

MEETING NO: # Conservation Halton Board of Directors # 06 21

MINUTES

The Conservation Halton Board of Directors Meeting was held on Thursday, September 23, at 3:00 p.m. via Zoom Webinar.

Members Present:

Hamza Ansari
Rob Burton
Mike Cluett
Rick Di Lorenzo
Joanne Di Maio
Cathy Duddeck
Allan Elgar
David Gittings
Zobia Jawed
Moya Johnson
Gordon Krantz
Marianne Meed Ward
Rory Nisan
Gerry Smallegange
Jim Sweetlove
Jean Williams

Absent with regrets:

Steve Gilmour
Zeeshan Hamid
Bryan Lewis

Guests:

Rod Northey, Partner, Gowling WLG (Canada) LLP

Staff present

Kim Barrett, Associate Director, Science & Partnerships
Hassaan Basit, President & CEO/Secretary-Treasurer
Garner Beckett, Executive Director, Conservation Halton Foundation
Adriana Birza, Manager, Office of the President & CEO
Niamh Buckley, Administrative Assistant, Office of the President & CEO
Chitra Gowda, Snr. Manager, Watershed Planning and Source Protection
Craig Machan, Director, Parks and Operations
Kellie McCormack, Associate Director, Planning & Regulations
Marnie Piggot, Director, Finance
Plezzie Ramirez, Director, Human Resources
Jill Ramseyer, Director, Corporate Compliance
Pavan Seth, Procurement Manager
Barb Veale, Director, Planning & Watershed Management
Mark Vytvytskyy, Chief Operations Officer

Chair Gerry Smallegange called the meeting to order at 3:10 p.m.

- Thank you to all who turned out for Terra Firma (Conservation Halton Foundation 2021 Gala). It was great success based on all the metrics and a great opportunity to share our vision at Conservation Halton and Conservation Halton Foundation.

5. Presentation:

5.1 Parks Pass Story and Analytics (Mark Vytvytskyy, Chief Operations Officer)

Chair Gerry Smallegange thanked the COO for sharing the analytics and the work that has been done in order for CH to understand and grow their market base.

In response to Jean Williams question as to how the senior population who may not have access to technology can access the parks, the COO advised that the Visitor Services can support those guests.

6. Consent Items

- 6.1 Approval of the Conservation Halton Board of Directors DRAFT Meeting Minutes dated June 17
- 6.2 Purchasing Memo - April 1, 2021, to July 31, 2021 (CHBD 06 21 01)
- 6.3 East Burlington Creeks Flood Hazard Mapping Study Update CH File No. ADM 356 (CHBD 06 21 02)
- 6.4 Permits & Letters of Permission issued under Ontario Regulation 162/06 from April 1 to June 30, 2021 (CHBD 06 21 03)

The consent items **were adopted**.

7. Action Items

- 7.1 Cootes to Escarpment EcoPark System Strategic Plan and MOU Renewal (CHBD 06 21 04)

CHBD 06 02

Moved by: Marianne Meed Ward
Seconded by: Rory Nisan

THAT the Conservation Halton Board of Directors **receives for information the Staff report entitled "Cootes to Escarpment EcoPark System Strategic Plan and MOU Renewal"**.

And

THAT the Conservation Halton Board of Directors **approves the Cootes to Escarpment EcoPark System Strategic Plan 2021-2030 and the Cootes to Escarpment EcoPark System 2022-2026 Memorandum of Understanding**.

Carried

7.2 Budget Variance Report for the Period Ended July 31, 2021, and 2021 Projected Year End Amounts
(CHBD 06 21 05)

CHBD 06 03 Moved by: Cluett
Seconded by: David Gittings

THAT the Conservation Halton Board of Directors **receives for information the staff report dated September 23, 2021, on the Budget Variance Report for the period ended July 31, 2021, and 2021 Projected Year End Amounts;**

And

THAT the Conservation Halton Board of Directors **approves a new 2021 capital project for Enhancing Trail Systems and Park Infrastructure and budget amount of \$1,041,500 with project expenses to be funded by the Conservation Areas Capital Reserve if required until formal funding agreements are confirmed.**

Carried

8. CHF Update

Chair Jim Sweetlove shared the highlights from Terra Firma (Conservation Halton Foundation 2021 Gala):

- Attendance was capped at 200 which included sponsors, donors, developers, and key political figures.
- CH Board and CHF Board members were well represented at the event which provided a great opportunity for engagement.
- Specially shout out to staff and volunteers at the event for working tirelessly and engaging so meaningfully with guests.
- The Chair congratulated CEO Hassaan Basit and CHF Executive Director, Garner Beckett for their vision and leadership in executing the event.

The Chair advised that Item **No. 10 Other Business** on the agenda would be addressed prior to moving In Camera.

10. Other Business

There was **no** other business.

9. IN CAMERA

CHBD 06 04 Moved by: Jean Williams
Seconded by: Mike Cluett

THAT the Conservation Halton Board of Directors **move In Camera.**

Carried

- 9.1 Legal Matter - Verbal Update (Rod Northey, Partner, Gowling WLG)
- 9.2 Confidential Matter
(CHBD 06 21 06)
- 9.3 Legal Matter
(CHBD 06 21 07)
- 9.4 Legal Matter
(CHBD 06 21 08)
- 9.5 Legal Matter – Verbal Update

CHBD 06 05: Moved by: Marianne Allan Elgar
Seconded by: Moya Johnson

THAT the Conservation Halton Board of Directors **reconvene in public forum and that staff proceed as directed In Camera.**

Carried

11. Adjournment

CHBD 06 06 Moved by: Moya Johnson

THAT the Conservation Halton Board of Directors Meeting **be adjourned at 4:55 p.m.**

Carried

Signed by: 
Hassaan Basit, President & CEO/Secretary-Treasurer

Date: October 21, 2021