



## BOARD OF DIRECTORS

Name of Meeting: **INAUGURAL MEETING**  
Meeting Number: 01 17  
Date of Meeting: Thursday, February 22, 2017  
Time of Meeting: **4:00 p.m.**  
Place of Meeting: 2596 Britannia Road West,  
Burlington ON L7P 0G3  
Telephone: **905.336.1158 x 2236**

**Conservation Halton is the community based environmental agency that protects, restores and manages the natural resources in its watershed.**

## AGENDA

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1. <b>Acceptance of Agenda as distributed</b>	
2. <b>Disclosure of Pecuniary Interest</b>	
3. <b>Roll Call &amp; Mileage:</b> 2017 Inductees to the Conservation Halton Board of Directors	1
4. <b>Action Items</b>	
4.1 <b>Election of Officers for 2017</b>	2
4.1.1 Appointment of Election Scrutineers	
4.1.2 Election of the position of Chair of Conservation Halton for 2017	
4.1.3 Election of the position of Vice Chair of Conservation Halton for 2017	
4.2 Appointment of 2017 Signing Officers (resolution attached)	3
4.3 Approval of Borrowing By-law for 2017 (resolution attached)	3
5. <b>Other Business</b>	
6. <b>Adjournment</b>	

**Conservation Halton Board of Directors Inductees for 2017**

**Term to expire Nov. 30, 2019 or until successors are appointed.**

City of Burlington: Mr. James Sweetlove, Citizen Appointee  
Mr. Gerry Smallegange, Citizen Appointee  
Mr. John Vice, Citizen Appointee  
Councillor Marianne Meed Ward

Town of Halton Hills: Councillor Moya Johnson  
Councillor Bryan Lewis

Town of Milton: Mayor Gord Krantz  
Councillor Mike Cluett  
Councillor Rob Duvall

Town of Oakville: Mayor Rob Burton  
Councillor Cathy Duddeck  
Councillor Allan Elgar  
Councillor Dave Gittings

City of Mississauga: Councillor Sue McFadden  
Mrs. Jean Williams, Citizen Appointee

City of Hamilton: Ms Joanne Di Maio, Citizen Appointee  
Mr. Ed Wells, Citizen Appointee

**Term to expire Dec. 31, 2019 or until a successor is appointed**

Township of Puslinch: Mr. Stephen Gilmour, Citizen Appointee

**CONSERVATION HALTON  
PROCEDURE FOR ELECTION OF OFFICERS**

**Conservation Halton Board of Directors  
Halton Region Source Protection Authority Board of Directors**

The Chair and Vice Chair of the Conservation Halton Board of Directors will also be the Chair and Vice Chair of the Halton-Hamilton Region Source Protection Authority.

**Chairman for Election of Officers**

An individual other than a Member of Conservation Halton will assume the position of Chair for the purpose of Election of Officers. A Staff member could hold this position.

**Appointment of Scrutineers**

The appointment of scrutineers is required for the purpose of counting ballots should an election be required. All ballots will be destroyed by the scrutineers afterwards. The appointment of scrutineers requires a mover and seconder by Members of the Authority.

**Election of Officers**

Only current members of the Authority may vote.

Nominations will be called three (3) times and will only require a mover. The closing of nominations will require both a mover and a seconder.

In the event of an election, each nominee will be permitted not more than five (5) minutes to speak for the office, in the order of the alphabetical listing of his or her surnames.

Upon the acceptance by all nominees for the position of office, ballots will be distributed to the Members for the purpose of election. A Member's choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

**A majority vote will be required for election.** If there are more than two nominees, and upon the first vote no nominee receives the majority required for election, the name of the person with the least number of votes will be removed from further consideration for the office and new ballots will be distributed. In the case of a vote where no nominee receives the majority required for election and where two or more nominees are tied with the least number of votes, a special vote shall be taken to decide which one of such tied nominees' names shall be dropped from the list of names to be voted on in the next vote.

Should there be a tie vote between two remaining candidates, new ballots will be distributed and a second vote held. Should there still be a tie after the second ballot a third vote shall be held. Should there be a tie after the third vote, the election of the office shall be decided by lot drawn by the Chief Administration Officer.



### **Appointment of Signing Officers for Conservation Halton**

**THAT the Conservation Halton Board of Directors approve the Chair, Vice Chair, CAO/Secretary-Treasurer, Director Operations, Director Finance and Senior Director, Finance & Strategic Initiatives as the Signing Officers for Conservation Halton;**

**AND FURTHER THAT any two of the named Signing Officer positions be required for signing bank documents and agreements that bind Conservation Halton.**

### **Approval of the Borrowing By-law Resolution**

**Be it resolved that the Conservation Halton Signing Officers are hereby authorized on behalf of Conservation Halton to borrow from time to time, from the banking institution under agreement with Conservation Halton, up to \$2,000,000 to meet current expenditures, until Provincial grants and Municipal funding are received with interest as may be determined by agreement between the bank and Conservation Halton.**