113 Saddleworth Crescent	Proposed inground pool within 30 & 120 metres of a wetland that is greater than 2 hectares in size	14/03/2018	23/03/2018	Charles Priddle

Puslinch

A/15/P/08	5845	0 Eleventh Concession Road (400m s. of 15th Sideroad)	Proposed culvert upgrades on Wellington Road 36 within the Regulated Area associated with Bronte Creek	16/02/2018	22/02/2018	Ben Davis
A/17/P/02	5863	4178 Eleventh Concession Road	Proposed creek restoration with the Regulated Area associated with Bronte Creek	12/02/2018	12/03/2018	Ben Davis
PA/17/P/05	5874	Victoria St extension	Proposed construction of site soil erosion control measures prior to earth moving. Includes a cut/fill for lot and roadways, construction of storm sewers and roads and the relocation of an existing farm pond. This includes a balanced cut/fill at the limit of the existing Regulatory Floodplain within the Regulated Area associated with Bronte Creek	12/03/2018	20/03/2018	Ben Davis
A/17/P/09	**REVISED** Letter of Permission	1041 Eighth Concession Road West	**REVISED** Proposed construction of an addition to an existing dwelling including an agricultural workshop/storage and septic system located between 30 & 120 m of the Beverly Swamp Complex, a Provincially Significant Wetland	26/02/2018	26/02/2018	Ben Davis

REPORT TO: Board of Directors

REPORT NO: # 03 18 07

FROM: Sheryl Ayres, Senior Director, Corporate & Strategic Initiatives
sayres@hrca.on.ca; 905-336-1158, ext. 2250

DATE: April 26, 2018

SUBJECT: City of Hamilton Appeal to the Mining and Lands Commissioner on the 2018 Budget Municipal Apportionment

Recommendation

That the Conservation Halton Board of Directors **receive for information the staff report regarding the City of Hamilton Appeal to the Mining and Lands Commissioner on the 2018 Budget Municipal Apportionment.**

Report

The Conservation Halton Board of Directors approved the following Recommendation at the March 22, 2018 meeting.

THAT municipal funding of \$9,548,324 in the 2018 Budget be approved by a weighted majority vote by municipal representation according to the revised municipal apportionment outlined in the staff report dated March 22, 2018.

Municipality:	2018 Apportionment % (Historical)	2018 Municipal Funding (Historical Apport.)	2018 Apportionment % (Revised)	2018 Municipal Funding (Revised Apport.)	Increase / (Decrease) \$
Region of Halton	92.3558%	\$8,818,431	87.4849%	\$ 8,353,342	(465,089)
Region of Peel	5.2183%	\$498,260	4.9431%	\$ 471,983	(26,277)
City of Hamilton	2.1899%	\$209,099	7.3485%	\$ 701,659	492,560
Township of Puslinch	0.2360%	\$22,534	0.2235%	\$ 21,340	(1,194)
	100.0000%	\$9,548,324	100.0000%	\$ 9,548,324	-

After the approval by the Board of Directors, staff sent notices to the Region of Halton, Region of Peel, City of Hamilton and Township of Puslinch advising them of the apportioned 2018 municipal funding.

The City of Hamilton advised the Chair of the Conservation Halton Board of Directors and staff on April 10, 2018 that they have sent a Notice of Appeal to the Office of the Mining and Lands Commissioner, and a copy of that Notice is attached.

Daniel Pascoe, Registrar/Mediator for the Mining and Lands Tribunal has since advised by email that this Notice of Appeal will be held in abeyance pending the outcome of the Judicial Review of the

Mining and Lands Commissioner December 2017 decision. This decision ruled that the use of the historical apportionment percentages based on an understanding completed in 2001 with Hamilton and the four Conservation Authorities that Hamilton funds does not constitute an agreement.

Staff will continue to provide updates to the Board of Directors on this Notice of Appeal as information is received.

Impact on Strategic Goals

This report supports the Metamorphosis strategic theme of Striving for service excellence and efficiency. This theme is supported by the objective to provide clear financial data and analysis to support informed strategic and operational decision-making for budget development and long term planning.

Financial Impact

There is no financial impact to this report as the total amount of municipal funding is not changing from what was approved through the 2018 Budget.

Signed & respectfully submitted:



Sheryl Ayres
Senior Director, Corporate & Strategic Initiatives

Approved for circulation:



Hassaan Basit
Conservation Halton
CAO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT:

Marnie Piggot, Director, Finance;
mpiggot@hrca.on.ca; 905-336-1158, ext. 2240



Hamilton

City of Hamilton
City Hall, 71 Main Street West
Hamilton, ON Canada L8P 4Y5
www.hamilton.ca

Byrdena M. MacNeil, Solicitor
Legal Services Division, City Manager's Office
Office Address: 21 King Street West, 12th Floor
Hamilton, Ontario L8P 4W7
Phone: 905-546-2424, ext. 4637 Fax: 905-546-4370
Email: byrdena.macneil@hamilton.ca

April 10, 2018

BY EMAIL & BY REGULAR MAIL
E-Mail: Daniel.pascoe@ontario.ca

Office of the Mining and Lands Commissioner
700 Bay Street, 24th Floor
Box 330
Toronto, Ontario M5G 1Z6

Dear Mining and Lands Commissioner:

Re: Notice of Appeal – Halton Region Conservation Authority
2018 Municipal Levy Apportionments

Pursuant to subsection 27(8) of the *Conservation Authorities Act*, R.S.O. 1990, Ch. C.27, the City of Hamilton hereby appeals the 2018 levy made against it by the Halton Region Conservation Authority (Conservation Halton), as set out in the Conservation Halton's 2018 Budget Municipal Funding Apportionment notice dated April 3, 2018 (copy attached).

Should you require anything further, please let me know.

Yours very truly,

A handwritten signature in cursive script that reads "Byrdena M. MacNeil".

Byrdena M. MacNeil
Solicitor

Encl.

cc: Gerry Smallegange, Chair, Halton Region Conservation Authority – By Facsimile
Hassaan Basit, CAO/Secretary-Treasurer, Halton Region Conservation Authority – By Facsimile



Conservation
Halton

April 3, 2018

905.336.1158
Fax: 905.336.7014
2596 Britannia Road West
Burlington, Ontario L7P 0G3
conservationhalton.ca

Protecting the Natural
Environment from
Lake to Escarpment

Mayor Eisenberger and Members of Council
c/o City Clerk's Office
City of Hamilton
71 Main Street West, 1st Floor
Hamilton ON L8P 4Y5

Dear Mayor Eisenberger and Members of Council:

Re: 2018 Budget Municipal Funding Apportionment

Municipal funding in the 2018 Budget of \$9,548,324 was approved by the Conservation Halton Board of Directors on March 22, 2018.

The total municipal funding has been apportioned to municipalities as follows:

Municipality:	2018 Apportionment %	2018 Municipal Funding - Operating	2018 Municipal Funding - Capital	2018 Total Municipal Funding
Region of Halton	87.4849%	\$ 7,778,730	\$ 574,612	\$ 8,353,342
Region of Peel	4.9431%	\$ 439,516	\$ 32,467	\$ 471,983
City of Hamilton	7.3485%	\$ 653,393	\$ 48,266	\$ 701,659
Township of Puslinch	0.2235%	\$ 19,872	\$ 1,468	\$ 21,340
Total	100.0000%	\$ 8,891,511	\$ 656,813	\$ 9,548,324

The apportioned amounts are being levied in accordance with Sections 26 and 27 of the Conservation Authorities Act.

Please contact me for further information regarding the apportionment of the municipal funding in the Conservation Halton 2018 Budget.

Yours truly,

Hassaan Basit,
CAO/Secretary-Treasurer

cc Sheryl Ayres, Senior Director Corporate and Strategic Initiatives; Conservation Halton
Marnie Piggot, Director, Finance; Conservation Halton
Mike Zegarac, GM, Finance and Corporate Services; City of Hamilton

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REPORT TO: Board of Directors
REPORT NO: # 03 18 02
FROM: Hassaan Basit, CAO/Secretary-Treasurer
DATE: April 26, 2018
SUBJECT: **Greenbelt Golden Horseshoe Conservation Authorities Collaborative**

Recommendation

THAT the Conservation Halton Board of Directors **endorse Conservation Halton's participation in the Greenbelt Golden Horseshoe Conservation Authorities Collaborative and authorize the CAO to sign the attached Memorandum of Understanding.**

Report

Background

The Province of Ontario enacted the Conservation Authorities Act in 1946 enabling municipalities to create watershed-based agencies called Conservation Authorities (CA). Today, 36 conservation authorities exist, predominantly in southern Ontario, which contains 90% of the province's population.

Although CA are autonomous bodies focused on local watershed issues, over the years, CA have also grouped together to address broader environmental issues which transcend watershed boundaries. For example, in 2000, the nine CAs having the Oak Ridges Moraine (ORM) within their watersheds formed an alliance entitled the Conservation Authorities Moraine Coalition (CAMC) to develop a position on how the CA could assist with the Moraine's protection.

The CAMC formed a partnership with the Regions of York, Peel and Durham and the City of Toronto (YPDT) to advance the hydrogeological science of the Oak Ridges Moraine. The CAMC also worked with the regional municipalities to advance recommendations for land securement, stewardship, monitoring and Natural Heritage Systems data management and protection, leading to provincial actions to enact ORM legislation and the ORM Conservation Plan.

Similarly, ten urban-based CAs have met for over a decade to address concerns and challenges specific to more populated watersheds. This assembly is entitled the Greater Golden Horseshoe Chief Administrative Officers (GGH CAO) Group.

Context

At recent meetings of both the CAMC and the GGH CAO, discussions were held regarding amalgamating the two groups into one broader collaborative to address current resource management challenges within the GGH, such as climate change, flood remediation and the environmental impacts of growth. A collaborative of conservation authorities on the GGH scale would have as a primary objective to support our respective municipalities to be successful in creating sustainable communities. As examples, 13 GGH CA have been working together over the past year

to develop a Greenbelt Enhancement Action Plan. Similarly, three GGH CA (Credit Valley, Lake Simcoe and TRCA) have been leaders for research and promotion of Low Impact Development (LID). Additionally, these two groups have maintained a leadership role in the 10-year review of the four geographically based provincial plans for the Greenbelt, the Niagara Escarpment (NE), the Oak Ridges Moraine (ORM) and the Greater Golden Horseshoe Growth Plan, by preparing report cards and collaborating in the consultation and commenting process.

Rationale

There are many benefits to amalgamating the two groups, including the streamlining of efforts and reducing any duplication in work or overlap in attendance at meetings. This grouping of Greenbelt and Greater Golden Horseshoe CAs has many common interests that can be addressed most efficiently as a collaborative including:

- providing expertise for the consistent implementation of new policies in the four provincial land use plans, in order to manage the environmental impacts of future growth;
- conducting research on sustainable technologies to minimize urban impacts;
- enhancing and restoring the environmental quality of natural heritage and water resource systems;
- supporting sustainable agriculture and food security;
- growing the green economy; and
- advancing trail connections and recreational opportunities across the Greenbelt landscape.

It is the intent that the amalgamated collaborative will provide a platform for dialogue among the CAs whose watersheds are located in the geographic area of the Greenbelt, NE, ORM and GGH Growth Plan area. Further, it is intended that this new CA collaborative will provide key advice and support to municipalities that are addressing climate change response, Great Lakes water quality, healthy communities and other growth related challenges. The vision, mission, goals and objectives for the GGH CA Collaborative are detailed in the Charter/Terms of Reference, included as Attachment 1. The mission of the GGH CAC is:

To advance the science, understanding, protection, restoration and public enjoyment of the Natural Heritage and Water Resource Systems of the Greenbelt and Greater Golden Horseshoe, in order to support municipal and provincial policies to provide a healthy, resilient and sustainable foundation for GGH communities.

Membership in the New Collaborative

In addition to the CAs currently involved with the CAMC, it is proposed to expand the collaborative to include the CAs that have a large portion of their watersheds in the Greater Golden Horseshoe and Greenbelt areas (Appendix 1 in attached Charter/Terms of Reference).

The new collaborative would include the CAOs from the following CAs:

Central Lake Ontario	Lake Simcoe Region
Conservation Halton	Lower Trent
Credit Valley	Niagara Peninsula
Ganaraska Region	Nottawasaga Valley
Grey Sauble	Otonabee Region
Kawartha Conservation	Toronto and Region

Collaborative Logistics

Scope of Collaborative Work

The collaborative will engage with regional partnerships for sustainability initiatives and provincial/regional/GGH issues, and initiatives that are not identified as a strategic priority for Conservation Ontario.

A Memorandum of Understanding (MOU) that identifies the general provisions for the operation of and participation in the collaborative is included as Attachment 2. The MOU contains the value proposition and statement of challenge and opportunity to guide the Collaborative in its work. It also contains details of the working relationships of the parties, as well as provisions for adding new members or terminating the partnership.

A list of 2018 work plan priorities is included as Attachment 3.

Impact on Strategic Goals

This report supports the Metamorphosis strategic theme of Taking care of our growing communities.

(A collaborative, coordinated and cohesive response to the environmental challenges of growth is needed by building a constituency of interests for a healthy urban region.

The health of Greenbelt Golden Horseshoe residents depends on the health of the natural environment and the sustainability and resilience of our communities; Conservation Authorities provide valuable and value-added services and benefits to our municipal partners who are addressing complex issues including climate change, Great Lakes water quality, public health and safety and sustainable city-building and transportation options.

Conservation Halton would like to take advantage of this opportunity among Conservation Authorities to share knowledge, coordinate action and ensure consistency of practice to advance better planning, policy and program outcomes.

An understanding exists that climate change is a significant threat to development and the security of individuals, communities and regions and there is a need to act in order to preserve and enhance, for future generations, the economic, social and environmental conditions that we enjoy.)

Financial Impact

The nine CAs involved in the CAMC provide an annual (pro-rated) amount of \$40,000 to support a secretariat function, which is provided by the TRCA. New partners to the collaborative will contribute to the secretariat support on a similar pro-rated basis. This funding will be used to support secretariat staffing functions (administrative and coordination/policy support at 20% of one full time equivalent position), meeting costs, and seed funding for contributions to successful project grant/funding proposals.

The budget to support the secretariat is included as Attachment 4, which will become effective for all members beginning in 2018, and will be updated and approved annually.

Conservation Halton is asked to contribute \$5,000 in 2018. This is an unbudgeted expenditure that will have a financial impact in 2018.

Approved for circulation:

Hassaan Basit
CAO / Secretary - Treasurer



FOR QUESTIONS ON CONTENT:

Hassaan Basit, CAO/Secretary-Treasurer
hbasit@hrca.on.ca; 905-336-1158 x 2270

Terms of Reference/Charter

Greenbelt Golden Horseshoe Conservation Authorities Collaborative

Background:

The province of Ontario enacted the **Conservation Authorities Act** in 1946 enabling municipalities to create watershed-based agencies called Conservation Authorities (CA). Today, 36 conservation authorities exist, predominantly in southern Ontario, which contains 90% of the province's population.

Although CA are autonomous bodies focused on local watershed issues, over the years CA have also grouped together to address broader environmental issues which transcend watershed boundaries. For example, in 2000, at the request of Conservation Ontario (CO), the nine CA having the Oak Ridges Moraine within their watersheds formed an alliance entitled the **Conservation Authorities Moraine Coalition (CAMC)** to develop a position on how the CA could assist with the Moraine's protection.

The CAMC formed a partnership with the Regions of York, Peel and Durham and the City of Toronto (YPDT) to advance the hydrogeological science of the Oak Ridges Moraine. The CAMC also worked with the Regions to advance recommendations for land securement, stewardship, monitoring and Natural Heritage Systems data management and protection, leading to provincial actions to enact ORM legislation and the ORM Conservation Plan.

Similarly, ten urban-based CA have met for over a decade to address concerns and challenges specific to more populated watersheds. This assembly is entitled the **Greater Golden Horseshoe Chief Administrative Officers (GGH CAO)** Group.

Context

At recent meetings of both the CAMC and the GGH CAO, discussions were held regarding amalgamating the two groups into a broader collaborative to address current resource management challenges within the GGH, such as climate change, flood remediation and the environmental impacts of growth. A collaborative of conservation authorities on the GGH scale would have as a primary objective to support our respective municipalities to be successful in creating sustainable and resilient communities. As examples, 13 GGH CA have been working together over the past year to develop a Greenbelt Enhancement Action Plan, and three GGH CA (CVC, LSRCA, and TRCA) have been identified as leaders, on behalf of CO, for Low Impact Development (LID). As well, these two groups have maintained a leadership role in the 10-year review of the four geographically based provincial plans for the Greenbelt, the Niagara Escarpment (NE), the Oak Ridges Moraine (ORM) and the Greater Golden Horseshoe Growth Plan, in collaboration with Conservation Ontario.

Rationale

There are many benefits to amalgamating the two groups, including the streamlining of efforts and reducing any duplication in work or overlap in attendance at meetings. Additionally, this group of CA has many common interests that can be addressed most efficiently as a collaborative, including: implementing the four provincial land use plans to manage the environmental impacts of anticipated growth; supporting sustainable agriculture and food security; growing the green economy; and advancing trail connections and recreational opportunities across the full Greenbelt landscape. It is the intent of this Terms of Reference (TOR) that the amalgamated/combined collaborative will provide a platform for dialogue among the CA who are involved in the geographic area focused on the Greenbelt, NE, ORM and GGH Growth Plan area. Further, it is intended that this TOR will offer a foundation for this new CA collaborative to provide key advice and support to municipalities that are addressing climate change response, Great Lakes water quality, healthy communities and growth related challenges.

Membership in the New Collaborative

In addition to the CA currently involved with the CAMC (ORM/Greenbelt), who support a secretariat through an annual budget, the new combined collaborative will include willing CA from the Greater Golden Horseshoe Growth Plan area (except those CA that have only a minor portion of their geography in the GGH Growth Plan area) and NE/Greenbelt area (Appendix 1). The new combined Collaborative includes the following CA:

Conservation Authority	CAMC	GGH CAO	New Combined GGH CAC
Central Lake Ontario	X	X	X
Conservation Halton		X	X
Credit Valley	X	X	X
Ganaraska Region	X		X
Grand River		X	
Grey Sauble			X
Hamilton Region		X	
Kawartha Conservation	X	X	X
Lake Simcoe Region	X	X	X
Lower Trent	X		X
Niagara Peninsula		X	X
Nottawasaga Valley	X	X	X
Otonabee Region	X		X
Toronto & Region	X	X	X

Conservation Ontario will be invited to attend all meetings and be included in the circulation of agendas and minutes. To further work plan priorities, the Collaborative will seek to engage with potential key partners such as the Regional Planning and Works Commissioners, the Friends of the Greenbelt Foundation, provincial ministries (on a project-specific basis), Toronto Global (former GTA Marketing Alliance) and others.

Relationship to Conservation Ontario and Individual CA

The relationship between the Collaborative, the individual CA and Conservation Ontario is based on four themes:

1. The Collaborative will function as a value-added organization. It will not reinvent the wheel and will not duplicate services provided by others, such as Conservation Ontario.
2. The Collaborative, comprised of twelve Greenbelt Golden Horseshoe Conservation Authorities, and working with stakeholder organizations, will facilitate and promote consistent and effective conservation, sustainable technologies research and environmental planning across these watersheds and the Western Lake Ontario basin.
3. The Collaborative will assist staff in advancing innovation and best practices in water and natural heritage systems management using green technologies and green infrastructure in Greenbelt and Greater Golden Horseshoe watersheds, with implementation done by the individual CA.
4. The Collaborative will share lessons learned and key messages for Conservation Ontario's use in collective positioning, advocacy and strategic partnerships.

Strategic priorities for the Conservation Ontario network will be coordinated through Conservation Ontario. Individual CA of the GGH Collaborative will still be circulated by CO to make submissions through that commenting process, to ensure submission deadlines can be met. Through this process, the GGH Collaborative may determine that, in addition, a more detailed, technical submission is warranted from the GGH Collaborative.

Vision and Mission for the GGH CA Collaborative

The vision for the new Collaborative is three-fold:

1. To work collaboratively to ensure a healthy natural environment continues to be enhanced and protected in perpetuity for the benefit of all GGH residents while providing a significant contribution to the region's resilience and our ability to adapt to a changing climate.
2. To become the CA leadership voice on regional GGH-wide environmental issues and initiatives by reinforcing Conservation Ontario branding as the 'partners of choice' for all levels of government, by coordinating among the CA to share

- knowledge and ensure consistent practice for better outcomes in urbanization and environmental protection across the GGH.
- 3. To be a trusted source in the Greenbelt and Greater Golden Horseshoe for science-based natural resource and hazard management, identification of challenges and barriers, facilitating implementation of best practices, and reporting on actions and progress.

Mission

This mission is founded on our collective and applied understanding that effective natural systems management is still best accomplished through comprehensive planning on a watershed basis. The GGH CAC will be a vehicle to share information on natural systems and sustainability planning between the organizations. Sharing, promotion and application of the knowledge gained on individual CA and collaborative projects is a key means to conserve, enhance and protect a landscape-level natural system that provides protection from natural hazards and is a resilient foundation for sustainable growth planning in southern Ontario. Accordingly, the mission of the GGH CAC is:

To advance the science, understanding, protection, restoration and public enjoyment of the Natural Heritage and Water Resource Systems of the Greenbelt and Greater Golden Horseshoe, in order to support municipal and provincial policies to provide a healthy, resilient and sustainable foundation for GGH communities.

PRINCIPLES

The Collaborative will operate on the principles of:

- Timeliness
- Credibility
- Relevancy
- Innovation
- Science and evidence-based
- Consistency, and
- Sustainability.

Goals & Objectives for the GGH CA Collaborative

Goal 1:

To foster partnerships to protect and restore an integrated natural heritage, land form and water resource system throughout the Greenbelt and Golden Horseshoe.

1. Work collaboratively to develop standards and ecologically based targets for terrestrial natural cover and wildlife habitat suitable for the varied landscapes of the GGH.
2. Drive innovation in managing water systems in urban and urbanizing areas by sharing knowledge and research that will facilitate the uptake of green technologies and green infrastructure.
3. Share policies and best practices that have proven effective in managing the challenges of urbanization and the integration of the rural land base and agricultural network with natural systems protection.

Goal 2:

Strengthen the collaborative capacity of Conservation Authorities to further establish science-based research, monitoring and modelling through the development of environmental centres of excellence.

1. Collaborate with partners to ensure a long term monitoring and data collection program is in place for a variety of parameters in order to periodically report on GGH-wide health and sustainability trends over time, on a comparative watershed basis.
2. Become a GGH center of excellence for environmental modeling in areas such as groundwater, surface water hydrology, near-shore Lake Ontario and Green Infrastructure/Green Technologies and encourage, support and integrate the application of this knowledge into sustainable community planning, servicing and development.

Goal 3:

To promote healthy communities and provide opportunities for public use, enjoyment and outdoor recreation by contributing to an accessible, linked public green space and trail system across the Greenbelt–Golden Horseshoe.

1. Promote the use of public green space and trail systems across the GGH for their contribution to broader social goals and values such as ecological goods and services, public health, food security and social equity.
2. Work with trail and other organizations to identify a regional network of off-road trail routes featuring a diversity of habitats, views and vistas to maximize educational and interpretive opportunities.

3. Utilize public lands to demonstrate the value and significance of the Greenbelt and connected natural systems, and promote their use for public enjoyment, recreation, local foods and health.

Goal 4:

To advocate for ongoing and consistent funding for programs to protect and restore natural systems through stewardship, land securement and education.

1. Facilitate partners and stakeholders to advocate for the protection and enhancement of natural systems, features and functions, through the development of common messaging about the importance of natural systems.
2. Empower a team of partners to seek funding support and investment in stewardship activities on both public and private lands, as well as for the management of secured lands.
3. Collaborate with municipal and other partners to ensure adequate funding to maintain a coordinated network of educational programs and related facilities at conservation lands to provide family and youth oriented environment-based experiential learning and recreational opportunities.

Goal 5:

To provide expert advice on environmental planning and policy matters to support a robust and resilient natural environment as the foundation for sustainable community planning across the Greenbelt – Golden Horseshoe.

1. Develop strategic partnerships to establish roles, responsibilities and funding mechanisms to support effective implementation of planning and policy matters for sustainable communities and new policy directions resulting from the 10-year review of Provincial Plans for the Oak Ridges Moraine, Greenbelt, Niagara Escarpment and Growth Plan.
2. Establish a team of planning and policy experts to research, develop and promote consistent and effective policy tools and mechanisms to support sustainable GGH environment/community needs.
3. Develop a strategy to enhance communications with key stakeholders, critical to effective planning and policy implementation.

Collaborative Logistics

Financial Support

The nine CA involved in the CAMC provide an annual (pro-rated) amount of \$40,000 to support a secretariat function, which is provided by the TRCA. New partners to the Collaborative are requested to contribute to the secretariat support on a similar pro-rated basis. This funding will be used to support the secretariat staffing functions (administrative, coordination and policy support), meeting costs and as seed funding for contributions to successful project grant/funding proposals. A proposed budget to support the secretariat, once approved by the Collaborative, will become effective for all members beginning in 2018. The budget will be updated and approved annually, with any required adjustments made in accordance with the Memorandum of Understanding (MOU).

Meeting Schedule and Location

The CAMC meets mostly at the CLOCA office and the GGH CAOs meet at the CVC office. It is envisioned that the CAO's within the amalgamated Collaborative will meet quarterly, with rotational chairs at meeting locations to be jointly determined.

Scope of Collaborative Work

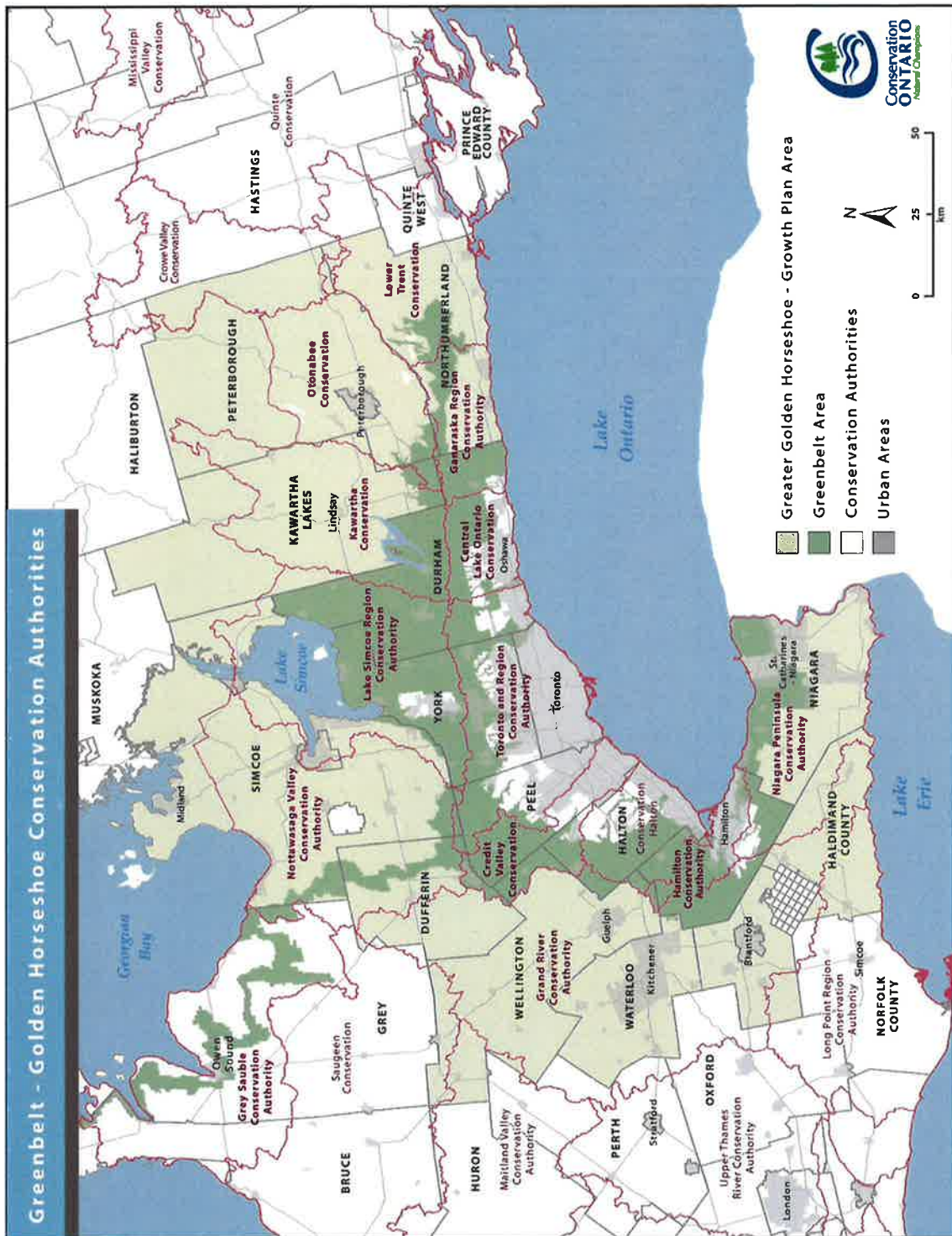
The Collaborative, through its own secretariat, will engage with regional partnerships for sustainability initiatives and provincial/regional/GGH/Greenbelt issues and initiatives that are not identified as a strategic priority for Conservation Ontario.

A list of proposed work plan priorities will be updated and approved annually. Work plan priority projects may be delegated to specific staff leads and participants from individual CA in accordance with the MOU, and may be established as issue-specific project or technical sub-committees as necessary. The GGH CAC will serve as an oversight committee to which the chairs/project managers of those technical/project sub-committees can report, provide recommendations and seek support.

Attachments

Appendix 1 Greenbelt Golden Horseshoe Conservation Authorities Map

Appendix 1 - Greenbelt Golden Horseshoe Conservation Authorities



**GREENBELT GOLDEN HORSESHOE CONSERVATION
AUTHORITY COLLABORATIVE**

Mount

2017

PREFACE:

The Greater Golden Horseshoe is one of the most rapidly growing, dynamic, economically and ecologically significant regions in North America. More than 25% of Canada's Gross Domestic Product is created here. At the same time, it is hydrologically and ecologically significant and has some of Canada's most productive farmland and important water resources. The Province has recently updated the Provincial Growth Plan for the Greater Golden Horseshoe and, at the same time, confirmed its commitment to the Greenbelt, including such natural features as the Oak Ridges Moraine and the Niagara Escarpment. Protecting and enhancing these areas in perpetuity will require the involvement and commitment of many. Conservation Authorities (CA) with watersheds in these planning areas have a key role to play in promoting a culture of conservation, ensuring that the environmental health of our communities is sustained, and that our quality of life continues to be unparalleled.

Like the geography that unites us, CA share many of the same challenges but also many of the same aspirations. Working closely with our member municipalities and other partners, we recognize that escalating growth pressures will continue to impact our green spaces and water resources. Over time, the issues we face, particularly across our most populated watersheds, will only increase in number and complexity. Climate change, healthy and resilient communities, natural heritage systems protection, water quality in the rivers, creeks, ground water and Great Lakes are issues that transcend jurisdictions. They are critical issues that require collaborative action and innovative solutions.

CA within the Greenbelt and Greater Golden Horseshoe have historically established ad-hoc collaborative alliances on an as-needed basis in response to topical issues of common interest. The approach to date has been operational and tactical in nature. The time for more formalized strategic action is now. The Province has committed to strengthening the Greenbelt and upholding its provincial interests at a landscape level across the Greater Golden Horseshoe and beyond. Conservation Authorities must be driven to provide coordinated and value-added products and services to municipal partners as this is essential, not only to ensuring that our municipal partners are equipped with the right information, but that our relevance as watershed management agencies and resource management partners of choice, is affirmed.

Stronger partnerships, better information, more informed decisions and a commitment to work together is no longer a "nice to do" - it is a "must do". Creating a formal Greenbelt Golden Horseshoe Conservation Authority Collaborative (GGH CAC) is a necessary first step to ensuring that the issues facing the Greenbelt and Greater Golden Horseshoe are identified and addressed and that opportunities to achieve a sustained high quality of life are pursued. Through the combined efforts of the Collaborative, the environmental quality of Ontario's Greenbelt and Greater Golden Horseshoe Growth Plan lands can be positively influenced. Thinking strategically about these lands and establishing a collaborative partnership among CA will allow better information sharing, more efficient and effective alignment of resources, and ultimately, for better decisions and better ecological outcomes to emerge. The time is ripe to seize

the opportunities before us and demonstrate the value of collaborative actions by Conservation Authorities.

GGH CA Collaborative Collective Purpose (Value Proposition)

The Greenbelt Golden Horseshoe CA Collaborative has a three-fold collective purpose, as follows:

1. To improve our ability to provide coordinated and beneficial products and services to our municipal partners and stakeholders that will continue to build CA relevance.
2. To provide the critical mass of expertise and legitimacy to tackle landscape-scale issues and secure larger project grants for application at the local level.
3. To coordinate among our CA to share knowledge and ensure consistent practice for better outcomes in urbanization and environmental protection.

CHALLENGE & OPPORTUNITY STATEMENT

**WHY THIS IS SO
IMPORTANT...**

The Greater Golden Horseshoe is one of the fastest growing regions in North America.

The issues facing this geography are complex, urgent and all too often, compelling and pervasive.

The Greenbelt and Greater Golden Horseshoe Growth Plan lands are facing many challenges, not the least of which are time and a growing population. New stories, new approaches and new collaborations are needed.

The environment of the Greenbelt and Greater Golden Horseshoe is connected; it needs to be viewed as part of the same integrated thought process.

The Conservation Authorities of the Greenbelt and Greater Golden Horseshoe are perfectly positioned to advance a more thoughtful, cohesive and collaborative approach to addressing environmental protection needs and impacts of growth on a landscape level.

A formal Greenbelt Golden Horseshoe Conservation Authority Collaborative is needed.

THE SIGNATORIES TO THIS MEMORANDUM OF UNDERSTANDING AGREE to collaborate on actions to build a stronger CA place-based partnership across the Greenbelt and Greater Golden Horseshoe to protect natural systems, improve understanding of the environmental impacts of growth and to make Greenbelt and Greater Golden Horseshoe communities safer, healthier, and more sustainable by:

1. Undertaking science-based research and monitoring and regularly reporting on the state of the environment across the Greenbelt and Greater Golden Horseshoe.
2. Creating and sharing value-added knowledge and information with municipal partners and stakeholders about environmental challenges and issues to support decision making for more sustainable and resilient growth planning outcomes.
3. Providing opportunities on appropriate public lands for outdoor environmental education, recreation and community-based urban agriculture to support healthy and engaged citizens.
4. Providing environmental planning and policy advice and expertise to build ecological resilience and support sustainable community planning across the Greenbelt and Greater Golden Horseshoe.

MOU SUPPORT

Signatories to the MOU will support the work of the collaborative by:

- Committing the CAO/GM or senior staff alternate to attend quarterly meetings of the Collaborative;
- Identifying issues of concern that impact member municipalities as well as areas of opportunity for the GGH CA Collaborative;
- Working with other members of the Collaborative to develop an Annual Work Plan that will identify projects and initiatives of mutual benefit and support to the Collaborative, its partners and member municipalities;
- Contributing modest financial support, by April of the year to which it is applicable, based on the CA ability to pay, in keeping with an annual proposed budget. Financial support will be used to support the Collaborative and will offset meeting costs and secretariat support including the administration of funds secured through the Collaborative, and provide seed funding to approved projects and associated grants;

- Contributing to the preparation of joint grant applications for project specific initiatives that are of interest and benefit;
- Providing in-kind staff support on specific projects, in keeping with the capacity of an individual CA and relevance to its watershed issues;
- Sharing watershed-based plans, information, tools and data to enable landscape scale report carding that in turn will support CA-specific research, policy and planning.

IMPLEMENTATION

The signatories to this MOU charge their Board of Directors with ensuring the effective implementation of this Memorandum of Understanding.

The signatories establish a Greenbelt Golden Horseshoe CA Collaborative specifically focused on the vision, mission, principles, goals and objectives as stated in the Terms of Reference/Charter, and on the annually reviewed and updated work plan.

The GGH CA Collaborative will facilitate the implementation of the provisions of this MOU. Working Groups may be established to guide specific tasks, as identified by the Collaborative. A work plan will be established for this purpose.

GENERAL PROVISIONS

This MOU does not create legally binding obligations on the signatories.

The signatories confirm their intention to preserve the confidentiality of commercially sensitive business information of third parties, and not to disclose such information other than as required or permitted by law.

Nothing in this Memorandum of Understanding derogates from the powers, rights or privileges entrusted to the parties to this MOU, nor can it affect the interpretation of legislation or any regulation, by-law or order made under an Act.

The signatories may amend this Memorandum of Understanding by a written document signed by each signatory, including the addition of new members.

Any party may terminate their participation in this Memorandum of Understanding by providing sixty (60) days written notice to the other signatories.

This Memorandum of Understanding is produced in twelve (12) copies, one for each of the signatories.

Signatories to the GGH CA Collaborative

Dated at _____, on the _____ day of _____, 2018.

For Central Lake Ontario Conservation Authority,

For Conservation Halton,

For Credit Valley Conservation,

For Ganaraska Region Conservation Authority,

For Grey Sauble Conservation Authority,

For Kawartha Conservation,

For Lake Simcoe Region Conservation Authority,

For Lower Trent Region Conservation Authority,

For Niagara Peninsula Conservation Authority,

For Nottawasaga Valley Conservation Authority,

For Otonabee Region Conservation Authority,

For Toronto and Region Conservation Authority

GGH CAC 2018 Work Plan Priorities

- 1) Greenbelt Enhancement Action Plan: work with the Friends of the Greenbelt Foundation to complete an implementation strategy for the existing project.
 - a. Finalize the top priority projects
 - b. Develop a communications and launch strategy
 - c. Secure funding and implementation partners
 - d. Execute plans and strategies (by individual Authorities).
- 2) Western Lake Ontario Basin-Lake Initiative
 - a. Provide leadership and direction for coordinating actions to link land and lake-related actions in the Western Lake Ontario basin to restore, preserve and protect Lake Ontario.
 - b. Hold workshops to confirm partners and identify projects for inclusion.
- 3) GGH Coordinated Land Use Plans and Initiatives: review and understand the implications of amendments to the four GGH Provincial Plans and other related GGH initiatives, and direct any needed changes to CA implementation roles.
 - a. Collaboratively with Conservation Ontario, participate in the review of work done by provincial technical teams in creating the Agricultural System, the Natural Heritage System, implementation guidelines for watershed plans, green infrastructure, performance measures, etc.
 - b. Knowledge transfer to front line staff in permitting and planning functions.
 - c. Sharing of technical comments on relevant GGH issues and initiatives.
 - d. Prepare monitoring and reporting strategy to inform the next 10-year review of the 4 Plans and/or other GGH report cards.
- 4) Green Technologies (GT), Green Infrastructure (GI) and Environmental Modeling
 - a. Work with partners to establish Centre of Excellence hubs to test and promote GT and GI innovations and offer technical transfer opportunities to the broader Conservation Ontario network.
 - b. Develop strategies to mainstream the use of Green technologies and infrastructure in climate change mitigation and recommend to CO.
 - c. Formalize a regional Center of Excellence for the modeling of groundwater, surface water hydrology, source water protection and the western basin of Lake Ontario.
 - d. Establish a STEP (Sustainable Technologies Evaluation Program) Water collaborative to bring all knowledge, tools and training resources under one brand to support the delivery of LID across the GGH and Ontario.
- 5) Development of strategic partnerships with organizations such as:
 - a. Friends of the Greenbelt Foundation
 - b. Regional Planning Commissioners of Ontario (RPCO) and Regional Engineers
 - c. Greater Golden Horseshoe Food and Farming Alliance
 - d. Toronto Global (GTA marketing alliance)
 - e. Ontario Environment Industries Association (ONIEA)
 - f. Green Infrastructure Ontario (GIO) (*collaboratively with CO)
 - g. Others such as Civic Action, Neptis, Academia.
- 6) Receive presentations by CA technical project groups to provide advice and direction at their key project milestones.
- 7) Begin to establish Technical Teams as necessary for identified work plan priorities.

15-Nov-17

	CAMC Estimated 2017 Year End \$	2018 Approved GGH CAC \$
REVENUE		
GGH CAC Partners		
Central Lake Ontario	5,000	5,000
Credit Valley	5,000	5,000
Ganaraska Region	5,000	5,000
Kawartha Conservation	2,500	2,500
Lake Simcoe Region	5,000	5,000
Lower Trent Region	2,500	2,500
Nottawasaga Valley	2,500	2,500
Otonabee Region	2,500	2,500
Toronto and Region	10,000	10,000
Conservation Halton	n/a	5,000
Niagara Peninsula	n/a	5,000
Grey Sauble	n/a	2,500
Prior Period Revenue (carry forward)	\$21,060	\$42,125
Other Revenue (GBF Action Plan - final payment)	6,815	0
TOTAL REVENUE	\$67,875	\$94,625
EXPENDITURES		
Salary	17500	25,000
Benefits	4200	5,000
Supplies	0	100
Meetings & Functions	500	1,200
Travel Expenses	100	500
Staff Development, Prof. Membership	700	750
Conference Expenses	0	0
Courier, Postage, Telephone	0	500
Promotional Material & Expenses	0	5,000
Printing Expenses	0	2,000
GIS/mapping support	200	1,000
Communications Support - Facilitation	2550	2,000
Grant-matching Project "Seed" Funds	0	51,575
TOTAL EXPENDITURES	\$25,750	\$94,625
Excess of Revenue Over Expenditures (Expenditures Over Revenue)	\$42,125	\$0

REPORT TO: Board of Directors

REPORT NO: # 03 18 03

FROM: Barbara J. Veale, Director, Planning and Watershed Management

DATE: April 26, 2018

SUBJECT: **Delegation of Approval Authority for Permissions under Ontario Regulation 162/06**

Recommendation

THAT the Conservation Halton Board of Directors **approve the following staff positions be delegated the authority to approve permissions under Ontario Regulation 162/06:**

- **CAO/Secretary Treasurer**
- **Senior Director, Corporate and Strategic Initiatives**
- **Director, Planning and Watershed Management**
- **Senior Manager, Development Planning**

THAT the Conservation Halton Board of Directors **reaffirm that permissions will generally be granted for a period of 24 months (2 years);**

THAT the Conservation Halton Board of Directors **continue to consider permissions for a period of up to 60 months (5 Years) for major municipal infrastructure where it has been demonstrated to the Board's satisfaction that, due to the scope of the project, an extended implementation period is warranted;**

AND FURTHER THAT the Conservation Halton Board of Directors **consider permissions for a period of up to 60 months (5 Years) for infrastructure maintenance using standard operating practices, where it has been demonstrated to the Board's satisfaction that an extended implementation period is warranted.**

Report

In 2011, changes to Ontario Regulation 162/06 were made to (1) provide clarity to the wording of the regulation and to resolve the misinterpretation of certain sections of the regulation; (2) streamline the approval process to allow delegation of approval to staff for permissions that meet Conservation Halton's Policies for administering the regulation; (3) extend the validity of permits past two years under specific circumstances; and (4) enable Conservation Authorities to require technical studies in support of permissions.

Delegated Approval Authority

In November 2012, Conservation Halton approved delegation for approval of permissions that meet Conservation Halton's policies for administering Ontario Regulation 162/06 to the following positions:

- CAO/Secretary Treasurer
- Director, Watershed Management Services
- Manager, Watershed Engineering Services
- Manager, Environmental Planning
- Manager, Watershed Planning Services

Since that time, the reporting structure has changed and with the exception of the CAO/Secretary Treasurer, the above positions no longer exist within the organization. It is recommended that the following positions be delegated approval authority for permissions which meet Board-approved policies for administering Ontario Regulation 162/06:

- CAO/Secretary Treasurer
- Senior Director, Corporate and Strategic Initiatives
- Director, Planning and Watershed Management
- Senior Manager, Development Planning

Permissions

Ontario Regulation 162/06 was amended in 2011 to include two time-related categories for permissions. The first category (up to and including 24 months (2 years)) pertains to the majority of permits and was affirmed as standard practice in 2012. Permit extensions and/or renewals are not permitted under legislation. However, applicants may re-apply for re-issuance of a permit for the original approved works in accordance with the most recent technical requirements. An additional fee of 50% of the current fee is charged.

The second category addresses larger-scale projects such as municipal infrastructure that cannot reasonably be expected to be completed within 24 months of receiving permission from Conservation Halton. This may be because the applicant has to obtain additional approvals from other regulatory agencies and/or the project is of such a scale that the construction period will extend beyond 24 months. The legislation is worded such that only the Board can approve permissions for a period greater than 24 months.

In 2012, the Board of Directors approved a recommendation which allowed a longer period (up to 60 months (five years)) for permits for municipal infrastructure to be considered by the Board on a case-by-case basis. The staff recommendation is to continue this practice.

Since 2012, there have been several discussions with municipal staff regarding the possibility of extending permissions for maintenance activities using standard operating procedures that require permission, rather than requiring the municipality to apply for permission every two years. Staff support this idea and recommend that permits for maintenance of infrastructure using standard operation procedures be also considered by the Board for a longer period (up to 60 months (five years) on a case-by-case basis.

Impact on Strategic Goals

This report supports the Metamorphosis strategic theme of Protecting our natural, cultural, and scenic assets. The theme is supported by the objective to strengthen conservation, restoration and responsible management of natural resources with a focus on evidence-based programs. It also supports the theme Taking care of our growing communities and the objective to remain dedicated to ecosystem-based watershed planning that contributes to the development of sustainable rural, urban and suburban communities.

Financial Impact

Permissions which are granted for longer than 24 months (2 years) are subject to an additional fee of 50% of the current fee for each additional year, or portion thereof, that the permit is valid. Requests to consider a municipal infrastructure permit for longer than a 24 month (2 year) time frame are infrequent. It is expected that the impact on the permit revenue will be nominal.

Signed & respectfully submitted:



Barbara J. Veale
Director, Planning & Watershed Management

Approved for circulation:



Hassaan Basit
CAO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT: Barbara J. Veale, 905.336.1158 x 2273; bveale@hrca.on.ca

REPORT TO: Board of Directors

REPORT NO: # 03 18 04

FROM: Barbara Veale, Director, Planning and Watershed Management
905-336-1158 x 2273; bveale@hrca.on.ca

DATE: April 26, 2018

SUBJECT: **Appointment of Provincial Offences Officer under Ontario Regulation 162/06 pursuant to the *Conservation Authorities Act***

Recommendation

THAT the Conservation Halton Board of Directors **approve the appointment of Cassandra Connolly as a Provincial Offences Officer, as set out in the *Conservation Authorities Act* and Ontario Regulation 162/06.**

Executive Summary

Appointment of Conservation Halton staff as an Officer is concurrent with their employment with Conservation Halton and they are required to successfully complete a Provincial Offence Officer course. Upon leaving the employment of Conservation Halton; the employees would no longer be Officers under the Regulation.

Report

With the 1998/1999 amendments to the *Conservation Authorities Act*, the Province has delegated the power to Conservation Authorities for the appointment of Officers to administer and enforce different aspects of the Act.

Staff members in Planning and Watershed Management at Conservation Halton are involved in the administration and enforcement of Ontario Regulation 162/06, passed pursuant to Section 28 of the *Conservation Authorities Act* and Section 10 of Ontario Regulation 162/06. This appointment specifically authorizes staff to gather evidence for permit compliance and potential violations. This appointment applies to Cassandra Connolly in her position as a Regulations Officer.

As a Provincial Offences Officer, Cassandra Connolly will be responsible for inspections, investigation and enforcement of Ontario Regulation 162/06. Cassandra successfully completed Provincial Offences Training in March 2018 and has had experience in enforcement as a Regulations Officer over the past year. Based upon enforcement training and work experience, Cassandra meets the requirements to be designated as a Provincial Offences Officer.

Impact on Strategic Goals

This report supports the Metamorphosis strategic theme of Protecting our natural, cultural, and scenic assets.

Financial Impact

Early detection of violations under Ontario Regulations 162/06 allows staff the ability to work with our clients to have violations restored or brought into compliance. An additional officer means that staff are more able to detect violations early so that they may be brought into compliance and avoid costly legal files.

Signed & respectfully submitted:



Barbara Veale
Director, Planning and Watershed Services

Approved for circulation:



Hassaan Basit
CAO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT: Barbara Veale, 905-336-1158 x 2273; bveale@hrca.on.ca

REPORT TO: Board of Directors
REPORT NO: # 03 18 06
FROM: Sheryl Ayres, Senior Director, Corporate & Strategic Initiatives
sayres@hrca.on.ca; 905-336-1158, ext. 2250
DATE: April 26, 2018
SUBJECT: **Re-appointment of Member to the Conservation Halton Foundation Board of Directors**

Recommendation

THAT the Conservation Halton Board of Directors approve the re-appointment of Don Ford to the Conservation Halton Foundation Board of Directors until May 2020.

Report

The Conservation Halton Foundation's (Foundation) By-Laws provide for a two-year membership term. Membership and term renewals on the Foundation Board of Directors require approval by the Conservation Halton Board of Directors. The Foundation Board of Directors term for Don Ford will end May 2018.

Don Ford has confirmed that he will let his name stand for a further term as provided for in the By-Laws. At the April 18, 2018 Conservation Halton Foundation Board of Directors meeting the Foundation Board will be considering the recommendation to the Conservation Halton Board of Directors of the re-appointment of Don Ford until May 2020.

Of the remaining Foundation Board of Director members, six members have terms expiring May 2019, and three members were appointed from the Conservation Halton Board of Directors. The Foundation By-Laws allow for up to fifteen Board of Directors including up to three members from the Conservation Halton Board of Directors.

The Foundation's Annual General Meeting will be held on June 20, 2018 at which time Directors and Officers of the Foundation will be voted upon and an update will be provided to the Conservation Halton Board of Directors.

Impact on Strategic Goals

This report supports the Conservation Halton Metamorphosis strategic theme of Striving for service excellence and efficiency. This theme is supported by the objective implement business practices that ensure economic, social and environmental sustainability.

Financial Impact

There is no financial impact to this report.

Signed & respectfully submitted:



Sheryl Ayres
Senior Director, Corporate & Strategic Initiatives

Approved for circulation:



Hassaan Basit
Conservation Halton CAO/Secretary-Treasurer

FOR QUESTIONS ON CONTENT:

Marnie Piggot, Director, Finance;
mpiggot@hrca.on.ca; 905-336-1158 x 2240

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