

MEETING NO: Conservation Halton Board of Directors Meeting # 07 21

MINUTES

The Conservation Halton Board of Directors Meeting was held on Thursday, October 21, at 3:00 p.m. via Zoom Webinar.

Members Present:

Rob Burton
Mike Cluett
Joanne Di Maio
Cathy Duddeck
Allan Elgar
Steve Gilmour
David Gittings
Zeeshan Hamid
Zobia Jawed
Moya Johnson
Gordon Krantz
Bryan Lewis
Marianne Meed Ward
Rory Nisan
Gerry Smallegange
Jim Sweetlove
Jean Williams

Absent:

Hamza Ansari
Rick Di Lorenzo

Guests:

Rachel Baptiste, CEO, Lumen Consulting Group Inc.

Staff present

Kim Barrett, Associate Director, Science & Partnerships
Hassaan Basit, President & CEO/Secretary-Treasurer
Garner Beckett, Executive Director, Conservation Halton Foundation
Adriana Birza, Manager, Office of the President & CEO
Craig Machan, Director, Parks and Operations
Kellie McCormack, Associate Director, Planning & Regulations
Marnie Piggot, Director, Finance
Plezzie Ramirez, Director, Human Resources
Josh Reid, Coordinator, Forestry
Jill Ramseyer, Director, Corporate Compliance
Barb Veale, Director, Planning & Watershed Management
Mark Vytvytskyy, Chief Operations Officer

Chair Gerry Smallegange called the meeting to order at 3:00 p.m.

1. Roll Call

2. Disclosure of Pecuniary Interest for CHF Board of Directors

There were **NONE**.

3. Acceptance of Agenda

CHF 07 01

Moved by: Cathy Duddeck
Seconded by: Zeeshan Hamid

THAT the Agenda be **accepted as distributed**.

Carried

4. CEO Verbal Update & Presentation

5. Presentations:

5.1 Equity, Diversity & Inclusion (Rachel Baptiste, CEO Lumen Consulting Group Inc.)

5.2 Tree Plotter Application (Josh Reid, Coordinator, Forestry)

6. Consent Items

6.1 Approval of Conservation Halton Board of Directors DRAFT Meeting Minutes – September 23, 2021

6.2 Approval of Conservation Halton Finance & Audit Committee DRAFT Meeting Minutes – October 7 2021

6.3 Update on the Reid Road Reservoir Quarry and Designation of Undertaking under the Environmental Assessment Act CH File No.: PQ 018 (CHBD 07 21 01)

6.4 Update on applications to expand Burlington Quarry Nelson Aggregates Co. CH File No. PQ 20 (CHBD 07 21 02)

The consent items **were adopted**.

7. Action Items

7.1 Conservation Halton Hearing Procedures as amended, October 2021 CH File No.: ADM 261 (CHBD 07 21 04)

CHBD 07 02

Moved by: Rob Burton
Seconded by: Allan Elgar

THAT the Conservation Halton Board of Directors **approves the Conservation Halton Hearing Procedures as amended, October 2021;**

And

THAT the Conservation Halton Board of Directors **directs staff to update the corporate website by posting the Conservation Halton Hearing Procedures as amended, October 2021 and removing the 2019 version.**

Carried

- 7.2 Authorization Request for Award Approval Contract:
Supply & Delivery of Food Products RFP # CH-220721
(CHBD 07 21 05)

CHBD 07 03

Moved by: Moya Johnson
Seconded by: Steve Gilmour

THAT the Conservation Halton Board of Directors **approves the award recommendation of the Supply & Delivery of Food Products contract to Sysco South Ontario Region based on “Highest Overall Scoring Proponent” in alignment with the Conservation Halton Purchasing Policy Section 2.3.2 b) requiring RFP award recommendations that exceed \$100,000 to require Board approval.**

Carried

- 7.3 Regulatory Status of the Lower Rambo and Lower Hager Creeks, City of Burlington

CHBD 07 04

Moved by: Rory Nisan
Seconded by: Gordon Krantz

THAT the Conservation Halton Board of Directors **receives for information the Staff report entitled “Regulatory Status of the Lower Rambo and Lower Hager Creeks, City of Burlington”**

And

THAT the Conservation Halton Board of Directors **repeals the existing Policy 2.34 “Site Specific Policy – Hager and Rambo Creeks” contained in “Conservation Halton Policies and Guidelines for the Administration of Ontario Regulation 162/06 and Land Use Planning Policy Document (April 27, 2006, as amended November 26, 2020)”.**

Carried

- 7.4 Conservation Halton 2022 Budget & Business Plan

CHBD 07 05

Moved by: Mike Cluett
Seconded by: Jim Sweetlove

THAT the municipal funding of \$10,795,636 in the 2022 budget **be approved by a weighted vote by the Conservation Halton Board of Directors at the October 21, 2021, meeting;**

And

THAT transfers to and from Reserves in the 2022 budget **be approved as outlined in this report;**

And

THAT the 2022 Budget & Business Plan **be approved as presented.**

All in Favour

All opposed

Rob Burton

Mike Cluett

Joanne Di Maio

Cathy Duddeck

Allan Elgar

Stephen Gilmour

Dave Gittings

Zeeshan Hamid

Zobia Jawed

Moya Johnson

Gordon Krantz

Bryan Lewis

Marianne Meed Ward

Rory Nisan

Gerry Smallegange

Jim Sweetlove

Jean Williams

Carried

8.0 Conservation Halton Foundation Update (Jim Sweetlove)

9.0 In Camera

CHBD 07 06

Moved by: Jean Williams

Seconded by: Dave Gittings

THAT the Conservation Halton Board of Directors **move In Camera.**

9.1 Confidential Matter (Hassaan Basit, President & CEO)

CHBD 07 07

Moved by: Marianne Meed Ward

Seconded by: Jean Williams

THAT the Conservation Halton Staff **reconvene in Public Forum**

Carried

10. Other Business

There was **NO** other business.

11. Adjournment

CHBD 07 08 Moved by: Moya Johnson

THAT the Conservation Halton Board of Directors meeting **be adjourned at 5:13 p.m.**

Carried

Signed by: Hassaan Basit, President & CEO

Date: November 25, 2021

DRAFT