

MEETING NO: # 08 17

MINUTES

A meeting of the Conservation Halton Board of Directors was held on Thursday, November 23, 2017, beginning at 3:10 pm at Conservation Halton Administration Building.

Members Present: Rob Burton
Mike Cluett arrive 4:10
Dave Gittings
Moya Johnson depart 5:40
Gord Krantz
Bryan Lewis depart 5:20
Gerry Smallegange
Jim Sweetlove depart 5:10
John Vice
Marianne Meed Ward
Ed Wells
Jean Williams

Absent with Regrets: Joanne DiMaio
Cathy Duddeck
Rob Duvall
Stephen Gilmour
Allan Elgar
Sue McFadden

Also Present: Mr. N. Gewarges

1. **Acceptance of Agenda as distributed and amended.**

CHBD 08 01 Moved by: Marianne Meed Ward
Seconded by: Bryan Lewis

THAT the Conservation Halton Board of Directors **accept the Agenda as distributed and amended.**

Carried

2. **Disclosure of Pecuniary Interest for Board of Directors**

There was no disclosure of pecuniary interest

3. **Presentations:** A presentation was provided by Patrick Moyle and Maureen McCauley on Planning Review entitled Process Reengineering. Following discussion the Members provided feedback and offered suggestions.

Niall Lobley provided a presentation on the Concept Visioning for the Giants Rib GeoPark, Report #: CHBD 08 17 02. Members advised staff to do further research on the name.

Hassaan Basit provided a presentation on the 2018 Budget update. The Members provided feedback and offered suggestions.

The presentations are provided with these Minutes.

4. **Consent Items**

The Consent Items were adopted. The 2018 Budget approval recommendations from the Resolutions were moved under Action Items # 5.6.

5. **Action Items**

5.1 **Budget Variance Report for the period ended September 30, 2017 and 2017 Projected Year End Amounts**
Report #: CHBD 08 17 01

CHBD 08 02 Moved by: Jim Sweetlove
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors receive for information the staff report dated November 23, 2017 on the Budget Variance Report for the period ended September 30, 2017 and 2017 Projected Year End Amounts;

THAT the Conservation Halton Board of Directors approve the establishment of a new Reserve for Land Securement and a transfer to the reserve of \$103,840, as outlined in the report to support future land securement activities;

THAT the Conservation Halton Board of Directors approve an increase in the budget amount for Administration Office renovations as detailed in the report and the transfer of up to \$25,000 from the Debt Financing Charges reserve to fund the increased renovation costs;

AND FURTHER THAT the Conservation Halton Board of Directors approve the transfer of \$27,534 from the Conservation Areas Capital Reserve for facility upgrades at Kelso/Glen Eden.

Carried

5.2 **Concept Visioning For The Giants Rib Geopark**
Report #: CHBD 08 17 02

CHBD 08 03 Moved by: Gord Krantz
Seconded by: Marianne Meed Ward

THAT the Conservation Halton Board of Directors **endorse the vision for a collaborative network of green spaces spanning Halton Region and,**

THAT The Conservation Halton Board of Directors **instruct staff in identifying partners, developing a Business Case and vision for a connected park system,**

AND FURTHER THAT The Conservation Halton Board of Directors **ask staff to provide an update on the GeoPark system in 12 – 18 months.**

Carried

5.3 **Proposed 2018 Plan Review and Permit Application Fee Schedules**
CH File Number: ADM 049
Report #: CHBD 08 17 03

CHBD 08 04 Moved by: Moya Johnson
Seconded by: Marianne Meed Ward

THAT the Conservation Halton Board of Directors **receive for information the staff report dated December 1, 2016 regarding Plan Review and Permit Application Fee Schedules;**

AND FURTHER THAT the Conservation Halton Board of Directors **adopt the Plan Review and Permit Application Fee Schedules as outlined in the staff report dated November 23, 2017, with an effective date of January 1, 2018.**

Carried

5.4 **Funding Service Agreement - Region of Halton and Conservation Halton Regional Infrastructure Team. CH File #: ADM 308; Report #: CHBD 08 18 05**

CHBD 08 05 Moved by: Ed Wells
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **approve the draft Funding Service Agreement as attached and authorize the Chairman and the Chief Administrative Officer to sign the agreement on behalf of Conservation Halton.**

Carried

5.5 **Proposed development within the 7.5 metre allowance associated with the flood plain of Fourteen Mile Creek, 403 Valley Drive, Town of Oakville, Regional Municipality of Halton. CH File # A/17/O/56; Report #: CHBD 08 17 06**

CHBD 08 06 Moved by: Rob Burton
Seconded by: Dave Gittings

THAT the Conservation Halton Board of Directors **approve the issuance of a permit for the construction of a second storey addition and construction of a garage within the 7.5 metre allowance associated with the flood plain of Fourteen Mile Creek at 403 Valley Drive, Town of Oakville, Regional Municipality of Halton.**

Carried

5.6 **2018 Budget** (Resolutions from Finance & Audit Committee, Nov. 1, 2017)
Report #: FA 05 17 01

THAT the Conservation Halton Finance & Audit Committee **recommend to the Conservation Halton Board of Directors:**

CHBD 08 07 Moved by: Rob Burton
Seconded by: Moya Johnson

THAT **the Municipal levy of \$300,311, matching the Provincial funding portion, included in the 2018 Budget be approved;**

Carried

CHBD 08 08 Moved by: Rob Burton
Seconded by: Moya Johnson

THAT **Municipal funding of \$9,248,013 being the balance of municipal funding in the 2018 Budget be approved by a weighted vote;**

Recorded Vote:

For	Against	Absent
Rob Burton		Joanne DiMaio
Mike Cluett		Cathy Duddeck
Dave Gittings		Rob Duvall
Moya Johnson		Stephen Gilmour
Gord Krantz		Allan Elgar
Bryan Lewis		Sue McFadden
Gerry Smallegange		
Jim Sweetlove		
John Vice		
Marianne Meed Ward		
Ed Wells		
Jean Williams		

Carried

CHBD 08 09

Moved by: Rob Burton
Seconded by: Moya Johnson

THAT the transfers to and from Reserves be approved as outlined in this report;

THAT staff continue to work with Region of Halton staff on the financing strategy for the phase in of the State of Good Repair Levy for Dams and Channels to be completed by March 1, 2018;

AND FURTHER THAT the 2018 Budget be approved as presented.

Carried

6. **Other Business**

There was no Other Business

7. **In Camera Item**

Staff were asked to leave the meeting. Sheryl Ayers, Senior Director, Finance and Strategic Initiatives remained.

7.1 **Personnel Issue**

CHBD 08 10

Moved by: Rob Burton
Seconded by: Mike Cluett

THAT the Conservation Halton Board of Directors **direct staff to proceed as discussed In Camera.**

Carried

8. **Adjournment**

CHBD 08 11

Moved by: Jim Sweetlove

THAT the Conservation Halton Board of Directors **adjourn at 5:50 pm**

Carried