BOARD OF DIRECTORS MEETING 06 17

MINUTES

A meeting of the Conservation Halton Board of Directors was held on Thursday, September 28, 2017, beginning at 3:10 pm at Conservation Halton Administration Building.

Members Present: Rob Burton

Mike Cluett
Cathy Duddeck
Rob Duvall
Allan Elgar
Dave Gittings
Gord Krantz
Bryan Lewis

Gerry Smallegange Jim Sweetlove John Vice Ed Wells Jean Williams

Absent with Regrets: Joanne DiMaio

Stephen Gilmour Moya Johnson Sue McFadden

Marianne Meed Ward

1. Acceptance of Agenda as distributed and amended.

CHBD 06 01 Moved by: Cathy Duddeck

Seconded by: Gord Krantz

THAT the Conservation Halton Board of Directors accept the Agenda as distributed and amended.

Carried

2. Disclosure of Pecuniary Interest for Board of Directors

There was no disclosure of pecuniary interest

3. **Presentation**: Jill Ramseyer, Manager, People & Wellness provided a presentation on the Occupational Health & Safety program at Conservation Halton. A copy of the presentation is attached to these Minutes.

4. Consent Items

Resolutions: Finance & Audit Committee, September 18, 2017

Board Resolutions of September 28, 2017

The Consent Items were adopted.

5. Action Items

5.1 Kelso / Glen Eden Snowpipe Replacement and Horizontal Directional Drill RFT # CL0031-01-07 Report #: CHBD 06 17 02

Following further discussion, it was:

CHBD 06 02 Moved by: Jean Williams

Seconded by: Bryan Lewis

THAT the Conservation Halton Board of Directors approve the award of \$487,300 excluding HST to A. VanEgmond Construction (2005) Ltd. in accordance with Tender RFT # CL0031-01-07 Kelso/Glen Eden Snowpipe Replacement and Horizontal Directional Drill.

Carried

5.2 Kelso Aerial Ropes Course and Challenge Tower Report #: CHBD 06 17 03

Staff will provide a more detailed information report for the Board at the October 26, 2017 meeting on the expectation of revenue.

Following further discussion, it was:

CHBD 06 03 Moved by: Ed Wells

Seconded by: Rob Duvall

THAT the Conservation Halton Board of Directors approve the increase in the contract award to Challenges Unlimited Incorporated from \$200,000 to \$276,049;

AND FURTHER THAT an increase in the overall project budget from \$250,000 to \$290,000 be approved and that the increase of \$40,000 be funded by a transfer from the Conservation Areas Capital Reserve.

Carried

5.3 **Board of Directors 2018 Draft Meeting Schedule**Report #: CHBD 06 17 05

Following further discussion, the Board requested a Governance Committee meeting be convened to further review these dates.

6. In Camera – Personnel Item

CHBD 06 04 Moved by: Jean Williams

Seconded by: Bryan Lewis

THAT the Conservation Halton Board of Directors convene In Camera.

CHBD 06 05 Moved by: Jean Williams

Seconded by: Ed Wells

THAT the Conservation Halton Board of Directors reconvene in public forum.

CHBD 06 06 Moved by: Jean Williams

Seconded by: Rob Duvall

THAT the Conservation Halton Board of Directors **direct staff to proceed as discussed In Camera.**

Carried

7. Other Business

CAO, Hassaan Basit introduced Mr. Pat Moyle, the Interim Director of Operations.

Conservation Ontario provided a letter to the Honourable Kathleen Wynne requesting the Province's support in the control of Phragmites australis (Phragmites). Following further discussion, staff will provide a report at the Oct. 26/17 Board meeting on invasive phragmites within the watershed.

8. Adjournment

CHBD 06 07 Moved by: Rob Burton

THAT the Conservation Halton Board of Directors adjourn at 4:10 pm Carried