

**MEETING NO: #** 03 20 Conservation Halton Board of Directors

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## MINUTES

A meeting of the Conservation Halton Board of Directors was held on Wednesday, April 1, 2020 at 10:00 a.m. via teleconference.

Members Present:

- Rob Burton
- Mike Cluett
- Joanne Di Maio
- Cathy Duddeck
- Allan Elgar
- Steve Gilmour
- Dave Gittings
- Zeeshan Hamid
- Moya Johnson
- Gordon Krantz
- Bryan Lewis
- Marianne Meed Ward
- Rory Nisan
- Gerry Smallegange
- Jim Sweetlove
- Jean Williams

Absent:

- Hamza Ansari
- Rick Di Lorenzo
- Zobia Jawed

Staff present

- Kim Barrett, Associate Director, Science & Partnerships
- Hassaan Basit, CAO/Secretary-Treasurer
- Adriana Birza, Manager, Office of the CAO
- Niamh Buckley, Administrative Assistant
- Craig Machan, Senior Manager, Kelso/Glen Eden & Park Operations
- Kellie McCormack, Senior Manager, Planning & Regulations
- Plezzie Ramirez, Senior Manager, Human Resources
- Katie Skillen, Associate Director, Marketing and Communications
- Barb Veale, Director, Planning & Watershed Management
- Mark Vytvytsky, Interim Director, Parks and Operations
- Lawrence Wagner, Senior Director, Corporate Services

Chair Gerry Smallegange called the conference call to order at 10:04 a.m.



**meeting of the board electronically in order to make the necessary amendments to their By-law to deal with emergencies on [www.conservationhalton.ca](http://www.conservationhalton.ca)**

***Carried***

- 5.2 Proposed reconstruction of a dwelling within the Erosion Hazard Limit associated with Lake Ontario, 3300 Lakeshore Road West, Town of Oakville, Regional Municipality of Halton, CH File No. A/20/O/06  
(Report #: CHBD 03 20 02)

**CHBD 03 02** Moved by: Jim Sweetlove  
Seconded by: Jean Williams

THAT the Conservation Halton Board of Directors **receives for information the Staff Report No: CHBD 03 20 02 related to proposed development at 3300 Lakeshore Road West, Oakville, Regional Municipality of Halton, CH File No. A/20/O/06.**

And

THAT the Conservation Halton Board of Directors **approves the issuance of a permit for the reconstruction of a dwelling within the erosion hazard limit associated with Lake Ontario, 3300 Lakeshore Road West, Town of Oakville, Regional Municipality of Halton, CH File No. A/20/O/06.**

***Carried***

## **6. Other Business**

Cathy Duddeck inquired as to how CH is handling trespassing in the closed conservation areas. CAO, Hassaan Basit advised that there has been a big improvement in deterring trespassers with the installation of temporary fences and the help of the City of Burlington and Town of Milton by-law enforcement officers, CH staff and Halton Regional Police issuing tickets to offenders. The number of tickets went down from 250 to 30 over the last weekend. The compliance has improved however it is not at 100%. CH staff has closed the gates, installed 8 feet fences, and patrolling the parks on a regular basis.

Marianne Meed Ward inquired as to how is CH handling future events. The CAO advised that CH will continue to monitor the situation based on what is being advised by both provincial and federal government and health authorities but that some events planned will be moved to later in the year. The CH Foundation Gala which was scheduled for June 18 has been pushed to September. There will be more information shared on this soon.

Mayor Meed ward also inquired how CH plans to mitigate the need for residents to access green space as the weather becomes warmer. CAO, Hassaan Basit advised that CH is investigating and preparing a pilot for allowing access to parks via a controlled system approach. CH is actively investing in and enhancing online registration, ecommerce touchless payment, electronic gates and active traffic monitoring technology

within parks. With this capability and ensuring that social distancing takes place, we may be able to go reopen the conservation areas at least for an initial pilot.

Dave Gittings inquired as to the CH permits status. CAO, Hassaan Basit confirmed that CH is continuing to process permits. Hassaan Basit has been in regular contact with BILD and the developers in the area and all parties concerned are eager to continue to move forward. Permit/planning guidelines during COVID-19 have been shared with BILD to socialize with their members from the development community.

Bryan Lewis inquired as to the status of CH staff salaries and working location. The CAO confirmed that 90% of staff can work remotely. CH is predicting a deficit for the 2 weeks in March with the early closure of Glen Eden and the cancellation of Maple Town and potentially from May to June. CH will continue to monitor the situation. CH will apply for subsidies that are available from the Federal Government.

Chair Gerry Smallegange inquired as to the status of the Dam Operation and in the event of a flood scenario, would CH be equipped to manage the flood operations. CAO, Hassaan Basit confirmed that we identified flood forecasting and dam operations as an essential service several weeks ago when COVID-19 was threatening to become a global pandemic. During this time, we updated all SOP's for these critical functions to mitigate against increasing levels of disruption caused by COVID-19. As a result, we have trained additional staff to ensure back-up, installed additional digital tools to monitor operations and have the ability to monitor our reservoirs as well as dynamic weather conditions and issue warnings and forecasts based on models from remote locations.

Gerry Smallegange inquired if the CH April 23 AGM will take place. CAO, Hassaan Basit confirmed that CH will host the April 23<sup>rd</sup> BOD Meeting/AGM via video conference. CH Board members will receive details and instructions to join this video conference call closer to the time.

*Carried*

## 7. Adjournment

**CHBD 03 03** Moved by: Gordon Krantz

That the Conservation Halton Board of Directors teleconference **be adjourned at 10:24 a.m.**

*Carried*

Signed by:

  
Hassaan Basit, CAO/Secretary-Treasurer

Date:

April 23, 2020