

## **BOARD OF DIRECTORS MEETING 01 17**

#### **MINUTES**

A meeting of the Conservation Halton Board of Directors was held on Thursday, March 23, 2017, beginning at 2:00 with a Tour and pancakes at Mountsberg Conservation Area followed at 4:10 pm in the Discovery Centre with the Business meeting.

Members Present:

Rob Burton

Mike Cluett

arrived 4:15

Cathy Duddeck Rob Duvall Allan Elgar

Stephen Gilmour Davd Gittings Gord Krantz Bryan Lewis

Gerry Smallegange Jim Sweetlove

John Vice

Marianne Meed Ward

Jean Williams

Absent with Regrets:

Moya Johnson

Ed Wells

Absent

Joanne Di Maio Sue McFadden

1. Acceptance of Agenda as distributed and amended.

CHBD 01 01

Moved by:

Rob Burton

Seconded by:

Marianne Meed Ward

THAT the Conservation Halton Board of Directors accept the Agenda as distributed and amended.

Carried

2. Disclosure of Pecuniary Interest for Board of Directors

There was no disclosure of pecuniary interest

3. Presentation:

Mr. Chris Hough, KPMG provided a verbal report on the

Finance Diagnostic Report

### 4.0 Consent Items

Items 4.5 and 4.6 were brought forward for further discussion.

CHBD 01 02

Moved by:

Marianne Meed Ward

Seconded by:

Rob Burton

THAT the Conservation Halton Board of Directors **accept Items 4.5 and 4.6 of the Consent Items**.

Carried

The balance of the Consent Items were passed.

5.0 Action Items

5.1 2016 Conservation Halton Investments and Allocation of Investment Revenue Report #: CHBD 01 17 06

CHBD 01 03

Moved by:

Rob Burton

Seconded by:

Rob Duvall

THAT the Conservation Halton Board of Directors approve the allocation of investment revenue of \$171,445, including Transfers to Reserves for 2016 for investment revenue earned on Reserve balances as noted in the staff report dated March 23, 2017.

Carried

5.2 2016 Conservation Halton Capital Projects Report #: CHBD 01 17 07

CHBD 01 04

Moved by:

Rob Burton

Seconded by:

Gord Krantz

THAT the Conservation Halton Board of Directors approve the transfer of \$13,388 from the Vehicle and Equipment Reserve;

AND FURTHER THAT the Conservation Halton Board of Directors approve the closing of the capital projects identified in the staff report dated March 23, 2017.

Carried

5.3 2017 Budget Capital Projects and Additional Funding Kelso CA Switch Replacement Report #: CHBD 01 17 08

CHBD 01 05

Moved by:

Allan Elgar

Seconded by:

Jean Williams

THAT the Conservation Halton Board of Directors approve an increase of \$80,000 in Conservation Area capital projects in the 2017 Budget, to be funded through a transfer from the Conservation Areas Capital Reserve.

Carried

Budget Variance Report for the year ended December 31, 2016 and 5.4 Reserve Balances

Report #: CHBD 01 17 09

CHBD 01 06

Moved by:

Mike Cluett

Seconded by:

Jim Sweetlove

THAT the Conservation Halton Board of Directors approve the following transfers to Reserves:

- \$691,890 to the Conservation Areas Capital Reserve:
- \$150,000 to the Conservation Areas Revenue Stabilization Reserve;
- \$46,000 to the Legal Reserve;
- \$61,000 to the Watershed Management Capital Reserve;
- \$55,902 to the Capital Projects Reserve Debt Financing Charges; and
- \$203,739 to the Watershed Management Stabilization Reserve as outlined in the staff report dated March 23, 2017;

THAT a new Stewardship & Restoration Reserve be established and a transfer of \$290,000 to the reserve be approved;

AND FURTHER THAT the Budget Variance Report for the year ended December 31, 2016 be approved for use in preparing the 2016 audited financial statements.

Carried

211 Glen Oak Drive, Oakville, proposed development 5.5 Report #: CHBD 01 17 10

CHBD 01 07

Moved by:

Cathy Duddeck

Seconded by:

Rob Duvall

THAT the Conservation Halton Board of Directors approve the issuance of a permit for the construction of a residence within the 7.5 metre allowance associated with the flood plain of McCraney Creek at 211 Glen Oak Drive, Town of Oakville, Regional Municipality of Halton.

Carried

413 Avon Crescent, Oakville, proposed development 5.6 Report #: CHBD 01 17 11

CHBD 01 08

Moved by:

**Dave Gittings** 

Seconded by:

Allan Elgar

THAT the Conservation Halton Board of Directors approve the issuance of a permit for the construction of a residence within the 7.5 metre allowance associated with the stable top of bank of Lower Wedgewood Creek at 413 Avon Crescent, Town of Oakville, Regional Municipality of Halton.

Carried

# 5.7 Forestry Business Case - Emerald Ash Borer (EAB) Report #: CHBD 01 17 12

CHBD 01 09

Moved by:

John Vice

Seconded by:

Rob Burton

THAT the Conservation Halton Board of Directors approve the Forestry Business Case - Emerald Ash Borer (EAB) as attached.

Carried

## 6.0 In Camera Items

CHBD 01 10

Moved by:

Jean Williams

Seconded by:

Rob Duvall

THAT the Conservation Halton Board of Directors convene In Camera.

Carried

CHBD 01 11

Moved by:

Jean Williams

Seconded by:

Rob Burton

THAT the Conservation Halton Board of Directors reconvene in public forum.

Carried

CHBD 01 12

Moved by:

Jean Williams

Seconded by:

Cathy Duddeck

THAT the Conservation Halton Board of Directors direct staff to proceed as discussed In Camera.

Carried

### 7.0 Other Business

Discussion was held on the following:

Dogs Off Leash letter - staff will respond;

May 25<sup>th</sup> Board Tour - 10:00 - 4:00 with Board strategy session at 4:00;

Poll for Board on meeting times - will be emailed and a response requested;

Taste of Maple events with Chef David Wolfman – Members are encouraged to see what CH is doing in the parks and the influence on the community

### 8.0 Adjournment

CHBD 01 13

Moved by:

Rob Burton

THAT the Conservation Halton Board of Directors adjourn at 5:30 pm.