

Financial Statements of

**CONSERVATION HALTON
FOUNDATION**

Year ended December 31, 2013



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INDEPENDENT AUDITORS' REPORT

To the Members of Conservation Halton Foundation

We have audited the accompanying financial statements of Conservation Halton Foundation, which comprise the statement of financial position as at December 31, 2013, the statements of operations, changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

Basis of Qualified Opinion

In common with many charitable organizations, Conservation Halton Foundation derives revenue from individual donations and special events from cash receipts, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation and we were not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenditures, current assets, and net assets.



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Qualified Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Conservation Halton Foundation as at December 31, 2013, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

April 30, 2014

Waterloo, Canada

CONSERVATION HALTON FOUNDATION

Statement of Financial Position

December 31, 2013, with comparative information for 2012

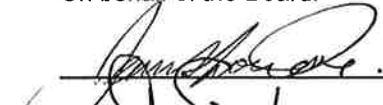
	2013	2012
Assets		
Current assets:		
Cash	\$ 75,431	\$ 41,005
Short-term investments (note 2)	225,000	200,616
Investment in Community Foundations Pooled Funds (note 3)	787,164	696,496
Accounts receivable	220,105	31,045
Book and map inventories	4,524	4,877
Prepaid expenses	2,519	5,227
	<u>\$ 1,314,743</u>	<u>\$ 979,266</u>

Liabilities and Fund Balances

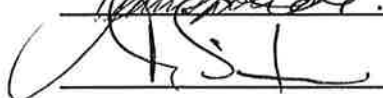
Current liabilities:		
Accounts payable and accrued liabilities	\$ 11,422	\$ 3,565
Deferred revenue (note 4)	18,396	18,396
Payable to Conservation Halton (note 5)	377,359	83,328
	<u>407,177</u>	<u>105,289</u>
Fund balances:		
Douglas G. Cockburn Endowment Fund (note 3)	787,164	696,496
Internally Restricted Fund (note 6)	3,530	48,228
Unrestricted Fund	116,872	129,253
	<u>907,566</u>	<u>873,977</u>
	<u>\$ 1,314,743</u>	<u>\$ 979,266</u>

See accompanying notes to financial statements.

On behalf of the Board:



Chair



Vice-Chair

CONSERVATION HALTON FOUNDATION

Statement of Operations

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Revenues:		
Donations	\$ 395,616	\$ 284,146
Book and map sales	2,948	3,044
Donations in kind revenue	45,764	55,095
Special events revenue	-	53,930
Sponsorships	90,100	89,500
Hydro Microfit Rebate	2,824	3,014
Interest	2,605	2,254
	539,857	490,983
Expenditures:		
Conservation Halton:		
Celebrate Ontario - Fall into Nature	28,000	39,500
Children's Water Festival	59,257	58,091
Conservation area enhancements	277,766	93,205
Contribution - administrative (note 5)	40,056	48,355
Crawford Lake education classroom	-	1,635
Donations in kind expenses	10,558	10,207
Mountsberg programs	40,718	43,153
Raptor, reforestation and trail enhancements	-	8,051
Watershed Projects	60,111	44,705
Forest Festival	45,958	45,550
	562,424	392,452
Community Projects:		
Burlington Blue Creeks Project	-	8,800
Fundraising and promotional costs:		
Book project and cost of sales	353	923
Donations in kind costs	2,073	21,797
Other fundraising costs	14,405	13,468
Special events costs	-	21,887
Administration	17,681	3,940
	34,512	62,015
Total expenditures	596,936	463,267
Excess (deficiency) of revenues over expenditures	\$ (57,079)	\$ 27,716

See accompanying notes to financial statements.

CONSERVATION HALTON FOUNDATION

Statement of Changes in Net Assets

Year ended December 31, 2013, with comparative information for 2012

	Endowment Fund	Internally Restricted Fund	Unrestricted Fund	Total 2013	Total 2012
Balance, beginning of year	\$ 696,496	\$ 48,228	\$ 129,253	\$ 873,977	\$ 798,113
Excess (deficiency) of revenue over expenditures	-	-	(57,079)	(57,079)	27,716
Transfer from/(to) Unrestricted fund	-	(44,698)	44,698	-	-
Net unrealized holding gain	90,668	-	-	90,668	48,148
Balance, end of year	\$ 787,164	\$ 3,530	\$ 116,872	\$ 907,566	\$ 873,977

See accompanying notes to financial statements.

CONSERVATION HALTON FOUNDATION

Statement of Cash Flows

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenues over expenditures	\$ (57,079)	\$ 27,716
Changes in non-cash operating working capital:		
Accounts receivable	(189,060)	48,981
Inventories	353	923
Prepaid expenses	2,708	4,174
Accounts payable and accrued liabilities	7,857	(23,053)
Deferred revenue	-	(11,300)
Payable to/from Conservation Halton	294,031	(65,779)
	58,810	(18,338)
Investing		
Net purchase of short-term investments	(24,384)	(616)
Increase (decrease) in cash	34,426	(18,954)
Cash, beginning of year	41,005	59,959
Cash, end of year	\$ 75,431	\$ 41,005

See accompanying notes to financial statements.

CONSERVATION HALTON FOUNDATION

Notes to Financial Statements

Year ended December 31, 2013

Nature of operations:

Conservation Halton Foundation (the "not for profit corporation") is incorporated without share capital under the Ontario Corporations Act and is a registered charity under the Income Tax Act (Canada) and, as such, is exempt from income taxes. The mission of the Foundation is to raise funds and the profile for Conservation Halton projects and programs that protect and enhance the natural environment.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Standards in Part III of the CPA Handbook. The not for profit corporation's significant accounting policies are as follows:

(a) Revenue recognition:

The Foundation follows the deferred method of accounting for contributions. Donations, special events and sponsorships are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Endowment contributions are recognized as direct increases in net assets.

Revenue from sales of books and maps is recognized when title passes to customers, which is at the time the goods are purchased.

(b) Donations in kind:

Donations in kind (non-cash) donations are recorded as contributions at their estimated fair market value at the date of donation or at nominal value when fair market value cannot be reasonably determined.

(c) Inventories:

Inventories were valued at the lower of cost and net realizable value, on a first-in first-out basis.

CONSERVATION HALTON FOUNDATION

Notes to Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(d) Use of estimates:

The preparation of the financial statements in conformity with Canadian accounting standards for private enterprises requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amounts of property, plant and equipment; provisions for impairment of trade accounts receivable; future income taxes; and assets and obligations related to employee future benefits. Actual results could differ from those estimates.

(e) Internally restricted funds:

Net assets internally restricted by the Board of Directors represents specific initiatives and other provisions. Internally restricted net assets are not available for other purposes without approval of the Board of Directors.

(f) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The not for profit corporation has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the effective interest rate method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the not for profit corporation determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the not for profit corporation expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

CONSERVATION HALTON FOUNDATION

Notes to Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(g) Short-term investments:

Investments are carried at estimated fair value, generally evidenced by the quoted market value. Changes in fair value included in income investments with a term to maturity of 90 days or less and classified as short-term investments.

(h) Douglas G. Cockburn Endowment Fund:

The Douglas G. Cockburn Endowment Fund was established to provide funding for projects and programs of the Mountsberg Conservation Area. The capital base is invested and intended to be held in perpetuity. Realized investment earnings are available for use by the Foundation, at the discretion of the Board of Directors.

2. Short-term investments:

The short-term investments are held in a cashable GIC which matures March 19, 2014. The cashable GIC bears interest at 1.23% per annum and the maturity value is \$225,690.

3. Investment in Community Foundations Pooled Funds - Douglas G. Cockburn Endowment Fund:

	2013	2012
Investment in Burlington Community Foundation	\$ 383,269	\$ 334,324
Investment in Community Foundation of Oakville	403,895	362,172
	<u>\$ 787,164</u>	<u>\$ 696,496</u>
	2013	2012
Investments at market value, beginning of year	\$ 696,496	\$ 648,348
Investment income (loss)	106,128	62,194
Administration fees	(15,460)	(14,046)
Net unrealized holding gains	90,668	48,148
Investments at market value, end of year	<u>\$ 787,164</u>	<u>\$ 696,496</u>

CONSERVATION HALTON FOUNDATION

Notes to Financial Statements (continued)

Year ended December 31, 2013

3. Investment in Community Foundations Pooled Funds - Douglas G. Cockburn Endowment Fund (continued):

Investments in pooled funds have varying interest rates.

Investment income is allocated to Conservation Halton Foundation based on their proportion of capital to the total capital held by the Burlington Community Foundation and the Community Foundation of Oakville. Administration fees charged to Conservation Halton Foundation are approximately 2%.

4. Deferred revenue:

Deferred revenue is comprised of certain operating fund assets to be used for the funding of future expenses.

	2013	2012
Balance, beginning of year	\$ 18,396	\$ 29,696
Recognized as revenue	-	(11,300)
	\$ 18,396	\$ 18,396

5. Transactions with Conservation Halton:

Conservation Halton Foundation pays administrative fees to Conservation Halton for administration services performed by Conservation Halton. Total administrative fees paid during the year were \$40,056 (2012 - \$48,355).

These transactions are in the normal course of operations and are measured at the exchange value (the amount of consideration established and agreed to by the related parties).

The balance due to Conservation Halton is interest free, unsecured, payable on demand and has arisen from the administrative services noted above and from donations received which were allocated to Conservation Halton.

CONSERVATION HALTON FOUNDATION

Notes to Financial Statements (continued)

Year ended December 31, 2013

6. Internally Restricted Fund:

The Board of Directors has internally restricted funds relating to reforestation, trail enhancement and other land and programming enhancements.

7. Capital Disclosures:

The Foundation considers its capital to be unrestricted, internally restricted and Douglas G. Cockburn Endowment funds. The unrestricted, internally restricted and endowment funds are directed by the Board of Directors. The Foundation's objective when managing its capital is to safeguard its ability to continue as a going concern so it can continue to provide services to our donors and to the community. Annual budgets are developed and monitored to ensure the Foundation's capital is maintained at an appropriate level.

8. Financial risk and concentration of risk:

Market risk:

The Foundation is subject to market risk with respect to its pooled investments. The value of these investments will fluctuate as a result of changes in market prices of the underlying investments or other factors affecting the values of the investments.